

RECORD OF PROCEEDINGS

Minutes of Council

Meeting

BARRETT BROTHERS - DAYTON, OHIO

Form 6101

Held November 4, 2019

MINUTES OF NOVEMBER 4, 2019 COUNCIL MEETING

Meeting called to order at 7:01 p.m. by President Steve Johnston

Council Members Present: Steve Johnston, Howard Wade, Jennifer Warner, Jim King, Linda Hall, Doug Eakins and Mike Conway. Also attending were Mayor, Ray Martin, Clerk of Council, Debbie Dileo, and Chief of Police, Chris Floyd

Council Members absent: None

Prayer and National Anthem: Pastor Carl Fladt

Motion to adopt the agenda by Ms. Hall and seconded by Mr. Wade

Roll Call: All Yeas

Motion carries 7-0

Motion to adopt the Minutes of the October 21, 2019 Council Meeting by Ms. Warner and seconded by Mr. Eakins

Roll Call: All Yeas

Motion carries 7-0

Recognition of Guests:

Sherry Morris, who resides on Brookdale Drive, addressed Council regarding the new trash containers. She contacted Waste Management because she already had the same size and style trash container and did not need the one from Waste Management. She was told to contact them after delivery and they would make arrangements to pick up the new container. When she contacted Waste Management again, she was told to contact the Village. She called the water department and was told they were making a list of people that didn't need the new containers. She put her trash in her old container, but when she arrived home today, her trash, nor the Waste Management container were picked up. She was told her trash was not picked up because it was not in the proper container. She doesn't understand why she can't use her own container. She stated that the neighborhood is a mess from trash that has not been picked up. Mr. Wade concurred and stated that his trash and bulk waste were not picked up either. Amy Dixon, another resident, heard that bulk waste would be picked up later by another truck, but was not picked up before tonight's meeting. She thinks the new trash cans are not as durable as the ones previously purchased by some residents. Mr. Mitchell said the new contract requires every resident receive new toters and trash will not be picked up if it is not in the proper container. He suggested that residents leave all the trash out and see if it is picked up by tomorrow. The drivers have been instructed to only pick up trash in the Waste Management toters. Ms. Morris is still upset that she can't use her own containers. Mr. Conway said he understood that Waste Management will not replace damaged containers that are not their toters. The new trucks will have the side loading arms, and Mr. Eakins explained that this program will help keep costs down for all residents. Mr. Johnston pointed out, since this is the first week of the new program, there are bound to be issues, but things will be worked out. The Mayor asked Mr. Mitchell to contact Waste Management to have bulk items picked up by tomorrow. Ms. Morris asked about bulk items that may fill a curb when someone moves out. The Mayor said the Zoning Department may need to address this type of issue. The property owner can be assessed the cost of pickup if the Village requires it. Taylor Patterson said she has contacted Waste Management and they have assured her that two trucks are being sent out and everything will be picked up by tomorrow. Pastor Fladt inquired about senior citizens that need smaller containers. Please contact the Water Department if you need a smaller container and Waste Management will exchange it in approximately two weeks.

Jordan Truxall, a resident on Dogwood Avenue, expressed concerns about pedestrian safety at the bridge east of town. He feels that the new development will cause further bottlenecks at the bridge and wondered if there were any plans for a pedestrian bridge. Mr. Johnston said a pedestrian bridge is included in the development plans. Mr. Truxall feels we should be proactive and incorporate the bridge in the early stages of development. Mr. Johnston explained that the construction of a pedestrian bridge will probably be driven by the growth in the development area. The Mayor also explained there are plans in next year's budget to install new sidewalks in other areas of town for pedestrian safety. Mr. Truxall asked when the next town meeting will be held. There will be a meeting in January.

Old Business: None

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New Business:

Resolution 19-118, authorizing the Chief of Police to trade in a 2014 Cruiser and a confiscated Toyota and to purchase a 2020 Ford Utility Vehicle from Statewide Ford Lincoln

Discussion: Chief explained that they were unable to secure a vehicle from Lebanon Ford and Statewide Ford Lincoln has several available. The 2014 vehicle has 179,000 miles and the Toyota is badly damaged, so the trade-in values are low.

