

RECORD OF PROCEEDINGS

Minutes of Council

Meeting

BARRETT BROTHERS - DAYTON, OHIO

Form 6-101

Held December 16, 2019

MINUTES OF DECEMBER 16, 2019 COUNCIL MEETING

Meeting called to order at 7:02 p.m. by President Steve Johnston

Council Members Present: Steve Johnston, Howard Wade, Jennifer Warner, Jim King, Linda Hall, Doug Eakins and Mike Conway. Also attending were Mayor, Ray Martin, Public Service Director, John Mitchell, Finance Director, Rebecca Arnot, Clerk of Council, Debbie Dileo, and Chief of Police, Chris Floyd.

Council Members absent: None

Prayer: Mayor Martin

Pledge of Allegiance: Mr. Johnston

Motion to adopt the amended agenda (corrected for typos) by Mr. Wade and seconded by Mr. King

Roll Call: All Yeas

Motion carries 7-0

Motion to adopt the Minutes of the December 2, 2019 Council Meeting by Ms. Hall and seconded by

Ms. Warner

Roll Call: All Yeas

Motion carries 7-0

Recognition of Guests: President Johnston gave accolades to Mr. Eakins and Mr. King for the amount of time they have devoted to the Village. He noted that they both have shown great respect for Council and thanked them for their dedication and regard for their positions. A brief presentation will follow passage of Resolutions 19-130 and 19-131.

Old Business: None

New Business:

Resolution 19-130, commending Douglas R. Eakins for his dedicated service to the Village of West

Jefferson

Discussion: None

Motion to adopt Resolution 130, by Ms. Warner and seconded by Mr. Conway

Roll Call: All Yeas

Motion carries 7-0

Resolution 19-131, commending Jim King for his dedicated service to the Village of West Jefferson

Discussion: None

Motion to adopt Resolution 19-131, by Mr. Johnston and seconded by Ms. Hall

Roll Call: All Yeas

Motion carries 7-0

Each resolution was read in its entirety and framed certificates and awards were presented to

Mr. King and Mr. Eakins.

Mr. Eakins asserted that when you take on a job, your hope is to leave it better than when you started. He feels West Jefferson is poised to take great strides. Thanks to Council, the Mayor and residents, he thinks we are ready to take those strides.

Mr. King thanked everyone for their cooperation over the past twelve years. He has enjoyed every minute of the time. He would still be here if he had not made a simple mistake, but feels there are plans in place for him.

Resolution 19-132, designating the Madison County Future, Inc., a Community Improvement Corporation as the agency of the Village of West Jefferson, Ohio and authorizing the execution of an agreement with the corporation as such agency under Section 1724.10 of the Ohio Revised Code
Discussion: Mr. David Kell said this power is granted to the CIC through the Ohio Revised Code and allows them an opportunity to work with the Village. The following resolution will allow them to act as agents for the Village to sell property. He is looking forward to working with the Village. The Mayor

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will have the authority to enter into an agreement but Council will still have to approve the conditions of the sale.

Motion to adopt Resolution 19-132, by Mr. Conway and seconded by Mr. Wade

Roll Call: All Yeas

Motion carries 7-0

Resolution 19-133, authorizing the sale by Madison County Future Inc., a Community Improvement Corporation, acting as the agent of the Village of West Jefferson, Ohio, of a certain Village-owned land for economic development purposes

Discussion: Mr. Eakins recalled that the original intent for this land was future green space and/or park expansion. The Mayor said that since that time, we have purchased another park and the sale of this land will provide funding to upgrade all parks. Mr. Johnston added that the sale could also offset Community Center improvements and/or additional land purchase near the Community Center.

Motion to adopt Resolution 19-133, by Mr. Conway and seconded by Ms. Warner

Roll Call:

Yeas: Conway, Hall, Johnston, Warner, Wade

Nays: Eakins, King

Motion carries 5-2

Resolution 19-134, amending Resolution 07-073, that authorized the Director of Finance to create a Revitalization Fund to account for the collection of revitalization fees by adding an infrastructure definition pursuant to the Ohio Revised Code, Section 5709.40(8)

Discussion: Mr. Johnston explained that we are adding the definition of infrastructure as recommended and reviewed by the Law Director.

Motion to adopt Resolution 19-134, by Ms. Warner and seconded by Mr. Eakins

Roll Call: All Yeas

Motion carries 7-0

Resolution 19-135, authorizing the Mayor to enter into a certain real estate purchase contract with West Jefferson Plumbing and Heating Inc., and to sign, execute and deliver any and all closing documents necessary to purchase the property located at 174 East Main Street, West Jefferson, Ohio

Discussion: None

Motion to adopt Resolution 19-135, by Mr. King and seconded by Ms. Hall

Roll Call: All Yeas

Motion carries 7-0

Resolution 19-136, authorizing the Public Service Director to proceed with the design, engineering and construction of a new water tower

Discussion: Mr. Johnston read the entire resolution. He added that this project will not happen overnight. The upgrade and repairs to our current water tower would cost approximately a half million dollars. This will authorize the Public Service Director to proceed with design and engineering of a new tower and will take care of a pressure issue with the current tower and increase the storage capacity. Our current above ground storage is 750,000 gallons and will be increased to 1,250,000 gallons. The maximum cost approved is \$2,000,000.00. Mr. Wade asked if that price included the tear down of the existing tower. The cost does include tear down.

