

# RECORD OF PROCEEDINGS

Minutes of Council

Meeting

BARRETT BROTHERS - DAYTON, OHIO

Form 6-101

Held May 6, 2019

## MINUTES OF THE MAY 6, 2019 COUNCIL MEETING

Meeting called to order at 7:00 p.m.

**Council Members Present:** Steve Johnston, Doug Eakins, Howard Wade, Jennifer Warner, Jim King, Linda Hall and Mike Conway. Also attending were Mayor Ray Martin, Clerk of Council Debbie Dileo, Director of Finance Rebecca Arnott, Public Service Director John Mitchell and Sgt. Rob Campbell.

**Council Members absent:** None

**Prayer:** Mr. Clyde Hughes

**Pledge of allegiance** led by Mr. King

**Motion to adopt the agenda** by Mr. Conway and seconded by Ms. Hall

*Roll Call: All Yeas*

*Motion carries 7-0*

**Motion to adopt** the minutes of the April 15, 2019 Council Meeting by Mr. King and seconded by Mr. Eakins

*Roll Call: All Yeas*

*Motion carries 7-0*

**Recognition of Guests:** Mr. John Stanley, expressed concerns about field space for the growing number of participants with West Jeff Youth Inc. The Village currently owns 25 acres of land near Converse Park and is considering the sale of this property. He proposed a plan for the Village to keep the property for future expansion of fields. The Mayor suggested that he take his proposal to the Parks and Recreation Committee.

**New Business:**

**Resolution 19-045**, accepting the petition for annexation of 250.298+/- acres to the Village of West Jefferson, Ohio, located in Madison County, Ohio

*Discussion: None*

**Motion to adopt Resolution 19-045** by Mr. Johnston and seconded by Mr. King

*Roll Call: All Yeas*

*Motion carries 7-0*

**Public Hearing** to discuss the recommendation from the Planning and Zoning Commission to rezone 375.955+/- acres of land located on State Route 29 from A1 (Agriculture) to PCD (Planned Commerce District)

**Meeting called to order** by Council President, Steve Johnston at 7:12 p.m.

*Discussion: Mr. Johnston reminded Council that this property is on the right side of State Route 29. Mark Gialluca presented a detailed plan for the development at the April 15<sup>th</sup> council meeting. No further discussion.*

Meeting closed at 7:13 p.m.

**Old Business:**

**2nd Reading of Ordinance 19-041**, to rezone 375.955+/- acres of land, known as "Looby Estate" from A-1 (Agriculture) to PCD (Planned Commerce District) and to approve Conditional Uses and the Site Plan, and grant a Variance for the Landscape Plan, as recommended by the Planning and Zoning Commission on March 22, 2019

*Discussion: None*

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**Motion to adopt Ordinance 19-041** by Mr. Eakins and seconded by Ms. Warner  
*Roll Call: All Yeas*  
*Motion carries 7-0*

**New Business:**

**Resolution 19-046**, amending the boundaries of the West Jefferson Northern Community Reinvestment Area to include additional property and amending The exemption that can be negotiated within the West Jefferson Northern Community Reinvestment Area  
*Discussion: This legislation will expand the CRA area to include the Loooby property.*  
**Motion to adopt Resolution 19-046** by Mr. King and seconded by Ms. Warner  
*Roll Call: All Yeas*  
*Motion carries 7-0*

**Ordinance 19-047**, an ordinance to approve current replacement pages to the West Jefferson Codified Ordinances and declaring an emergency  
*Discussion: This ordinance will complete the update of the Codified Ordinances. Both paper copies and the online ordinances will be updated*  
**Motion to adopt Ordinance 19-047** by Ms. Hall and seconded by Mr. Wade  
*Roll Call: All Yeas*  
*Motion carries 7-0*

**Ordinance 19-048**, amending Ordinance 19-009, Section J, setting employee cell phone reimbursement allowances, by adding President of Council to the list of eligible positions, and declaring an emergency  
*Discussion: Mr. Johnston stated that this measure had been discussed in the past and it is up to Council to decide.*  
**Motion to adopt Ordinance 19-048**, by Mr. King and seconded by Ms. Hall  
*Roll Call: All Yeas*  
*Motion carries 7-0*