Motion to adopt Resolution 19-118, by Mr. Johnston and seconded by Mr. King

Roll Call: All Yeas

Motion carries 7-0

Resolution 19-119, accepting the job description of Clerk of Council and changing the position from part-time to full-time

Discussion: A lengthy discussion ensued regarding various aspects of changing the position from part-time to full-time and the salary that is being suggested. Mr. Johnston explained there are additional duties that can be done if the position is full-time. It will also relieve some burdens from the Public Service Director and Finance Director, because they address issues when the clerk is not there. Mr. Conway feels full council should have been part of the development of the job description and made aware of this change before it was presented as legislation. Several people questioned whether or not the position should be advertised. Mr. Johnston stated there is no need to advertise because the position is already filled. Ms. Warner said it is just additional duties and a pay adjustment. She feels this situation could occur with any other position and it would not be advertised. The top end of the salary range is \$52,000.00 but would be re-evaluated when the next person is hired. Mr. Conway stated that we have police officers that do not earn that salary. A new officer starts at \$22.87 per hour and the top end is \$28.32. Ms. Warner said the proposed salary is not a starting rate. Ms. Dilco will receive a raise but she has over twenty years of experience. Mr. Conway reiterated he wasn't happy with the process for creating the job description. Mr. Eakins said the process has always been for changes to be presented to a committee and then recommended to Council. Ms. Warner said the Finance Committee did review the change and salary adjustment prior to making the recommendation. Mr. Conway asked why it was an emergency. Mr. Johnston would like the position to be full-time as soon as possible. Ms. Morris asked if there was money in the budget to cover the change. There are sufficient appropriations. In closing, Ms. Warner pointed out that the main concern is having the website updated and the clerk will be responsible for keeping the website updated. Currently, we have to request our IT Service to make changes to the website and it is not always completed in a timely fashion. Mr. Conway stated that he doesn't have a problem with the position. He just has a problem with the process.

Motion to adopt Resolution 19-119, by Mr. King and seconded by Ms. Warner

Roll Call:

Yeas: Johnston, Warner, Eakins, Wade, King and Hall

Nays: Conway

Motion carries 6-1

Ordinance 19-120, amending Ordinance 19-099, passed August 5, 2019 which amended Ordinances 19-068, 19-019, and 18-090 (2019 Employee Pay Scale) by changing the Clerk of Council position from part-time to full-time, setting the salary, and declaring an emergency

Discussion: None

Motion to adopt Ordinance 120, by Mr. Eakins and seconded by Mr. King

Yeas: Johnston, Warner, Eakins, Wade, King and Hall

Nays: Conway

Motion carries 6-1

Committee Reports:

Finance: The Finance Committee met on Thursday, October 24th, with the Mayor and Department Heads to review the proposed 2020 Budget. A Special meeting was scheduled on Monday, November 11th at 6:30 p.m. for full Council to review the budget.

Police: None

Employee Benefits: None

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Public Service: None

Development: None

Parks and Recreation: None

Special Events: None

Director of Finance Report: Ms. Arnott received the Dental and Life Insurance renewal amounts today and will have updated figures for the special meeting. She also presented the October Financial reports. Income tax collections were up 2% in October and 9% for the year.

Director of Public Service Report: Mr. Mitchell will make sure the trash collection issues are resolved tomorrow. Leaf collection and brush chipping continue. Please call Brian Farley to schedule brush chipping. Plans for the sanitary sewer project on Norwood are complete. The permit to install has been approved and the school has an easement approval on their agenda next week. Once the easement is completed, the project will be bid out and construction may start late fall or early spring. There are a few corrections to be made to the Walnut/Fellows project, some of which may not be completed until spring. Overall, the project looks pretty good. The Darby Creek Water and Sewer Line Extension is approximately 70% complete. Water and sewer will be available on both sides of US 40.

Director of Parks and Recreation Report: Ms. Darlington was not in attendance but submitted a written report. Although Trunk or Treat was moved inside due to weather, there were still 150-200 people in attendance. The Fall Softball League concluded on November 3rd. Mad Batters took first place. A single elimination tournament will be held on November 17th. Toddler Gym is being placed on hold until the first of the year. The next Community Open House will be held December 2nd, and Movie Night is December 7th at 7:00 p.m. A Christmas movie will be shown.

Mayor's Report and Recognition: The Mayor apologized for the inconvenience the new trash collection procedures caused.

Recognition of Clerk and Council: Mr. Wade reported that all the Veteran Banners for the Mural Fundraiser have been sold. There will be a ceremony on Saturday at 10:00 a.m. at the Gazebo. All the veteran's names will be announced. Mr. Eakins urged everyone to vote tomorrow.

Additional Business: Mr. Johnston will meet with Sandy Boucher to review Mobile Food Truck regulations Thursday evening.

Motion to pay the bills by Mr. King and seconded by Mr. Wade

Passed by Acclamation of Council

Motion to approve "Then and Now" Certificates over \$3,000.00: None

Motion to adjourn at 8:04 p.m. by Mr. Eakins and seconded by Ms. Warner

Passed by Acclamation of Council



Deborah J. Dileo
Clerk of Council



Steve Johnston
President of Council