



28 East Main Street  
West Jefferson, Ohio 43162  
Office #614-379-5246

Director  
Thomas A. Hale

Building, Planning and Zoning  
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**SIDEWALK/APPROACH PERMIT**

DATE \_\_\_\_\_

FEE \_\_\_\_\_  
\$ \_\_\_\_\_

Receipt # \_\_\_\_\_

Property Owner \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_

Contractor or individual performing job \_\_\_\_\_

Address of Contractor \_\_\_\_\_ Phone \_\_\_\_\_

• CHECK ALL THAT APPLY:

- \_\_\_\_\_ **SIDEWALK** (Length and Width to be replaced) \_\_\_\_\_
- \_\_\_\_\_ **STREET CORNER SIDEWALK** (*ADA requirements for wheelchair accessibility may be required*)
- \_\_\_\_\_ **APPROACH**

**REQUIREMENTS:**

- Inspections are mandatory and must be called in 48 hours prior to concrete installation
- Building Department must be informed on how to address height change and verify proper sleeve usage if necessary for water/gas/sewer service entries if located in sidewalk or approach
- Sidewalk must be four (4") minimum
- Approach must be six (6") minimum
- Sub grade must be a uniform depth and properly compacted. Loose dirt or vegetation within formed area is unacceptable
- Forms shall be true to line and proper fall for water run off to be maintained
- Finished edges must be 1/4" radius
- Tool joints must be at 4' to 5' intervals along sidewalk
- New concrete must meet up to a straight cut edge on existing concrete
- Backfill and seeding of excavated area

I certify that all information on this form and/or attached form is correct and that I will comply with local ordinances and understand that failing to comply may result in legal procedures and also having to remove or dismantle structure at said owner's expense.

Signature of owner/applicant \_\_\_\_\_ Date \_\_\_\_\_

Date Accepted / Approved \_\_\_\_\_ Date if Denied \_\_\_\_\_

West Jefferson Building Official \_\_\_\_\_

