

# RECORD OF PROCEEDINGS

Minutes of Council

Meeting

BARRETT BROTHERS - DAYTON, OHIO

Form 6101

Held June 17, 2019

## MINUTES OF THE JUNE 17, 2019 COUNCIL MEETING

Meeting called to order at 7:01 p.m. by Vice-President Jen Warner

Ms. Warner announced the recording equipment is out for service. No recording of this meeting will be available.

**Council Members Present:** Doug Eakins, Howard Wade, Jennifer Warner, Jim King, Linda Hall and Mike Conway. Also attending were Mayor Ray Martin, Clerk of Council Debbie Dileo, Director of Finance Rebecca Arnot, Public Service Director John Mitchell, Acting Chief Brandon Smith and Parks and Recreation Director Marci Darlington.

**Council Members absent:** Steve Johnston

**Prayer:** Ms. Hall

**Pledge of Allegiance:** Mr. King

**Motion to excuse Mr. Johnston from the meeting due to illness,** by Mr. Wade and seconded by Mr. Eakins  
*Passed by Acclamation of Council*

**Motion to adopt the agenda** by Mr. King and seconded by Ms. Hall

*Roll Call: All Years  
Motion carries 6-0*

**Motion to adopt the Minutes of the June 3, 2019 Council Meeting and the June 6, Special Council Meeting** by Mr. Conway and seconded by Mr. Wade  
*Roll Call: All Years  
Motion carries 6-0*

**Recognition of Guests:** None

**Old Business:** None

**New Business:**

**Resolution 19-063**, authorizing the Mayor to enter into an agreement with Waste Management of Ohio, Inc. for the collection and disposal of Village solid waste  
*Discussion: Mr. Conway inquired if the new contract required new bins for trash disposal? Mr. Mitchell said new 96 gallon containers and information on the new procedures will be delivered to residents toward the end of July. Melinda Artell (Waste Management) said smaller containers would be available upon request. Yard waste will need to be placed in the provided containers and bulk item pickup is limited to the first Monday of every month. One container will be provided to each residence and an additional container will be available for a \$5/month fee.*

**Motion to adopt Resolution 19-063**, by Mr. King and seconded by Mr. Eakins  
*Roll Call: All Years  
Motion carries 6-0*

**Resolution 19-064**, authorizing the Public Service Director to proceed with the Parkdale/Norwood Sanitary Sewer Project

*Discussion: Mr. King reported that the Public Service Committee discussed the project and is recommending that the Village proceed without the OPWC funding. The money has been appropriated. Mr. Eakins added that this would also demonstrate to the EPA our good faith in addressing our I&I problems*

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**Motion to adopt Resolution 19-064**, by Mr. Conway and seconded by Mr. Eakins

*Roll Call: All Yeas*

*Motion carries 6-0*

**Resolution 19-065**, accepting the proposal for professional services from Choice One Engineering

*Discussion: This legislation is complimentary to the previous resolution. The hope is to bid out the project in November or December. The \$50,000.00 proposal is included in the overall costs of the project. Mr. Wade asked if this project would have much impact on traffic. Mr. Mitchell said that since most of the work would be on the side of the streets, it would not have a great impact on traffic.*

**Motion to adopt Resolution 19-065**, by Mr. Conway and seconded by Mr. Eakins

*Roll Call: All Yeas*

*Motion carries 6-0*

**Resolution 19-066**, authorizing the Director of Finance to make a one-time cell phone

reimbursement to Sergeants, Police Officers and the Chief Dispatcher

*Discussion: The Mayor explained that the cell phones for the cruisers were not received until May, he felt the employees should be reimbursed through May 9<sup>th</sup>. Ms. Warner questioned why the Chief Dispatcher was included if the cell phones were for the cruisers. The Chief Dispatcher was removed from the eligible list of employees at the same time as the officers and should receive the same compensation.*

**Motion to adopt Resolution 19-066**, by Ms. Hall and seconded by Mr. Wade

*Roll Call: All Yeas*

*Motion carries 6-0*

**Resolution 19-067**, creating the position of Director of Building, Zoning and Planning Department

*Discussion: Mr. Mitchell stated that as the Village grows it makes economic sense to have our own building department. We will have an agreement with Plain City by August and negotiations are ongoing with London and Madison County. The money appropriated in Contractual Services will be reallocated to the salary accounts to fund the additional staff.*

**Motion to adopt Resolution 19-067**, by Mr. Eakins and seconded by Mr. King

*Roll Call: All Yeas*

*Motion carries 6-0*

**Ordinance 19-068**, amending Ordinance 19-019 passed February 18, 2019 and Ordinance 18-090 (2019 Employee Pay Scale) passed November 19, 2019 by adding the position of Director of Building, Zoning and Planning Department and by adding Step 5 to the Management Positions

*Discussion: Ms. Arnott explained the new position and pay ranges were added to allow an additional qualified step. Mr. Conway asked if this had been presented to the Finance Committee and Ms. Warner said that it was reviewed by the committee.*

