

RECORD OF PROCEEDINGS

Minutes of Council

Meeting

BARRETT BROTHERS - DAYTON, OHIO

Form 6101

Held February 18, 2019

MINUTES OF THE FEBRUARY 18, 2019 COUNCIL MEETING

Meeting called to order at 7:00 p.m.

Council Members Present: Steve Johnston, Doug Eakins, Howard Wade, Jennifer Warner, Jim King, Linda Hall and Mike Conway. Also attending were Mayor Ray Martin, Clerk of Council Jack Herrel, Director of Finance Rebecca Arnott, Public Service Director John Mitchell, Parks and Recreation Director Marci Darlington and Police Chief Rick Hardy.

Council Members absent: None

Prayer: Pastor Israel Ochoa

Pledge of allegiance led by Mr. Eakins

Motion to adopt the agenda by Mr. Wade and seconded by Ms. Hall.

Roll Call: All Yeas

Motion carries 7-0

Recognition of Guests: None

Old Business: None

New Business:

Resolution 19-018, confirming the Mayor's appointment of Taylor Patterson to the position of Public Service Water and Sewer Clerk.

Discussion: Taylor has been working in the Water Department as Assistant Water/Sewer Clerk and is ready to take over the Water/Sewer Clerk position.

Motion to adopt Resolution 19-018 by Mr. Wade and seconded by Mr. King.

Roll Call: All Yeas

Motion carries 7-0

Ordinance 19-019, amending Ordinance 18-090 (Employee Pay Scale) by adding the position of Assistant Clerk of Council and revising the pay scale of the Clerk of Council.

Discussion: This position will be paid on a per meeting basis.

Motion to adopt Resolution 19-019 by Ms. Warner and seconded by Mr. Eakins.

Roll Call: All Yeas

Motion carries 7-0

Resolution 19-020, confirming Council's appointment of Deborah J. Dileo to the position of Clerk of Council.

Discussion: Mr. Herrel is retiring as Clerk of Council and Ms. Dileo has filled in as the Clerk in the past and has more than enough experience to fill the position.

Motion to adopt Resolution 19-020 by Mr. King and seconded by Mr. Conway.

Roll Call: All Yeas

Motion carries 7-0

Resolution 19-021, confirming Council's appointment of Jack R. Herrel to the position of Assistant Clerk of Council.

Discussion: Mr. Herrel has agreed to stay on to assist the Clerk and Council on an as needed basis.

Motion to adopt Resolution 19-021 by Mr. Eakins and seconded by Ms. Hall.

Roll Call: All Yeas

Motion carries 7-0

Resolution 19-022, adopting a new credit card policy pursuant to Ohio House Bill

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312.

Discussion: The State of Ohio has directed all governmental subdivisions to adopt a Credit Card Policy that conforms to the specifications as set forth in House Bill 312.

Motion to adopt Resolution 19-022 by Mr. Johnston and seconded by Mr. Wade.

Roll Call: All Yeas

Motion carries 7-0

Resolution 19-023, authorizing the Public Service Director to enter into a contract with Modern Office Methods to lease a Cannon Image Prograph TX-4000 MF Digital

Color Wide Format Printer

Discussion: This will allow the Building and Zoning Department to copy and print large documents as current copiers cannot reproduce these types of documents.

Motion to adopt Resolution 19-023 by Mr. Conway and seconded by Mr. Wade.

Roll Call: All Yeas

Motion carries 7-0

Ordinance 19-024, authorizing a supplemental appropriation to the Capital Improvements Fund (Account 4901-800-555-0135) in the amount of \$196,000.00.

Discussion: An additional appropriation of \$196,000.00 is needed to fund the project.

Motion to adopt Resolution 19-024 by Ms. Warner and seconded by Mr. Eakins.

Roll Call: All Yeas

Motion carries 7-0

Resolution 19-025, awarding the Walnut/ Fellows Reconstruction Project to Columbus Asphalt Paving, Inc., at a cost of \$808,597.28.

Discussion: This is the lowest and best bid received for the project and is recommended by the Public Service Director and the Mannik Smith Group.

Motion to adopt Resolution 19-025 by Mr. King and seconded by Mr. Johnston.

Roll Call: All Yeas

Motion carries 7-0

Resolution 19-026, accepting the agreement for administration and construction inspection of the Walnut/Fellows Reconstruction Project to Mannik Smith Group at a cost of \$83,500.00.

Discussion: Mannik Smith Group will provide administrative and construction services for the Walnut/Fellows Asphalt Reconstruction Project.

Motion to adopt Resolution 19-026 by Ms. Warner and seconded by Mr. Eakins.

Roll Call: All Yeas

Motion carries 7-0

Motion to enter into executive session at 7:22 p.m. to discuss development Issues by Mr. Johnston and seconded by Mr. Conway.

Roll Call: All Yeas

Motion carries 7-0

Motion to return to regular session at 7:52 p.m. by Mr. Eakins and seconded by Mr. Johnston.

Roll Call: All Yeas

Passed by acclamation of Council

Ordinance 19-027, authorizing supplemental appropriations in various funds in the amount of \$1,800,000.00.

Discussion: The distribution of the appropriation is General Fund \$700,000.00, Capital Project Fund \$200,000.00, Water Fund \$300,000.00, and Sewer Funds \$600,000.00 for the Darby Creek Water and Sewer Line Extension Project.

Motion to adopt Resolution 19-027 by Mr. Conway and seconded by Mr. King.

Roll Call: All Yeas

Motion carries 7-0

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Resolution 19-028, awarding the Darby Creek Water and Sewer Line Extension Project to J & J Schlaegel, Inc. at a cost of \$1,625,676.50.

Discussion: J&J Schlaegel Inc., has submitted the lowest and best bid for the project and is recommended by the Public Service Director and Choice One Engineering.

Motion to adopt Resolution 19-028 by Mr. Wade and seconded by Ms. Warner.

Roll Call: All Yeas

Motion carries 7-0

Committee Reports:

Finance: None

Police: None

Employee Benefits: Meeting scheduled for Friday February 22, 2019 at 1:00 p.m.

Public Service: None

Development: None

Parks and Recreation: None

Special Events: None

Director of Finance Report: Rebecca Arnott reported that the \$1,000,000.00 SIB Loan came in. The 2018 Financial Reports have been filed with the State Auditor's Office. The State Auditors will be in next week to start their 2017-18 Financial Audit of the village.

Director of Public Service: Mr. Mitchell reported that the new heating system has been installed at the street garage and is working well. The carpeting replacement project will begin this weekend beginning with the Tax Department.

Director of Parks and Recreation Report: Marci Darlington reported that "Kid Zone" will be every Saturday from 8:30 a.m. to 10:30 a.m. The Art Fair is coming up.

Mayor's Report and Recognition: The Mayor announced that employees will be getting photo ID's. He will host another town hall meeting this Friday, February 22, at 7:00 p.m. at the community center.

Recognition of Clerk and Council: Mr. Johnston thanked Council for their hard work and accomplishments over the last couple of years.

Additional Business: None

Motion to pay the bills by Mr. Eakins and seconded by Ms. Hall.

Passed by Acclamation of Council


Motion to approve "Then and Now" Certificates over \$3,000.00: None

Motion to adjourn at 8:06 p.m. by Mr. Eakins and seconded by Mr. King.

Passed by Acclamation of Council.



Clerk of Council



Steve Johnston
President of Council