

RECORD OF PROCEEDINGS

Minutes of Council

Meeting

BARRETT BROTHERS - DAYTON, OHIO

Form 6101

Held JANUARY 21, 2019

MINUTES OF THE JANUARY 21, 2019 COUNCIL MEETING

Meeting called to order at 7:00 p.m.

Council Members Present: Steve Johnston, Doug Eakins, Howard Wade, Jennifer Warner, Jim King, Linda Hall and Mike Conway. Also attending were Mayor Ray Martin, Clerk of Council Jack Herrel, Director of Finance Rebecca Arnott, Parks and Rec. Director Marci Darlington, and Police Chief Rick Hardy. Mayor Martin was absent due to his wife's surgery.

Council Members absent: None

Prayer: Pastor Jerry Dye

Pledge of allegiance led by Howard Wade

Motion to adopt the agenda by Mr. Wade and seconded by Ms. Hall.

*Roll Call: All Yeas
Motion carries 7-0*

Motion to adopt the minutes of the January 7, 2019 Council 2019 Council Meeting by Mr. King and seconded by Mr. Johnston.

*Roll Call: All Yeas
Motion carries 7-0*

Recognition of Guests: Mayor Martin swore in two new part-time Police Dispatchers, Rhonda Thompson and Kevin Shop.

Old Business: None

New Business

Ordinance 19-009, setting employee cell phone reimbursement allowances and repealing any ordinance or section thereof in conflict with this ordinance, and declaring an emergency.

Discussion: It was decided that because of attrition it would be more appropriate to list the jobs rather than individuals' names.

Motion to adopt Ordinance 19-009 by Ms. Warner and seconded by Ms. Hall

*Roll Call: All Yeas
Motion carries 7-0*

Resolution 19-010, accepting the plat map for Project Maple as submitted by Kimley-Horn, engineering consultants representing Medline Industries Inc.

Discussion: This has been reviewed by the Planning and Zoning Commission and it is their recommendation to accept the plat map for Project Maple.

Motion to adopt Resolution 19-010 by Mr. Conway and seconded by Mr. Eakins.

*Roll Call: All Yeas
Motion carries 7-0*

Resolution 19-011, Authorizing the Public Service Director to contract with Buckeye Fence Builders to provide and install new fencing at the Village Swimming Pool.

Discussion: Mr. Conway feels that we should table this item until we are sure that the quote includes the black privacy slats.

Motion to table Resolution 19-011 by Mr. Conway and seconded by Ms. Warner.

*Roll Call: All Yeas
Motion carries 7-0*

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Resolution 19-012, Authorizing the Public Service Director to contract with BS&A Software for Building Department and Property Maintenance software.
Discussion: This software will help Building and Property Maintenance in the functionality of those departments.

Motion to adopt Resolution 19-012 by Mr. Johnston and seconded by Mr. Conway.
Roll Call: All Yeas

Motion carries 7-0

Resolution 19-013, authorizing a donation in the amount of \$3,000.00 to the West Jefferson Youth Athletic Association.

Discussion: The village annually donates to the Youth Athletic Association to help offset some of their operational expenses.

Motion to adopt Resolution 19-013 by Mr. King and seconded by Mr. Wade.

Roll Call: All Yeas

Motion carries 7-0

Motion to enter executive session at 7:19 p.m. by Mr. Johnston and seconded by Ms. Hall, to consider the appointment, employment, dismissal, discipline, demotion, or compensation of a public employee or official.

Motion to return to regular session at 7:34 p.m. by Mr. Wade and seconded by Mr. King.

Roll Call: All Yeas

Motion carries 7-0

Resolution 19-014, a resolution confirming Council's appointment of Sandy Boucher to the Village Planning and Zoning Commission.

Discussion: Council wishes to re-appoint Ms. Boucher to another term beginning January 2, 2019 and expiring January 1, 2022.

Motion to adopt Resolution 19-014 by Mr. Johnston and seconded by Mr. King.

Roll Call: All Yeas

Motion carries 7-0

Motion to take Resolution 19-011 off the table by Mr. Wade and seconded by Ms. Hall.

Discussion: Public Service director John Mitchell was able to be contacted and he confirmed that the quote from Buckeye Fence Builders included the black privacy slats in the fence at the swimming pool.

Roll Call: All Yeas

Motion carries 7-0

Motion to adopt Resolution 19-011 by Mr. Eakins and seconded by Mr. Conway.

Roll Call: All Yeas

Motion carries 7-0

Committee Reports:

Finance: None

Police: None

Employee Benefits: None

Public Service: None

Development: None

Parks and Recreation: None

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Special Events: None

Director of Finance Report: Ms. Arnott mentioned that she is busy closing out the 2018 financials and opening the 2019 financials. She reported that income tax receipts were up 36% for the month of December and 7% for the year.

Director of Public Service: Absent

Director of Parks and Recreation Report: Ms. Darlington reported that the first monthly open house at the community center will be on February 1, 2019 from 10:00 a.m. to 7:00 p.m. She has been working on programs for this summer. The walking path is open on Tuesdays and Thursdays. Rentals of the facility are going well and booked way ahead.

Mayor's Report and Recognition: The Mayor stated that he wants to have another Town Hall meeting in February. There is a lot of information he would like to convey to the people.

Recognition of Clerk and Council: Ms. Warner thanked the Police Department for the way they handled the school threat and the Street Department for snow removal.

Additional Business:

Motion to pay the bills by Mr. Eakins and seconded by Ms. Hall.
Passed by Acclamation of Council

Motion to approve "Then and Now" Certificates over \$3,000.00: None

Motion to adjourn at 7:44 p.m. by Mr. Eakins and seconded by Mr. King.
Passed by Acclamation of Council.


Jack R. Herrel
Clerk of Council


Steve Johnston
President of Council