**Motion to adopt Ordinance 19-068**, by Ms. Hall and seconded by Mr. Wade

*Roll Call: All Yeas*

*Motion carries 6-0*

**Resolution 19-069**, authorizing the Mayor to hire staff for the Building, Zoning and Planning

Department

*Discussion: None*

**Motion to adopt Resolution 19-069**, by Mr. King and seconded by Ms. Hall

*Roll Call: All Yeas*

*Motion carries 6-0*

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**Resolution 19-070**, authorizing the Mayor and Public Service Director to terminate the existing agreement with Clark County Community Development  
*Discussion: The current agreement requires a 30 day notice of termination. Upon termination the Village will retain 100% of permit and inspection fees.*

**Motion to adopt Resolution 19-070**, by Mr. Eakins and seconded by Mr. King  
*Roll Call: All Yeas  
Motion carries 6-0*

**Resolution 19-071**, authorizing the Mayor and Public Service Director to enter into an agreement with the Village of Plain City to provide building inspection services  
*Discussion: As addressed previously, we will provide these services through our building department. The Village will retain 100% of the fees collected.*

**Motion to adopt Resolution 19-071**, by Ms. Hall and seconded by Mr. Wade  
*Roll Call: All Yeas  
Motion carries 6-0*

**Resolution 19-072**, setting the pay rate for part-time dispatcher, Brooke A. Adkins at the ten-year level  
*Discussion: Ms. Adkins retired from the State Patrol and has sufficient prior public service to be placed at the ten-year level.*

**Motion to adopt Resolution 19-072**, by Ms. Warner and seconded by Ms. Hall  
*Roll Call: All Yeas  
Motion carries 6-0*

**Resolution 19-073**, authorizing the Public Service Director to purchase a vehicle from Buckeye Ford for an amount not to exceed \$30,000.00  
*Discussion: The Building Department has a need for a vehicle. This vehicle will replace a Public Service truck with a heavier duty vehicle and the Public Service truck will be used for the Building Department. Buckeye Ford matched the State bid price to keep our funds at the local level.*

**Motion to adopt Resolution 19-073**, by Mr. Conway and seconded by Mr. King  
*Roll Call: All Yeas  
Motion carries 6-0*

## Committee Reports:

**Finance:** None

**Police:** Interviews for the Police Chief will begin soon.

**Employee Benefits:** None

**Public Service:** The committee met as reported during legislation discussion.

**Development:** None

**Parks and Recreation:** None

**Special Events:** Mr. Wade asked who would be available for the July 4<sup>th</sup> parade. Mr. Conway and Ms. Warner are not available.

**Director of Finance Report:** Ms. Arnott presented the May financial reports. Income tax collections are up 10% for the month and overall 7.5% for the year. Open Checkbook has been updated through May. After June is closed, she would like to meet with department heads and the finance committee to review budgets.

**Director of Public Service Report:** Columbus Asphalt & Paving has begun work on Fellows Avenue and moving along. Walnut to the viaduct may take a little longer. Pearl and Franklin

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will begin on June 24<sup>th</sup> and the Darby Creek Water and Sewer Line Extension is still scheduled to begin July 1<sup>st</sup>.

**Director of Parks and Recreation Report:** It has been a busy few weeks for Parks & Rec.

There was a concert at Garrett Park on June 11<sup>th</sup> and a fishing event on June 15<sup>th</sup>. An outdoor movie has also been held. There will be another concert in Westwood Park on June 29<sup>th</sup>. The softball season has not gone well due to the weather and the tournament may have to be cancelled. Lunch and Learn has served 376 children in 7 days. Ms. Darlington has had about 20 volunteers helping and she may need an assistant next year. Mr. Conway suggested an intern and she would be happy to explore the possibility. She would like to express her thanks to the Public Service and Police Departments and all the volunteers. She especially noted Janine Conway for her work on the grounds at the Community Center. Mr. Conway asked if the costs were covered for the movies. Sponsorships are being accepted. Ms. Hall inquired about the frequency that the pool has been closed. Both the air and water temperatures have to be at least 70 degrees to open the pool. The weather again has been uncooperative. Mr. Wade asked if we had received any grants for playground equipment. We have not but Battelle has asked if we are accepting donations.

**Mayor's Report and Recognition:** The Mayor reminded everyone that all the road construction going on here and around us will cause inconveniences. He asked for everyone's patience. He asked the Police to post officers at key intersections when traffic is heavy due to accidents. The new procedures for solid waste collection will make the Village more attractive. Casey Conley has been named to replace Gary McNeal as the new detective.

**Recognition of Clerk and Council:** Mr. King asked if there was any opposition to having Mr. Carl Fladt invoke the prayer and sing a patriotic song at the first meeting in July. There was no opposition.

**Additional Business:** None

**Motion to pay the bills** by Mr. Eakins and seconded by Mr. King

*Passed by Acclamation of Council*

**Motion to approve** "Then and Now" Certificates over \$3,000.00: None

**Motion to adjourn at 7:42 p.m.** by Mr. Eakins and seconded by Ms. Hall

*Passed by Acclamation of Council.*



Deborah J. Dileo  
Clerk of Council



Steve Johnston  
President of Council