**Ordinance 19-049**, authorizing various supplemental appropriations in the General Fund  
*Discussion: Mr. Eakins asked about the \$400,000.00 supplemental appropriation. The Finance Director said that this is for the contractual services for the Building Department, and we will have revenue to offset the expense. Likewise, the Lunch and Learn supplemental appropriation is a pass-through.*  
**Motion to adopt Ordinance 19-049**, by Mr. Conway and seconded by Mr. Johnston  
*Roll Call: All Yeas*  
*Motion carries 7-0*

**Ordinance 19-050**, adopting the Village of West Jefferson Personnel Policy Manual and repealing Ordinance 12-11, the Employee Handbook, passed February 4, 2013, and repealing any and all other ordinance or sections of ordinances that may be in conflict, and declaring an emergency  
*Discussion: Mr. Johnston explained that there were still a number of sections that need attention. He would like to table the ordinance.*  
**Motion to table Ordinance 19-050** by Mr. Johnston and seconded by Mr. Eakins  
*Passed by acclimation of Council*

**Resolution 19-051**, to recognize National Police Week 2019 and to honor the service and sacrifice of those officers killed in the line of duty while protecting our communities and safeguarding our democracy  
*Discussion: Mr. Johnston read the entire resolution and recognized our Police*

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*Department as the best department in Madison County.*

**Motion to adopt Resolution 19-051**, Ms. Hall and seconded by Ms. Warner

*Discussion: None*

*Roll Call: All Yeas*

*Motion carries 7-0*

**Motion to enter into executive session**, to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of public employee or official by Mr. King and seconded by Ms. Hall at 7:24 p.m.  
*Passed by Acclamation of Council*

**Motion to return to regular session**, at 7:50 p.m. by Ms. Warner and seconded by Mr. Wade

## Committee Reports:

**Finance:** The Finance Committee will meet on Thursday, May 9<sup>th</sup> at 3:00 p.m.

**Police:** The Police Committee will meet on Thursday May 9<sup>th</sup>, at 1:00 p.m.

**Employee Benefits:** The Employee Benefits Committee will meet on Friday, May 10<sup>th</sup> at 9:30 a.m.

**Public Service:** None

**Development:** None

**Parks and Recreation:** None

**Special Events:** None

**Director of Finance Report:** Rebecca Amott presented the financial reports for April. Income Tax collections are up 7% for both the month and the year. The Exit Interview for the 2017-2018 Audit was held and every indication is that it was a positive audit. The Lunch and Learn grant money of \$14,000 has been received. We have also received over \$700,000 for Medline fees.

**Director of Public Service:** The pre-construction meeting for the Darby Creek Water and Sewer Line Expansion was held and the hope is to begin the project June 1<sup>st</sup>. The Service Department has been performing valve repairs on both Pearl Street and State Route 29. The new mower is cutting down on mow time. Pool preparation is underway for the upcoming Pool opening. Mr. Mitchell reported there are currently 6 projects underway that are being reviewed by Choice One Engineering, and soon there will be a 7<sup>th</sup> project.

**Director of Parks and Recreation Report:** Marci Darlington reported the Special Needs Easter Egg Hunt was a success with about 70 people attending. The monthly Open House attendance continues to increase. The last event drew 60 people. Softball is in the 6th week, but they have only been able to play 3 times due to the weather. Lunch and Learn will begin on June 3<sup>rd</sup>. Lunch will be served on Mondays, Tuesdays and Thursdays during the summer. The Pool will open on May 31<sup>st</sup>. The Community Center was opened to allow prom pictures due to inclement weather and received a lot of positive feedback from the community.

**Mayor's Report and Recognition:** The pots for the corners are in and the flowers are on the way. There were 35.15 lbs. of drugs turned in on Drug Take Back Day. Shred It Day is May 18<sup>th</sup> from 10:00 a.m. until 1:00 p.m. with on-site shredding. The Mayor is still working with the Title company, to close on the purchase of Garrett Park.

**Recognition of Clerk and Council:** Mr. King commented that the Fisher building looks nice.

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**Additional Business:** None

**Motion to pay the bills** by Mr. King and seconded by Mr. Eakins  
*Passed by Acclamation of Council*

**Motion to approve** "Then and Now" Certificates over \$3,000.00: None

**Motion to adjourn at 8:13 p.m.** by Ms. Hall and seconded by Mr. Wade  
*Passed by Acclamation of Council.*

Deborah J. DiLeo

Deborah J. DiLeo  
Clerk of Council

Steve Johnston

Steve Johnston  
President of Council