

RECORD OF PROCEEDINGS

Minutes of Council

Meeting

BARRETT BROTHERS - DAYTON, OHIO

Form 6101

Held August 17, 2020

MINUTES OF AUGUST 17, 2020 COUNCIL MEETING

Meeting called to order at 7:01 P.M. by President Jen Warner

Roll Call: Howard Wade, Jennifer Warner, Richard King, Linda Hall, Jeff Patterson, Samantha Cahill, and Mike Conway. Also attending were Mayor, Ray Martin, Clerk of Council, Debbie DiLeo, Clerk of Council in Training, Jimmy John Hall, Chief of Police, Chris Floyd, Public Service Director, John Mitchell, Finance Director, Rebecca Arnott, and Building, Planning and Zoning Director, Tom Hale.

Council Members absent: None

Prayer: Ms. Hall

Motion to adopt the agenda by Ms. Cahill and seconded by Mr. Patterson.

Roll Call: All yeas

Motion Carries 7-0

Motion to adopt the minutes of the August 3, 2020 Council Meeting by Ms. Hall and seconded by Mr. Wade.

Roll Call: All yeas

Motion Carries 7-0

Recognition of Guests: Guests, Nick Adkins, Candidate for Madison County Prosecutor, Josephine Birdsell, Craig Smith, James Graham, and Richard (no last name given).

Discussion: Mr. Adkins gave expressions of appreciation to Council for the opportunity to introduce himself as a candidate for Madison County Prosecutor. He has worked in this community for most of his life in private practice and as Assistant Prosecutor. Some of his background includes graduating from Madison Plains High School and Otterbein University studying political science and legal studies. He earned a jurist doctorate at Capital University. He is running as a republican and has been endorsed by the Republican Party. Other endorsements are from County Prosecutor, Steve Pronai, County Sheriff, John Swaney, retired sheriffs Jim Sabin and Steve Saltsman, the Madison County Republican Party, Congressman Steve Stivers, Senator Bob Hackett, and Mayor Ray Martin. He hopes to earn our trust come election day. Mr. Martin said he knows Mr. Adkins, has been involved with him, and he is a man of integrity.

Old Business: None

New Business:

Resolution 20-059, amending Resolution 19-139, passed December 16, 2019, creating 2020 Council Committees by changing Committee assignments for the remainder of the 2020 term of Council

Discussion: Ms. Warner said these assignments are through the end of the year. Next year Council will reevaluate the Committees and decide which ones to keep.

Motion to adopt Resolution 20-059, by Ms. Hall and seconded by Mr. Conway.

Roll Call: All yeas

Motion Carries 7-0

Ordinance 20-060, authorizing the Director of Finance to establish a new fund, the Coronavirus Relief Fund, to account for monies received in the amount of \$74,641.48, and declaring an emergency

Discussion: Ms. Arnott said as part of receiving the funds, we are required to set up a separate fund to account for the monies and any interest earned on the monies. This fund will be used as a 'vehicle' to transfer monies back into the line items they were originally expensed from.

Motion to adopt Ordinance 20-060, by Mr. Conway and seconded by Mr. Wade.

Roll Call: All yeas

Motion Carries 7-0

Ordinance 20-061, authorizing a supplemental appropriation in the Coronavirus Relief Fund in the amount of \$74,641.48

Discussion: Ms. Arnott said this authorization allows us to spend the money.

Motion to adopt Ordinance 20-061, by Mr. Wade and seconded by Ms. Cahill.

Roll Call: All yeas

Motion Carries 7-0

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Resolution 20-062, authorizing the Mayor to enter into an agreement with Choice One Engineering for the design and engineering of the Lilly Chapel OPWC roadway construction project, including plan preparation, and bidding procedures, in the amount of \$55,200.00

Discussion: Mr. Mitchell said we were awarded the OPWC small government loan for the Lilly Chapel project. We submitted a schedule to OPWC, which was accepted. As a result, engineering and design will happen this year, construction will begin in March or April, and the project will be completed next year. The money earmarked for a street sweeper in this year's budget will be used for the engineering cost and they will budget for a street sweeper in next year's budget. Mr. Martin said we can borrow a street sweeper from the City of London at times. Ms. Hall ask for a timeline from start to finish. Mr. Mitchell said bidding will begin in February, construction will begin in April, and the project will be finished around mid to late September 2021.

Motion to adopt Resolution 20-062, by Ms. Hall and seconded by Mr. Conway.

Roll Call: All yeas

Motion Carries 7-0

Resolution 20-063, authorizing the Director of Finance to establish an investment account with Star Ohio

Discussion: Ms. Warner said this was reviewed by the Finance Committee and recommended to Council. Ms. Arnott explained we have invested in CDAR's with Huntington National Bank, but the rates are currently low, and Star Ohio is paying more. With this overnight account we can get our money out at any time. This will be monitored.

Motion to adopt Resolution 20-063, by Mr. Conway and seconded by Mr. Wade.

