

RECORD OF PROCEEDINGS

Minutes of Council

Meeting

BARRETT BROTHERS - DAYTON, OHIO

Form 6101

Held FEBRUARY 6, 2017

MINUTES OF THE FEBRUARY 6, 2017 COUNCIL MEETING

By Jack R. Herrel, Clerk of Council

Meeting called to order at 7:00 p.m. by Council President Steve Johnston.

Council Members Present: Steve Johnston, Doug Eakins, Jennifer Warner, Randy Otis, Jim King, Lorie Cafagno, and Mike Conway. Also attending were Mayor Ray Martin, Finance Director Debbie Dileo, Public Service Director John Mitchell, Parks and Recreation Director Marci Darlington, Clerk of Council Jack Herrel, and Police Sgt. Rob Campbell.

Council Members absent: None

Prayer: Reverend Jerry Dye

Pledge of Allegiance: led by Jim King

Motion to adopt the agenda by Mr. Otis and seconded by Mr. King.

Roll Call: All Yeas

Motion carries 7-0

Motion to adopt the minutes of the January 16, 2017 Council meeting by Mr. Conway and seconded by Mr. Otis.

Roll Call: All Yeas

Motion carries 7-0

Recognition of guests: None

Old Business: None

New Business:

Resolution 17-009 authorizing a supplemental appropriation of \$12,000.00 in the General Fund account 1000-730-420-0000 for upgrades to the Council Chambers and Conference Room.

Discussion: Mr. Johnston noted that the improvements are long overdue. They include installation of carpet and vinyl wall base molding and 28 stackable audience chairs, armless with upholstered seats and backs. The upgrades as quoted from Library Design Associates will cost \$11,293.00. The council chambers and conference room walls as well as the stairwell and railings have already been painted.

Motion to adopt Resolution 17-009 by Ms. Warner and seconded by Ms. Cafagno.

Roll Call: All Yeas

Motion carries 7-0

Ordinance 17010, amending ordinance 16-081 passed December 6, 2016, an ordinance setting the pay rates for village employees, and declaring an emergency.

RECORD OF PROCEEDINGS

Minutes of Carroll

Meeting

BARRETT BROTHERS - DAYTON, OHIO

Form 6101

Held FEBRUARY 6, 2017

Discussion: The village is currently advertising for the Assistant Finance Director position. This ordinance changes the Assistant Finance Director position from hourly salaried. It also sets the salary range between \$45,000.00 and \$55,000.00. Ms. Dileo said she feels the changes are needed. She has met with the Finance Committee and they are in agreement.

Motion to adopt Ordinance 17-010 by Mr. Johnston and seconded by Ms. Cafagno.

Roll Call: All Yeas

Motion carries 7-0

First Reading of Ordinance 17-011, an ordinance vacating an unnamed alley in the Village of West Jefferson and running North and South between Center St. and Chester St. and being South of Franklin St., pursuant to a petition filed by Mr. Thomas Tinkler.

Discussion: A public hearing and Council discussion has been held concerning this matter and there appears to be consensus without opposition to the alley closing.

Motion to suspend the rules and pass on first reading by Ms. Cafagno and seconded by Mr. King.

Roll Call: All Yeas

Motion carries 7-0

Motion to adopt Ordinance 17-011 by Mr. Eakins and seconded by Mr. Otis.

Roll Call: All Yeas

Motion carries 7-0

Resolution 17-012, a resolution accepting a recommendation from the Planning and Zoning Commission to approve the Plat Plan of the Jefferson Industries Corporation planned expansion at 6670 State Route 29 as it pertains to the zoning regulations of the Village of West Jefferson.

Discussion: A copy of the plat plan was on display for everyone to review. The planning and Zoning Commission modified the plan slightly to assure that the 30 foot access drive around the facility be maintained.

Motion to adopt Resolution 17-012 by Mr. King and seconded by Mr. Eakins.

Roll Call: All Yeas

Motion carries 7-0

Resolution 17-013, authorizing the Public Service Director to purchase a Ford F-150 truck from Middletown Ford at a cost not to exceed \$26,681.54.

Discussion: This is a 2017 budgeted item which exceeded the \$7,500.00 spending authority.

Motion to adopt Resolution 17-013 by Mr. Johnston and seconded by Ms. Warner.

Roll Call: All Yeas

Motion carries 7-0

Resolution 17-014, authorizing the Chief of Police to purchase four (4)

RECORD OF PROCEEDINGS

Minutes of Council

Meeting

BARRETT BROTHERS - DAYTON, OHIO

Form 6101

Held FEBRUARY 6, 2017

4RE/Vista dash cams and hardware from Watch Guard Video at a cost not to exceed \$19,280.

Discussion: This is a 2017 budgeted item which exceeded the \$7,500.00 spending authority.

Motion to adopt Resolution 17-014 by Mr. Conway and seconded by Mr. Eakins.

Roll Call: All Yeas

Motion carries 7-0

Resolution 17-015, authorizing the Mayor to execute an indemnity agreement with BlueScope Properties Group LLC for a stream impact permit for development at State Route 29 and Commerce Parkway.

Discussion: This agreement basically is an accommodation to BlueScope Properties to expedite the acquisition a Stream Impact Permit for road widening work at State Route 29 and Commerce Parkway. The Indemnity Agreement holds the Village harmless against all claims that could arise.

Motion to adopt Resolution 17-015 by Ms. Warner and seconded by Ms. Cafagno.

Roll Call: All Yeas

Motion carries 7-0

Committee Reports:

Finance: Mr. Johnston noted that the Finance Committee supports the decision to make the Assistant Finance Director position salaried and increase the salary range.

Police: None

Employee Benefits: Ms. Cafagno noted that the Employee Benefits Committee also supports the decision concerning the Assistant Finance Director position.

Public Service: None

Development: None

Parks and Recreation: None

Special Events: None

Director of Finance Report: Debbbie Dileo delivered her January, 2017 financial report to Council.

Director of Public Service: John Mitchell reported that bids for the road paving project have been advertised and the bid opening is set for February 22 at 10:00 a.m. in the water Department conference room.

Director of Parks and Recreation Report: Marci Darlington reported that 228 people took part in the online survey; Need to do something about the Graffiti in

RECORD OF PROCEEDINGS

Minutes of Council

Meeting

BARRETT BROTHERS - DAYTON, OHIO

Form 6101

Held FEBRUARY 6, 2017

the parks; Have been awarded \$7,000.00 donation from Battelle for the Lunch and Learn program; Will be meeting with WJYAA about their needs vs ours for use of the parks.

Mayor's Report and Recognition: The closing for the community center is set for Monday, February 20, 2017.

Recognition of Clerk and Council: Mr Johnston wants to set up a steering committee for the open house at the community center and to set up operational policies and procedures. Mr. Johnston suggested that Council and other employees exhaust all avenues prior to taking a question to the Law Director. Some questions may be able to be answered in house. After all, the cost clock is ticking when you go to the Law Director and we need to be as prudent as possible with taxpayers' money.

Additional Business:

Motion to pay the bills by Mr. King and seconded by Ms. Cafagno
Passed by Acclamation of Council

Motion to approve "Then and Now" Certificates over \$3,000.00 - None

Motion to adjourn at 7:41 p.m. by Mr. Eakins and seconded by Mr. Johnston.
Passed by Acclamation of Council.


Jack R. Herrel
Clerk of Council


Steven J. Johnston
President of Council