Motion to adopt Resolution 19-136, by Mr. Conway and seconded by Ms. Hall

Roll Call: All Yeas

Motion carries 7-0

Ordinance 19-137, reducing appropriations in the 2019 Appropriation Budget in the Battelle and Target TIF Funds

Discussion: Ms. Arnot explained this is an end of year housekeeping item to bring these funds to a zero balance.

Motion to adopt Ordinance 19-137, by Mr. Johnston and seconded by Ms. Warner

Roll Call: All Yeas

Motion carries 7-0

Ordinance 19-138, authorizing a supplemental appropriation in the 2020 Appropriation Budget in the amount of \$240,000.00 in the Revitalization Fund

Discussion: This supplemental is to appropriate funds for the purchase of property approved in Resolution 19-135.

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Motion to adopt Ordinance 19-138, by Mr. Wade and seconded by Mr. Eakins

Roll Call: All Yeas

Motion carries 7-0

Resolution 19-139, creating council committees to assist various departments and commissions for the 2020 term of Council

Discussion: None

Motion to adopt Resolution 19-139, by Mr. King and seconded by Ms. Warner

Roll Call: All Yeas

Motion carries 7-0

Resolution 19-140, confirming Council's appointment of James Graham to the Village Planning and Zoning Commission for the term beginning January 2, 2020 and expiring January 1, 2023

Discussion: Mr. Johnston asked Mr. Graham to stand. He has been attending council meetings for some time.

Motion to adopt Resolution 19-140, by Mr. Johnston and seconded by Mr. King

Roll Call: All Yeas

Motion carries 7-0

Resolution 19-141, confirming the Mayor's appointment of Roy Von Almen to fill the unexpired term of Dean Bollinger to the Planning and Zoning Commission

Discussion: Mr. Von Almen was in attendance.

Motion to adopt Resolution 19-141, by Mr. Eakins and seconded by Mr. Conway

Roll Call: All Yeas

Motion carries 7-0

Resolution 19-142, confirming the Mayor's appointment of James Little to the Village Planning and Zoning Commission for the term beginning January 2, 2020 and expiring January 1, 2023

Discussion: Mr. Little was in attendance.

Motion to adopt Resolution 19-142, by Ms. Warner and seconded by Mr. Wade

Roll Call: All Yeas

Motion carries 7-0

Committee Reports:

Finance: None

Police: None

Employee Benefits: None

Public Service: None

Development: None

Parks and Recreation: None

Special Events: Mr. Wade thanked those who participated in the Christmas Parade and gave special recognition to Mr. Mitchell and Mr. Brian Farley for their assistance.

Director of Finance Report: The November financial statements were distributed. Income Tax collections are up 8% in November and 9% for the year. Ms. Arnott asked that any invoices that need to be paid by the end of the year be submitted as soon as possible. She also requested that the newly appointed Planning and Zoning Commission members stop by her office to complete new hire paperwork.

Director of Public Service Report: Mr. Mitchell informed Council that the bid opening for the Parkdale Sanitary Sewer Project will be held on Wednesday at 10:00 a.m. The project will likely commence in the spring. He is also finishing up the 2020 Paving Program plans. He hopes to bid out the program in January and open bids in February. Mr. Conway asked what the big project would be in 2020. The plan includes Kirkwood from Crescent to Inwood, Eastgate, South West and South Twin, and a few others. Converse and Westchester are part of a grant program. Ms. Hall said a resident on Inwood has noticed that a catch basin needs to be cleaned out. Mr. Mitchell will look into it.

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Director of Parks and Recreation Report: Absent, no report.

Mayor's Report and Recognition: The Mayor reported that Parks and Recreation Department is gearing up for 2020 programs and grants. He thanked Council for their work and accomplishments over the past year, and thanked Mr. Eakins and Mr. King for their service to the Village and for their friendship. He also reminded everyone that the Annual Safety Meeting is this Friday at 11:00 a.m. at the Community Center.

Recognition of Clerk and Council: Chief Floyd reported the Heroes and Helpers event was held last Saturday and was a huge success. A large amount of money was raised through donations and each child was allowed to spend \$150.00. Target, Coughlin, Tidd Funeral Home, Madison County Shriners and the Jefferson Township Fire Department were large donors. Target also provided food baskets for each family. When the shopping was done, they returned to the Community Center, where volunteers were on hand to help the children wrap gifts. Pat's Pizza provided pizza for the group. He thinks the "Heroes" may have enjoyed the program even more than the "Helpers".

Mr. King wished the future Council good luck. He will miss being a member.

Mr. Wade added best wishes to both Mr. Eakins and Mr. King.

Mr. Eakins added that it was his pleasure to work with people over the years and the Village is looking at a great future.

Additional Business: None

Motion to pay the bills by Ms. Hall and seconded by Ms. Warner
Passed by Acclamation of Council

Motion to approve "Then and Now" Certificates over \$3,000.00: None

Motion to adjourn at 7:42 p.m. by Mr. Eakins and seconded by Mr. King
Passed by Acclamation of Council



Deborah J. Dileo
Clerk of Council



Steve Johnston
President of Council