

# RECORD OF PROCEEDINGS

Minutes of Council

Meeting

BARRETT BROTHERS - DAYTON, OHIO

Form 6101

Held August 6, 2018

## MINUTES OF THE AUGUST 6, 2018 COUNCIL MEETING By Jack R. Herrel, Clerk of Council

Meeting called to order at 7:00 p.m. by Council President Steve Johnston.

**Council Members Present:** Steve Johnston, Doug Eakins, Howard Wade, Jennifer Warner, Jim King, Mike Conway, and Linda Hall. Also attending were Mayor Ray Martin, Clerk of Council Jack Herrel, Director of Finance Rebecca Arnott, Director of Public Service John Mitchell, Director of Parks and Recreation Marcie Darlington, and Police Chief Rick Hardy.

**Council Members absent:** None

**Prayer:** Mayor Ray Martin

**Pledge of Allegiance:** led by Jennifer Warner

**Motion to adopt the agenda** by Mr. King and seconded by Ms. Warner.

*Roll Call - All Years*

*Motion carries 7-0*

**Motion to adopt the minutes** of the July 16, 2018 Council meeting by Mr. Conway and seconded by Mr. King

*Roll Call - All Years*

*Motion carries 7-0*

**Recognition of guests:** *Mr. Art Makris of Duke Realty explained that Duke will be assisting in the annexation procedures for Project Maple.*

**Old Business:** None

**New Business:** (next available number 18-055)

**Resolution 18-055**, Authorizing the Mayor and Director of Public Service to enter into a Pre-Annexation Agreement for Project Maple, pursuant to the annexation of 205.514+/- acres of land located in Jefferson Township, Madison County, State of Ohio, and adjacent to the Village of West Jefferson.

*Discussion:*

**Motion to adopt Resolution 18-055** by Mr. Eakins and seconded by Ms. Warner.

*Roll Call - All Years*

*Motion Passes 7-0*

**Resolution 18-056**, accepting the application for annexation of 28.912 +/- acres to the Village of West Jefferson, Ohio, located in Jefferson Township, Madison County Ohio.

*Discussion: This is the Fluke property located in Jefferson Township.*

**Motion to adopt Resolution 18-056** by Mr. King and seconded by Ms. Hall

*Roll Call - All Years*

*Motion Passes 7-0*

**Resolution 18-057**, accepting the application for annexation of 498.70 +/- acres to the Village of West Jefferson, Ohio, located in Deer Creek Township, Madison County Ohio.

*Discussion: This is the Fluke property located in Deer Creek Township.*

**Motion to adopt Resolution 18-057** by Mr. Johnston and seconded by Mr. Eakins.

*Roll Call - All Years*

*Motion Passes 7-0*

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**Resolution 18-058**, authorizing the Director of Public Service to contract with M&M Farms to have sediment and grit removed from the equalization basin at the Wastewater treatment plant at a cost not to exceed \$20,000.00.

*Discussion:*

**Motion to adopt Resolution 18-058** by Ms. Hall and seconded by Mr. Eakins.

*Roll Call - All Years*

*Motion Passes 7-0*

**Resolution 18-059**, authorizing the Chief of Police to purchase the Computer Assisted Dispatch System (CAD) in the amount of \$84,997.00.

*Discussion:*

**Motion to adopt Resolution 18-059** by Mr. Johnston and seconded by Mr. Wade.

*Roll Call - All Years*

*Motion Passes 7-0*

**Ordinance 18-060**, authorizing a supplemental appropriation of \$20,000.00 in the General Fund.

*Discussion: This is for the purchase of a new server for the Police Department.*

**Motion to adopt Ordinance 18-060** by Mr. King and seconded by Ms. Warner.

*Roll Call - All Years*

*Motion Passes 7-0*

**Ordinance 18-061**, authorizing a supplemental appropriation of \$29,000.00 in the General Fund.

*Discussion: This is the estimated payout for a retiring employee.*

**Motion to adopt Ordinance 18-061** by Mr. Johnston and seconded by Ms. Hall.

*Roll Call - All Years*

*Motion Passes 7-0*

**Resolution 18-062**, establishing the position of Part Time Village Administrative Assistant and setting the pay range.

*Discussion: This will be a part-time position and this person will be assisting in various departments.*

**Motion to adopt Resolution 18-062** by Mr. Eakins and seconded by Ms. Hall.

*Roll Call - All Years*

*Motion Passes 7-0*

**Resolution 18-063**, approving a donation in the amount of \$3,000.00 to the West Jefferson Community Association.

*Discussion: This is the annual donation given by the village to the Community Association to help with costs incurred in running the Ox Roast event.*

**Motion to adopt Resolution 18-063** by Mr. King and seconded by Ms. Warner.

*Roll Call - All Years*

*Motion Passes 7-0*

**Motion to enter into executive session** at 7:45 p.m. to discuss the possible sale of 25.43+/- acres of land owned by the Village, by Ms. Warner and seconded by Mr. Conway.

*Roll Call - All Years*

*Motion Passes 7-0*

**Motion to return** to regular session of Council at 8:12 p.m. by Mr. Eakins and seconded by Mr. Conway.

**Resolution 18-064**, authorizing the Mayor, Public Service Director, and Associate Law Director to negotiate terms and conditions for the sale of 25.43+/- acres of land adjacent to Converse Park and owned by the Village of West Jefferson.

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*Discussion: This only authorizes the negotiation of the terms of sale.*

**Motion to adopt Resolution 18-064** by Mr. Conway and seconded by Ms. Warner.  
*Roll Call - Yeas: Mr. Wade, Ms. Warner, Mr. Johnston, Ms. Hall, and Mr. Conway  
Nays: Mr. Eakins and Mr. King  
Motion Passes 5-2*

**Ordinance 18-065**, authorizing a supplemental appropriation in the amount of \$10,000.00 in the Pool Fund (5501).

*Discussion: The Pool Fund Salaries and Benefits lines have been depleted.*

**Motion to adopt Resolution 18-064** Mr. Conway and seconded by Ms. Warner  
*Roll Call - All Yeas  
Motion Passes 7-0*

## Committee Reports:

**Finance:** Had a meeting concerning the Part -Time Administrative position.

**Police:** Had a meeting concerning the Lexipol System in order to meet certain standards imposed by the state.

**Employee Benefits:** None

**Public Service:** None

**Development:** None

**Parks and Recreation:** Had a meeting last Friday.

**Special Events:** Council to participate in the Ox Roast Parade.

**Director of Finance Report:** Ms. Arnott has Updated the Ohio Checkbook

**Director of Public Service:** The paving program is complete, a couple of manholes need to be raised but that will be taken care of.

**Director of Parks and Recreation Report:** Lunch and Learn program ready to wrap up. National Night Out will be tomorrow night. The adult softball league to begin on August 19 with 10 teams participating. Movie night was successful with about 70 people attending.

**Mayor's Report and Recognition:** There will be a town hall meeting in August to discuss development issues, etc.

**Recognition of Clerk and Council:**

**Additional Business:**

**Motion to pay the bills** by Mr. Eakins and seconded by Mr. King.

*Passed by Acclamation of Council*

**Motion to approve** "Then and Now" Certificates over \$3,000.00: None

**Motion to adjourn at 8:31 p.m.** by Mr. Eakins and seconded by Mr. Johnston.

*Passed by Acclamation of Council*



Jack R. Herrel  
Clerk of Council



Steven J. Johnston  
President of Council