

**RECORD OF PROCEEDINGS**

Minutes of Council

Meeting

BARRETT BROTHERS - DAYTON, OHIO

Form 6101

Held January 2, 2018

**MINUTES OF THE JANUARY 2, 2018 COUNCIL MEETING**

**By Jack R. Herrel, Clerk of Council**

**Meeting called to order** at 7:00 p.m. by Mayor Ray Martin.

**Council Members Present:** Steve Johnston, Doug Eakins, Howard Wade, Jennifer Warner, Jim King, and Mike Conway. Also attending were, Mayor Ray Martin, Finance Director Rebecca Arnott, Clerk of Council Jack Herrel, Parks and Recreation Director Marci Darlington, and Acting Chief of Police Gary McNeal.

**Council members absent:** Lori Cafagno

**Motion to excuse** Ms. Cafagno due to illness by Mr. Johnston and seconded by Mr. King.

*Roll Call: All Yeas  
Motion carries 6-0*

**Mayor Martin** then administered the Oath of Office to new Ward 4 Councilman Howard Wade. Mr. Wade was elected by the voters of Ward 4 at the November 2017 General Election. The term of office begins January 2, 2018 and runs through January 1, 2022. Welcome Mr. Wade.

**Prayer:** by Mayor Martin

**Pledge of Allegiance:** led by Mr. Wade

**Nominations for President of Council:** Mr. Johnston was nominated by Ms. Warner and seconded by Mr. Conway.

**Motion to close nominations** and vote for President of Council by Ms. Warner and seconded by Mr. Conway.

*Roll Call: Motion carries by acclamation of Council; the Gavel is then handed to Mr. Johnston, President of Council.*

**Nominations for Vice-President of Council:** Ms. Warner was nominated by Mr. Conway and seconded by Mr. Johnston.

**Motion to close nominations** and vote for Vice-President of Council by Mr. Conway and seconded by Mr. Johnston.

*Roll Call: Motion carries by acclamation of Council; Ms. Warner becomes Vice-President of Council.*

**Motion to adopt the agenda** by Mr. King and seconded by Mr. Johnston.

*Roll Call: Motion carries by acclamation of Council*

**Motion to adopt the minutes** of the December 18, 2017 Council meeting by Ms. Warner and seconded by Mr. Conway.

*Roll Call: All Yeas  
Motion carries 6-0*

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**Recognition of guests:** None

**Old Business:** None

**New Business:**

**Resolution 18-001**, confirming the Mayor's appointment of J. Michael Murray as Law Director for the Village of West Jefferson for a two (2) year term beginning January 2, 2018 pursuant to Article VIII of the village charter and setting the compensation at one hundred twenty-five dollars (\$125.00) per hour.

*Discussion: Mr. Murray has worked as Assistant Law Director for the village for many years. Ron Parsons, long time Law Director, is now working part-time and will no longer be able to handle the duties of Law Director for the village.*

**Motion to adopt Resolution 18-0014** by Mr. King and seconded by Mr. Eakins.

*Roll Call: All Yeas*

*Motion carries 6-0*

**Resolution 18-002**, confirming Council's reappointment of Paula Martin to the Village Planning and Zoning Commission.

*Discussion:*

**Motion to adopt Resolution 18-002** by Mr. Johnston and seconded by Mr. Eakins.

*Roll Call: Yeas; Wade, Eakins, Warner, Johnston, and King*

*Nays; Conway*

*Motion carries 5-1*

**Resolution 18-003**, confirming the Mayor's appointment of David Kell as Director of Development for the Village of West Jefferson.

*Discussion:*

**Motion to adopt Resolution 18-003** by Mr. Wade and seconded by Ms. Warner.

*Roll Call: All Yeas*

*Motion carries 6-0*

**Resolution 18-004**, creating Council committees to assist various departments and commissions for the 2018 term of Council.

*Discussion:*

**Motion to adopt Resolution 18-004** by Ms. Warner and seconded by Mr. Conway.

*Roll Call: All Yeas*

*Motion carries 6-0*

**Resolution 18-005**, accepting the property values, tax rates, and estimated tax revenue for calendar year 2018 as estimated by the Madison County Auditor.

*Discussion:*

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**Motion to adopt Resolution 18-005** by Mr. Eakins and seconded by Mr. King.

*Roll Call: All Yeas*

*Motion carries 6-0*

**Ordinance 18-006**, authorizing a supplemental appropriation of \$36,000.00 in the General Fund.

*Discussion:*

**Motion to adopt Ordinance 18-006** by Mr. Johnston and seconded by Mr. Eakins.

*Roll Call: All Yeas*

*Motion carries 6-0*

## Committee Reports:

**Finance:** None

**Police:** None

**Employee Benefits:** None

**Public Service:** None

**Development:** None

**Parks and Recreation:** None

**Special Events:** None

**David Kell** addressed Council as newly appointed Development Director. Mr. Kell is the Economic Development Director for all of the Madison County local communities. He has worked with small and large businesses to bring economic development to the area.

**Director of Finance Report:** Rebecca Armott presented the Financial Report for December.

**Director of Public Service:** absent

**Director of Parks and Recreation Report:** Marci Darlington reported that the movie "Sing" will be shown Saturday at the community center. She met with the pool employees to discuss staffing needs for this year. A mental health first aid class will be held at the community center on January 27<sup>th</sup>. A new Zumba class is in the works. The village received a \$14,000.00 grant from Battelle for the Lunch and Learn Program. The community center is starting to be booked for a lot of events.

**Mayor's Report and Recognition:** the Mayor commended the street crew for salting and snow removal...have received more applications on the income tax

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position... a committee is being formed to review candidates for the Chief of Police position.

**Recognition of Clerk and Council:** Jim King stated that he is looking for Council to have another good year. Steve Johnston thanked Council for placing their confidence in him. Mr. Conway wants to look into opportunities for appointing members to the Planning and Zoning Commission.

**Additional Business:** Doug Eakins said he would like to see more involvement by the community in public service. Howard Wade thanked everyone and said he looks forward to working on Council... looks forward to seeing the village grow... and agrees with Mr. Eakins that we need more community involvement in public service.

**Motion to pay the bills** by Mr. Conway and seconded by Mr. Eakins.  
*Passed by Acclamation of Council*

**Motion to approve** "Then and Now" Certificates over \$3,000.00: None

**Motion to adjourn at 7:43 p.m.** by Mr. Eakins and seconded by Mr. King.  
*Passed by Acclamation of Council*



Jack R. Herrel  
Clerk of Council



Steven J. Johnston  
President of Council