

# RECORD OF PROCEEDINGS

Minutes of Council

Meeting

BARRETT BROTHERS - DAYTON, OHIO

Form 6101

Held May 1, 2017

## MINUTES OF THE MAY 1, 2017 COUNCIL MEETING

By Jack R. Herrel, Clerk of Council

Meeting called to order at 7:00 p.m. by Council President Steve Johnston.

**Council Members Present:** Steve Johnston, Doug Eakins, Jennifer Warner, Randy Otis, Jim King, Lorie Cafagno, and Mike Conway. Also attending were Mayor Ray Martin, Finance Director Debbie Dileo, Clerk of Council Jack Herrel, and Police Sgt. Rob Campbell.

**Council Members absent:** None

**Prayer:** Pastor Russ Harless (Life in Christ Fellowship Church)

**Pledge of Allegiance:** led by Steve Johnston

**Motion to adopt the agenda** by Mr. King and seconded by Mr. Johnston

*Roll Call: All Yeas*

*Motion carries 7-0*

**Motion to adopt the minutes** of the April 17, 2017 Council meeting by Mr. Eakins and seconded by Mr. Conway.

*Roll Call: All Yeas*

*Motion carries 7-0*

**Recognition of guests:** *Pastor Russ Harless* approached the Mayor and Council seeking permission to hold the National Day of Prayer ceremony at the village gazebo on Thursday May 1, at 6:00 p.m. The alternate site in case of bad weather conditions will be at the Life in Christ Fellowship Church on State Rt. 142. *Linda Winters* announced two upcoming events, the first of which is a bake sale to be held at the Madison County Hospital tomorrow morning starting at 10:a.m. with all proceeds going to the Hospital Auxiliary. The other event is a quarter-auction to be held on Saturday May 5, at 6:00 p.m. in the basement of the United Methodist Church. All proceeds will go to the American Cancer Society, Relay for Life.

**Old Business:** None

**New Business**

**Resolution 17-029**, authorizing the Mayor and Director of Public Service to enter into, on behalf of the Village of West Jefferson, a water and sewer agreement with sky Ranch Partners LLC and managing member William R. Miller.

*Discussion: Mr. Johnston advised that this process has been four years in the making as it has been discussed from every angle and picked apart by at least three different sets of attorneys. It represents a moment in time for the Village of West Jefferson, a new beginning if you will, and a very good thing for the village.*

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*Mr. Eakins questioned the ser-charges as set forth in the agreement and wanted to make sure the village was getting its normally allotted water and sewer tap fees per unit. The Mayor and Karl Billister, representing Sky Ranch Properties LLC, explained the ser-charge and how it works including the possible expansion of the water/sewer lines for future growth of the village. Mr. Matt Adkins questioned the idea of charging people who will be living in the expanded territory additional fees for water and sewer services. Mr. Billister explained that it will be used for future infrastructure improvements.*

**Motion to adopt Resolution 17-29** by Mr. King and seconded by Mr. Johnston.

*Roll Call: All Yeas  
Motion carries 7-0*

**Resolution 17-030**, authorizing the Mayor and Director of Public Service to enter into, on behalf of the Village of West Jefferson, a pre-annexation agreement with Sky Ranch Properties LLC.

*Discussion:*

**Motion to adopt Resolution 17-30** by Ms. Warner and seconded by Ms.

Cafagno.

*Roll Call: All Yeas*

*Motion carries 7-0*

**Resolution 17-031**, authorizing the village to participate in the Ohio Workers' Compensation 100% EM CAP Program and retaining Compmanagement Inc. as our servicing agent and authorizing the Director of Finance to pay the enrollment fee.

*Discussion: Ms. DiLeo explained that as a result of our outstanding claims we are no longer eligible for the village group rating program. However, our plan administrator, Compmanagement, has informed us that the EM CAP Program is our best remaining option. With the EM CAP Program we can still realize a significant savings on our BWC premiums.*

**Motion to adopt Resolution 17-31** by Mr. Johnston and seconded by Ms. Cafagno.

*Roll Call: All Yeas*

*Motion carries 7-0*

**Resolution 17-032**, approving two, one year extensions of the trash and recycling contract with Waste Management.

*Discussion: The first extension will be billed at \$16.46 per unit which is the current contract amount. The second extension will be billed at \$16.90 per unit. All other terms and conditions remain the same.*

**Motion to adopt Resolution 17-032** by Ms. Cafagno and seconded by Mr. Conway.

*Roll Call: All Yeas  
Motion carries 7-0*

**Ordinance 17-033**, authorizing a supplemental appropriation in the General Fund in the amount of \$7,000.00.

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*Discussion: The village has received a \$7,000.00 donation from the Columbus Foundation/Battelle for the Lunch and Learn Program. This supplemental appropriation will allow the money to be appropriated for that purpose.*

**Motion to adopt Ordinance 17-033** by Mr. Eakins and seconded by Mr. Otis.

*Roll Call: All Years*

*Motion carries 7-0*

**Resolution 17-034**, authorizing the Public Service Director to pay the roofing contractor an amount not to exceed \$9,000.00 for roof repair and replacement at the sewer plant.

*Discussion: Since the quote exceeds the spending authority of \$7,500.00 it must be approved by resolution of Council.*

**Motion to adopt Resolution 17-034** by Ms. Cafagno and seconded by Mr. Conway.

*Roll Call: All Years*

*Motion carries 7-0*

## Committee Reports:

**Finance:** Set Finance Meeting for Monday May 8, 2017 at 6:00 in Council Chambers.

**Police:** None

**Employee Benefits:** None

**Public Service:** None

**Development:** None

**Parks and Recreation:** None

**Special Events:** None

**Director of Finance Report:** Debbie Dileo reported that the auditors were in last week to work on the 2015-2016 Financial Audit. She will keep Council informed.

**Director of Public Service:** Absent

**Director of Parks and Recreation Report:** Absent

**Mayor's Report and Recognition:** Mayor distributed a list of streets and a schedule for them to be milled and paved. A night at the Arts will be held tomorrow evening at Norwood School, the Mayor and Council have been invited to attend. Drug take-back day was Saturday. The online auction for the community center items will be May 4, 2017. We are still looking for more

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lifeguards for the pool this summer if you know someone who may be interested. The pool is scheduled to open on time. We are trying to work out a shop with a cop program for this December.

**Recognition of Clerk and Council:** None

**Additional Business:** None

**Motion to pay the bills** by Ms. Cafagno and seconded by Ms. Warner  
*Passed by Acclamation of Council*

**Motion to approve** "Then and Now" Certificates over \$3,000.00 - None

**Motion to adjourn at 7:57 p.m.** by Mr. Eakins and seconded by Ms. Cafagno.  
*Passed by Acclamation of Council.*

  
Jack R. Herrel  
Clerk of Council

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Steven J. Johnston  
President of Council