Roll Call: All yeas

Motion Carries 7-0

Resolution 20-064, authorizing the Director of Finance to transfer \$3,000,000.00 from Huntington National Bank to Star Ohio

Discussion: Ms. Arnott said one million is from the maturing CD and two million is from the sweep account with Huntington National Bank, which is down to a 0.01% interest rate. Mr. Wade asked if the Village has ever had to transfer accrued money from another account or fund? Ms. Arnott said the Village has moved money around within Huntington National Bank before, but this is the first time we have had to go outside of Huntington National Bank for investments.

Motion to adopt Resolution 20-064, by Mr. Wade and seconded by Ms. Cahill.

Roll Call: All yeas

Motion Carries 7-0

Ordinance 20-065, authorizing a supplemental appropriation in the General Fund, Account 1000-410-500-0000, in the amount of \$25,000.00

Discussion: None.

Motion to adopt Ordinance 20-065, by Ms. Cahill and seconded by Ms. Hall.

Roll Call: All yeas

Motion Carries 7-0

After the Roll Call, Mr. Martin said we should be ready in a couple of weeks to move the senior citizens to the new facility.

Resolution 20-066, approving a donation in the amount of \$4,000.00 to the West Jefferson Community Association

Discussion: Ms. Warner said the Finance Committee discussed this and recommended donating an additional \$1,000.00 over the 2019 amount, totaling \$4,000.00.

Motion to adopt Resolution 20-066, by Ms. Hall and seconded by Mr. Wade.

Roll Call: All yeas

Motion Carries 7-0

After the Roll Call, Mr. Martin said the West Jefferson Community Association is very thankful for the donation.

Committee Reports:

Finance: None

Police: None

Employee Benefits: None

Public Service: None

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Development: Mr. Conway reported that he contacted the vendor responsible for the Village seal. The vendor is sending the Village seal via email. Ms. DiLeo and Mr. Martin said they might have copies of the seal.

Parks and Recreation: None

Special Events: Ms. Dileo was approached by a person who wants to provide some tips to parents teaching children at home during the pandemic. Mr. Patterson said this will be put before the Special Events Committee for further discussion.

Director of Finance Report: Ms. Arnott reminded Council and Council Committees that she is holding on to things needing their signatures.

Director of Public Service Report: Mr. Mitchell said the Department has come to the conclusion that the 2021 paving program will be scaled back to accommodate for the larger Lilley Chapel project. Next year's program will include paving Commerce Parkway and Converse Ave. The grant money for the Westchester subdivision includes paving for Converse Ave. When we reapply for the OPWC grant for Westchester subdivision, Converse Ave will be removed, lowering the cost of the grant request, and giving us leverage in our application.

Discussion: Mr. Conway asked about the responsible party for maintaining the alleys and why aren't the alleys black-topped. These two questions came from Facebook. Mr. Mitchell said if the alleys have not been vacated, then we will maintain them. The alleys have been unpaved 'forever,' and currently we are funding the repaving of Village streets. We may be able to fund paving for alleys sometime in the future. Vacated alleys are owned and maintained by the adjacent property owners. Ms. Warner said the alleys were 'grandfathered' in and when a property changes hands the driveways need a hard surface. Mr. Martin said the Village would like to vacate as many alleys as possible. Ms. Hall asked why the section where Kroger's was going to be was not mowed. Mr. Mitchell said the Department is looking into this mowing issue. Ms. Cahill asked about parking boats at a residence. Mr. Martin said boats have to be parked on a hard surface and 3 feet behind the setback of the front of the house, unless somebody is loading or unloading. Mr. Arnie Booth is the contact person for this issue.

Director of Parks and Recreation Report: Mr. Mitchell reported for Ms. Marci Darlington and said the "Lunch and Learn" program very successfully ended last week. The pool closed on August 16, 2020. The "Dog Swim" was August 17, 2020. Lastly, Ms. Darlington's last day is August 28, 2020.

Mayor's Report and Recognition: Mr. Martin said at the recent zoning meeting there was really good input from the community. Mr. Martin introduced his new Administrative Assistant, Ms. Jill Sorenson. She recently has joined the Village office assisting Mr. Martin, Ms. Arnott, and Mr. Mitchell. Ms. Sorenson has a degree in communications with an emphasis in public relations. Ms. Sorenson said she is very pleased to be working for the Village.

Recognition of Clerk and Council: Ms. DiLeo is setting up a tour of the Village sewer and water plants on August 21, 2020, at 1 P.M. Ms. DiLeo invited Council to join the Friday tour.

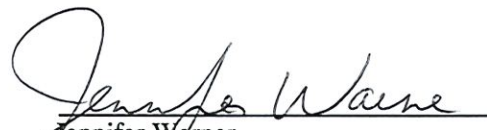
Additional Business: None

Motion to pay the bills by Mr. Patterson and seconded by Mr. Wade.
Passed by acclamation of Council

Motion to approve "Then and Now" Certificates over \$3,000.00: None

Motion to adjourn: 7:45 P.M., by Ms. Hall and seconded by Mr. Patterson.
Passed by acclamation of Council


Jimmy John Hall
Clerk of Council in Training


Jennifer Warner
President of Council