

RECORD OF PROCEEDINGS

Minutes of _____

Council

Meeting

BARRETT BROTHERS - DAYTON, OHIO

Form 6101

Held September 3, 2019

MINUTES OF THE SEPTEMBER 3, 2019 COUNCIL MEETING

Meeting called to order at 7:03 p.m. by President Steve Johnston

Council Members Present: Steve Johnston, Howard Wade, Jennifer Warner, Jim King, Linda Hall, Doug Eakins and Mike Conway. Also attending were Mayor, Ray Martin, Clerk of Council, Debbie Dileo, Public Service Director, John Mitchell, Director of Building, Zoning and Planning, Tom Hale and Chief of Police, Christopher Floyd.

Council Members absent: None

Prayer: Mayor Ray Martin

Pledge of Allegiance: Mr. Johnston

Motion to adopt the agenda by Ms. Warner and seconded by Ms. Hall

*Roll Call: All Yeas
Motion carries 7-0*

Motion to adopt the Minutes of the August 19, 2019 Council Meeting by Mr. King and seconded by Mr. Wade

*Roll Call: All Yeas
Motion carries 7-0*

Recognition of Guests:

The Oath of Office scheduled to be administered to Murad DeLuca was postponed.

A Certificate of Recognition for Toagosei America, Inc. was signed by the Mayor and Council Members. The Mayor will present this certificate to Toagosei when he attends the Mid-America/Japan Conference. There will be six governors from the mid-west and sixty representatives from Ohio, including five from Madison County, attending the conference in Japan. A proclamation has also been prepared by Representative Steve Stivers.

Old Business: None

New Business:

Resolution 19-107, authorizing the Mayor to terminate the agreement with the Public Entities Pool of Ohio and enter into an agreement with Tokio Marine HCC, through Dunlap and Hay Insurance Agency, for the commercial property and liability insurance for the Village of West Jefferson

Discussion: Tony Fink, Dunlap and Hay Insurance, explained the proposed changes at the last council meeting.

Motion to adopt Resolution 19-107, by Ms. Warner and seconded by Mr. Eakins

*Roll Call: All Yeas
Motion carries 7-0*

Ordinance 19-108 authorizing the Mayor to enter into an agreement with Choice One Engineering for the 2020 Asphalt Resurfacing Project including plan preparation, bidding procedures and construction services, in the amount of \$15,100.00

Discussion: Mr. Mitchell stated this was the third year we have contracted for these services and we are working through the five-year paving projects that have been identified. The funds have already been appropriated. Discussion continued regarding the Walnut/Fellows project. They are working on curbs and sidewalks by Fisher, and once completed, they will start

RECORD OF PROCEEDINGS

Minutes of Council

BARRETT BROTHERS - DAYTON, OHIO

Meeting

Form 6101

Held September 3, 2019

tearing out pavement on the other end of Fellows. The curbs, gutters and sidewalks in front of residents' homes have been completed as well as the dirt restoration.

Motion to adopt Ordinance 19-108, by Mr. Eakins and seconded by Mr. Wade

Roll Call: All Yeas

Motion carries 7-0

Resolution 19-109, accepting the application by West Jefferson Plumbing and Heating for an Expedited Type II annexation of 2.272 acres to the Village of West Jefferson, Ohio located in Jefferson Township, Madison county, Ohio

Discussion: The petition has been filed and approved by the County Commissioners and the 60-day waiting period is over. This is the final step for annexation.

Motion to adopt Resolution 19-109, by Ms. Warner and seconded by Ms. Hall

Roll Call: All Yeas

Motion carries 7-0

Resolution 19-110, temporarily waiving Section 549.09 of the Codified Ordinances of the Village of West Jefferson, thus allowing bow hunting on certain land within the Village with a permit issued by the Nature Conservancy and ODNR

Discussion: This is the same thing the Village adopted last year. The program was successful and will be monitored. The Village can shut down the program if problems arise.

Motion to adopt Resolution 19-110, by Mr. Eakins and seconded by Mr. Conway

Roll Call: All Yeas

Motion carries 7-0

Resolution 19-111, repealing Resolution 09-002, passed January 5, 2009, which updated the Village Logo, and adopting the new Village of West Jefferson Logo

Discussion: Mr. Johnston accepted responsibility for the use of this logo, prior to Council adopting it. The Mayor also accepted responsibility for printing the logo before approval. Mr. Johnston is sorry he overstepped his bounds. 7Forty Designs is still working on an official seal. Mr. Conway expressed concerns about the usage of the logo. Although he likes the design, he feels that the proper procedures were not followed. He said it makes him wonder what else is being said and done that Council doesn't know about. Mr. Conway is not making any accusations but is concerned that this happened before Council approved it. Mr. Wade agreed.

Motion to adopt Resolution 19-111, by Mr. Eakins and seconded by Ms. Warner

Roll Call: All Yeas

Motion carries 7-0

Committee Reports:

Finance: None

Police: None

Employee Benefits: None

Public Service: None

Development: None

Parks and Recreation: None

Special Events: Mr. Wade appreciated the covering that was provided for the Ox Roast Parade float.

RECORD OF PROCEEDINGS

Minutes of _____

Council

Meeting

BARRETT BROTHERS - DAYTON, OHIO

Form 6101

Held September 3, 2019

Director of Finance Report: The finance department is preparing for the budget season. The department head meetings are scheduled. When a draft is completed it will then be presented to Council.

Director of Public Service Report: Mr. Mitchell is working through the five-year paving plan. The original plan has been modified to some degree, but he is reviewing it with Choice One's assistance. The Darby Creek Water and Sewer Line Extension project continues. The waterline has been put in on the west side of the creek and the boring has been started. Pipe may be pulled beginning next week. Once this is complete, in approximately two weeks, they will start on the sewer line installation.

Director of Parks and Recreation Report: Mr. Mitchell reported in Ms. Darlington's absence. Fishing Fun will be held on September 14th from 10:00 am to 2:00 pm. Trunk or Treat is October 26th from 5:00 to 7:00 pm in the Community Center parking lot. Next Tuesday will be the final concert of the summer, from 7:00 to 8:30 pm. at the Community Center. Season totals for the pool will be available soon.

Mayor's Report and Recognition: The Mayor feels that changing some rules at the pool has provided positive outcomes. The parade was very good. He will leave tomorrow for the conference in Japan and will return on September 12th. A report will be presented to Council when he returns. The Mayor read a letter appointing Mr. Johnston as Mayor pro tem, in his absence.

Recognition of Clerk and Council: Mr. Wade announced they are selling banners to benefit the mural by the gazebo. Banners are \$50 each. They also sent out 90 letters to businesses about the mural. He also stated that he has been approached by some residents that are concerned about motorcycles that are racing on Lily Chapel Road. The Chief will look into it.

Additional Business: Mr. Johnston announced that Ms. Dileo will leave sometime in the near future and he would like her to train a new clerk. The Charter allows Council to appoint employees that are necessary. He would like Council to solicit resumes for the position. Advertising may come later. A training position and rate of pay will need to be established. Interested candidates may submit a resume to Mr. Johnston or Ms. Dileo. Full Council will conduct interviews. Ms. Hall requested that Ms. Dileo prepare some interview questions.

Motion to pay the bills by Mr. King and seconded by Mr. Eakins
Passed by Acclamation of Council

Motion to approve "Then and Now" Certificates over \$3,000.00: None

Motion to adjourn at 7:37 p.m. by Mr. Eakins and seconded by Mr. King
Passed by Acclamation of Council


Deborah J. Dileo
Clerk of Council


Steve Johnston
President of Council