

RECORD OF PROCEEDINGS

Minutes of Council

Meeting

BARRETT BROTHERS - DAYTON, OHIO

Form 6101

Held May 20, 2019

MINUTES OF THE MAY 20, 2019 COUNCIL MEETING

Meeting called to order at 7:00 p.m.

Council Members Present: Steve Johnston, Doug Eakins, Howard Wade, Jennifer Warner, Jim King, Linda Hall and Mike Conway. Also attending were Mayor Ray Martin, Clerk of Council Debbie Dileo, Director of Finance Rebecca Arnott, Public Service Director John Mitchell, Parks and Recreation Director Marci Darlington and Chief Rick Hardy.

Council Members absent: None

Prayer: Rev. Jerry Newman

Pledge of allegiance led by Mr. Conway

Mr. Eakins asked if Ordinance 19-050 (Employee Handbook) under Old Business could be changed to a resolution instead of an ordinance. The current handbook is governed by an ordinance and it takes an ordinance to amend an ordinance.

Motion to adopt the agenda by Mr. King and seconded by Ms. Hall

Roll Call: 5 Yeas-Hall, King, Johnston, Warner, Wade

2 Nays-Conway, Eakins

Motion carries 5-2

Motion to adopt the minutes of the May 6, 2019 Council Meeting by Mr. Eakins and seconded by Mr. King

Roll Call: All Yeas

Motion carries 7-0

Recognition of Guests: Mayor Ray Martin administered the Oath of Office to new patrolman, TJ Hammons.

Old Business:

Ordinance 19-050, adopting the Village of West Jefferson Personnel Policy Manual and repealing Ordinance 12-11, the Employee Handbook, passed February 4, 2013, and repealing any and all other ordinance or sections of ordinances that may be in conflict, and declaring an emergency

Motion to take Ordinance 19-050, off the table by Ms. Hall and seconded by Mr. Wade

Roll Call: 4 Yeas-Hall, King, Johnston, Wade

3 Nays-Conway, Eakins, Warner

Motion carries 4-3

Motion to adopt Ordinance 19-050, by Mr. King and seconded by Mr. Conway

Discussion: Ms. Warner would like to leave the ordinance tabled until everything is completed. The Mayor asked what was incomplete and Ms. Warner stated Comp Time and Vacation policies. The Mayor said the committee agreed they should wait to complete these policies until a new Chief of Police is hired and requested passage of the ordinance now.

Roll Call: 5 Yeas-Hall, King, Johnston, Conway, Wade

2 Nays-Warner, Eakins

Motion carries 5-2

New Business:

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Resolution 19-052, setting the pay rate for full-time officer TJ Hammons at the two-year level

Discussion: None

Motion to adopt Resolution 19-052, by Ms. Warner and seconded by Mr. Eakins

Roll Call: All Yeas

Motion carries 7-0

Resolution 19-053, authorizing the Public Service Director to expend up to \$75,000.00 to

Choice One Engineering for various engineering services

Discussion: Mr. Mitchell explained that the bulk of the expense is for the Darby Creek Water and Sewer Line Expansion. The fees for these services will be billed back to the various projects that require services

Motion to adopt Resolution 19-053, by Mr. Johnston and seconded by Mr. Wade

Roll Call: All Yeas

Motion carries 7-0

Resolution 19-054, amending Resolution 19-045 that accepted the petition for annexation of 250+/- acres to the Village of West Jefferson, Ohio located in Jefferson Township, Madison County, Ohio and declaring an emergency

Discussion: Mr. Johnston explained that there was a slight variance on the original acreage and the County requested a revised legal description and amended legislation.

Motion to adopt Resolution 19-054, by Mr. Eakins and seconded by Ms. Warner

Roll Call: All Yeas

Motion carries 7-0

Resolution 19-055, approving the Site Plan and granting a variance for the Landscape Plan for The Pizutti Companies, for a property located at 30 Commerce Parkway, as recommended to Council by the Planning and Zoning Commission on May 20, 2019

Discussion: Mr. Brian Free presented a warehouse project to be located at Byerly Road and US 40. The building will be 848,000 square feet with possible expansion to 1.2 million square feet. There is no potential tenant at this time, but the building will eventually be leased.

Motion to adopt Resolution 19-055, by Mr. King and seconded by Mr. Johnston

Roll Call: All Yeas

Motion carries 7-0

Committee Reports:

Finance: Ms. Warner will present minutes of the last meeting at the next Council meeting

Police: Mr. Eakins reported that they are searching for a new police chief and new officers. The Committee will likely recommend the addition of two officers and include funding for these officers and possible salary increases in next year's budget. He will have minutes at the next Council meeting.

Employee Benefits: The minutes of the last meeting were distributed.

Public Service: None

Development: None

Parks and Recreation: None

Special Events: None

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Director of Finance Report: The Finance Department is preparing for the summer pool employees. Ms. Arnott also relayed that the most recent invoice for building inspection services was \$256,000. Under the modified agreement (once it is in effect) the invoice would be \$164,000.

Director of Public Service: The pool is filled and pumps are up and running and will open on May 31st. We recently executed an agreement with Plain City for building inspection services. The Village will retain 100% of the fees. Mowing continues and US 40 looks phenomenal. Mr. Mitchell reported that we are not likely to receive either of the two OPWC Grants which we applied for. These grants would have been used for the Norwood Sanitary Sewer project. He would like to present legislation to move forward with this project without the grant proceeds if Council agrees. He feels we should move on the project and says there is enough money available in the Sewer Fund. It could be started by November and completed by February of next year. Mr. Eakins suggested that Mr. Mitchell request a Public Service Committee meeting to discuss and make a recommendation to full Council.

Director of Parks and Recreation Report: Marci Darlington reported that softball will probably wrap-up around Father's Day, due to the weather. The pool could not be opened on Memorial Day weekend due to insufficient availability of staff. She is still looking to hire more lifeguards. Lunch and Learn will start soon. This year's theme is "A Future so Bright, You Gotta Wear Shades". She will present a schedule at the next meeting. The monthly Open House will be held on June 1st.

Mayor's Report and Recognition: The Mayor acknowledged that there is a lot going on in the Village and recognizes and appreciates all of the behind-the-scenes work being done. He expects to have the contract for the purchase of Garrett Park at the next meeting.

Recognition of Clerk and Council: Mr. King inquired about Sandy Latimer. Kristi Zurbick said she is improving. Ms. Warner wished the Chief good luck and said he will be missed. Chief appreciates his time here and is in particularly proud of the improved relationship with our schools. He stated that he didn't accomplish anything on his own and encouraged everyone to continue to work together. He feels like his new position will have a greater impact on police officers throughout the State. The Mayor pointed out that the Chief was not searching for a job, but was approached by OPOTA.

Additional Business: None

Motion to pay the bills by Mr. King and seconded by Mr. Eakins
Passed by Acclamation of Council

Motion to approve "Then and Now" Certificates over \$3,000.00: None

Motion to adjourn at 7:50 p.m. by Mr. Eakins and seconded by Ms. Hall
Passed by Acclamation of Council.


Deborah J. DiLeo
Clerk of Council


Steve Johnston
President of Council