

**RECORD OF PROCEEDINGS**

Minutes of Council

Meeting

BARRETT BROTHERS - DAYTON, OHIO

Form 6101

Held JUNE 19, 2017

**MINUTES OF THE JUNE 19, 2017 COUNCIL MEETING**  
**By Jack R. Herrel, Clerk of Council**

Meeting called to order at 7:00 p.m. by Council President Steve Johnston.

**Council Members Present:** Steve Johnston, Doug Eakins, Jennifer Warner, Randy Otis, Jim King, Lorie Cafagno, and Mike Conway. Also attending were Mayor Ray Martin, Parks and Recreation Director Marci Darlington, Finance Director Debbie Dileo, Clerk of Council Jack Herrel, and Police Officer Josh Jacobs.

**Council Members absent:** None

**Prayer:** Tina Gallagher (St. Simon and Jude)

**Pledge of Allegiance:** led by Mike Conway

**Motion to adopt the agenda** by Mr. King and seconded by Ms. Warner

*Roll Call: All Yeas*  
*Motion carries 7-0*

**Motion to adopt the minutes** of the June 5, 2017 Council meeting by Mr. Eakins and seconded by Mr. Conway.

*Roll Call: All Yeas*  
*Motion carries 7-0*

**Recognition of guests:** None

**Old Business:** None

**New Business**

**Resolution 17-040**, authorizing the renewal of the commercial insurance package for the Village of West Jefferson with the Public Entities Pool of Ohio.

*Discussion: The renewal quote of \$48,926.00 is approximately \$4,000.00 higher than last year. This is due mainly to the Community Center being added and additional vehicles being purchased.*

**Motion to adopt Resolution 17-40** by Mr. Johnston and seconded by Ms. Cafagno.

*Roll Call: All Yeas*  
*Motion carries 7-0*

**Committee Reports:**

**Finance:** None

**Police:** None

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**Employee Benefits:** None

**Public Service:** None

**Development:** None

**Parks and Recreation:** None

**Special Events:** Mr. Conway asked about a Council float for the 4<sup>th</sup> of July parade. Since the Mayor and several Council members will be out of town, it was decided to let each remaining member make his/her own arrangements for the parade.

**Director of Finance Report:** Debbie Dileo reported that she has received a draft copy of the 2015-2016 Financial Audit Report and the final is due to the State of Ohio on June 30, 2017. She feels that it would be a good idea to have an exit interview with the auditors since we haven't had one the last couple of audits. She will set it up with the CPA Firm.

**Director of Public Service:** Absent

**Director of Parks and Recreation Report:** Absent

**Mayor's Report and Recognition:** The Mayor noted that long time resident Bob Coleman passed away, so please remember the family in your prayers. He reminded that there will be a showing of the movie "Oxiana" at 6: 00 p.m. this Thursday at the Village Community Center. The movie is about the drug dilemma in Southeastern West Virginia. The public is welcome and a panel discussion will be held afterwards.

**Recognition of Clerk and Council:** Mr. King shared that his wife will be facing surgery for breast cancer. He also noted that Karl Fladt will be here at the July 5<sup>th</sup> Council meeting to lead the National Anthem.

Mr. Johnston reminded that the July 4<sup>th</sup> Street Fest will be held on July 2<sup>nd</sup>, 3<sup>rd</sup>, and 4<sup>th</sup>. He also noted that the County Commissioners have approved the application for annexation of 43.108 +/- along Sate Rt. 40 in Jefferson Township and it is now in the 60 day holding period. A special Council meeting will probably be held in August to finalize the annexation.

Mr. Conway questioned where we are on the Village Comprehensive Plan. The Mayor answered that the pieces are there and close to being put together.

**Additional Business:** None

**Motion to pay the bills** by Mr. Eakins and seconded by Mr. Conway  
*Passed by Acclamation of Council*

**Motion to approve** "Then and Now" Certificates over \$3,000.00 - None

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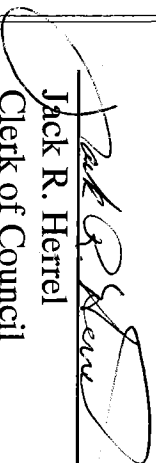
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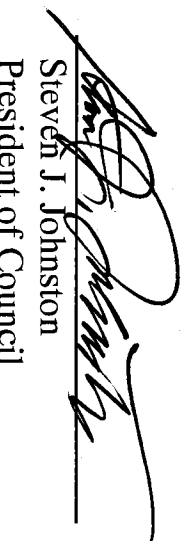
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**Motion to go into executive session** to discuss pending or imminent legal action at 7:17 p.m. by Mr. Conway and seconded by Ms. Warner.  
*Roll Call: All Yeas*  
*Motion carries 7-0*

**Motion to return to regular session** at 7:27 p.m. by Mr. King and seconded by Mr. Conway at 7:27 p.m.  
*Roll Call: All Yeas*  
*Motion carries 7-0*

**Motion to adjourn at 7:27 p.m.** by Mr. Johnston and seconded by Mr. King.  
*Passed by Acclamation of Council.*

  
Jack R. Herrel  
Clerk of Council

  
Steven J. Johnston  
President of Council