

# RECORD OF PROCEEDINGS

Minutes of Council

Meeting

BARRETT BROTHERS - DAYTON, OHIO

Form 6101

Held FEBRUARY 19, 2018

## MINUTES OF THE FEBRUARY 19, 2018 COUNCIL MEETING By Jack R. Herrel, Clerk of Council

Meeting called to order at 7:00 p.m. by Council President Steve Johnston.

**Council Members Present:** Steve Johnston, Doug Eakins, Howard Wade, Jennifer Warner, Jim King, Lorie Cafagno, and Mike Conway. Also attending were, Mayor Ray Martin, Finance Director Rebecca Arnott, Clerk of Council Jack Herrel, Public Service Director John Mitchell, Parks and Recreation Director Marci Darlington, and Acting Police Chief Gary McNeal.

**Council Members absent:** None

**Prayer:** Pastor Bob Steinbrecher

**Pledge of Allegiance:** led by Mike Conway

**Motion to adopt the agenda** by Ms. Warner and seconded by Mr. King.

*Roll Call: All Yeas  
Motion carries 7-0*

**Motion to adopt the minutes** of the February 5, 2018 Council meeting by Ms. Cafagno and seconded by Mr. Conway.

*Roll Call: All Yeas  
Motion carries 7-0*

**Recognition of guests:**

**Old Business:**

**New Business:**

**Resolution 18-013**, authorizing a donation of \$3,000.00 to West

Jefferson Youth Athletic Association (WJYAA).

*Discussion: Mr. Johnston explained that this is a donation the village gives to WJYAA on an annual basis to help with operating expenses. Mr. Conway stated that he had some questions that he would like answered by Mr. Stanley of WJYAA before approving this donation and made a motion to table the resolution, however, the motion died for lack of a second.*

**Motion to adopt Resolution 18-013** by Mr. King and seconded by Mr. Eakins

*Roll Call: Yeas; Mr. Wade, Mr. Eakins, Ms. Warner, Mr. Johnston, Mr. King, and Ms. Cafagno*

*Nays; Mr. Conway*

*Motion carries 6-1*

**Resolution 18-014**, accepting the application by All-Star Limited Partnership for an expedited Type II Annexation of 133.42 +/- acres to the Village of West Jefferson, Ohio located in Jefferson and Deer Creek Townships.

*Discussion:*

**Motion to adopt Resolution 18-014** by Ms. Warner and seconded by Ms. Cafagno.

*Roll Call: All Yeas*

*Motion carries 7-0*

**Motion to enter into executive session at 7:07 p.m.** by Ms. Warner and seconded by Mr. Johnston to consider the appointment, employment, dismissal, discipline, demotion, or compensation of a public employee or official.

*Roll Call: All Yeas*

*Motion carries 7-0*

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*Motion carries 7-0*

**Motion to return to regular session 7:36 p.m.** by Mr. Johnston and seconded by Mr. Conley.

*Roll Call: All Years*

*Motion carries 7-0*

**Resolution 18-015**, establishing the position of Full Time Income Tax Clerk and setting the rate of pay.

*Discussion: This will be a full time position to run the daily operations of the Tax department and will be under the supervision of the Finance Director.*

**Motion to adopt Resolution 18-015** by Mr. Johnston and seconded by Ms. Warner.

*Roll Call: All Years*

*Motion carries 7-0*

**Resolution 18-016**, confirming the Mayor's appointment of April L. Milstead to the position of Full Time Income Tax Clerk.

*Discussion: The Mayor felt that Ms. Milstead had the best qualifications of the people he interviewed.*

**Motion to adopt Resolution 18-016** by Mr. Johnston and seconded by Mr. King.

*Roll Call: Yeas; Mr. Wade, Mr. Eakins, Mr. Johnston, Mr. King,*

*Nays: Ms. Cafagno and Mr. Conway*

*Abstained: Ms. Warner (due to conflict of interest)*

*Motion carries 4-2 with 1 abstention*

**Resolution 18-017**, confirming the Mayor's appointment of Richard J. Hardy to the position of Chief of Police.

*Discussion: Mr. Hardy comes to us with many years of experience with the Grove City Police Department. He was the overwhelming choice out of the eleven applicants that were interviewed by the Mayor and the Police Chief Search Committee. He will begin in mid-March after his current commitment is complete.*

**Motion to adopt Resolution 18-017** by Mr. Eakins and seconded by Mr. Wade.

*Roll Call: All Years*

*Motion carries 7-0*

## Committee Reports:

**Finance:** None

**Police:** None

**Employee Benefits:** None

**Public Service:** None

**Development:** None

**Parks and Recreation:** None

**Special Events:** None

**Director of Finance Report:** Ms. Arnott delivered the January Financial Report and reported that she has filed the 2017 Year End Report with the Auditor of State's Office.

**Director of Public Service:** John Mitchell said he ordered more salt in case it is needed. The street crew has done a good job with snow removal. The work at the swimming pool should be starting soon. Bids for the 2018 paving project will be opened on March 14.



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**Director of Parks and Recreation Report:** Marci Darlington said over 700 people have visited the community center so far this year. She reviewed some of the programs that are ongoing at the center such as chair exercising and line dancing. They have received over \$1000.00 in rental fees so far this year. A softball organizational meeting will be held this coming Wednesday evening. The Health Fair will take place on March 3 and it is being co-partnered with Madison County Hospital

**Mayor's Report and Recognition:** Mayor Martin reported that the Finance Department will be closed this Wednesday through Friday for remodeling.

## **Recognition of Clerk and Council:**

**Additional Business:** Clerk of Council Jack Herrel asked to amend the agenda to add an additional item to the agenda.

**Motion to add Resolution 18-018** to the agenda under new business by Mr. Eakins and seconded by Mr. King.

*Roll Call: All Yeas*

*Motion carries 7-0*

**Discussion:** Mr. Herrel explained that the village has received an \$11,000.00 check from Liberty Mutual Insurance Company to be placed in escrow on behalf of the property owner at 97 Frey Avenue. The property has sustained substantial fire damage and under the Ohio Revised Code the village must act as fiduciary of the money until such time that the Zoning code enforcement official releases it back to the property owner. This is to protect the village in case the owner walks away and the village has to bear the expense of demolition.

**Ordinance 18-018**, authorizing a supplemental appropriation of \$11,000.00 in the Insurance Fund.

**Discussion:** *This money must be deposited into a separate fund and then paid back to the property owner at the appropriate time; therefore, a supplemental appropriation must be approved to pay back the property owner. As far as the village is concerned, it ends up being a wash.*

**Motion to adopt Ordinance 18-018** by Mr. Johnston and seconded by Mr. Eakins.

*Roll Call: All Yeas*

*Motion carries 7-0*

**Motion to pay the bills** by Mr. Eakins and seconded by Mr. King.

*Passed by Acclamation of Council*

**Motion to approve** "Then and Now" Certificates over \$3,000.00: None

**Motion to adjourn at 7:55 p.m.** by Mr. Eakins and seconded by Mr. Johnston  
*Passed by Acclamation of Council*

  
Jack R. Herrel  
Clerk of Council

  
Steven J. Johnston  
President of Council