

RECORD OF PROCEEDINGS

Minutes of Council

Meeting

BARRETT BROTHERS - DAYTON, OHIO

Form 6101

Held April 1, 2019

MINUTES OF THE APRIL 1, 2019 COUNCIL MEETING

Meeting called to order at 7:00 p.m.

Council Members Present: Steve Johnston, Howard Wade, Jennifer Warner, Jim King, Linda Hall and Mike Conway. Also attending were Mayor Ray Martin, Assistant Clerk of Council Jack Herrel, Director of Finance Rebecca Arnott, Police Chief Rick Hardy, and Public Service Director, John Mitchell. Parks and Recreation Director, Marci Darlington was not in attendance.

Council Members absent: Doug Eakins

Prayer: Reverend Ruth Pribe

Pledge of allegiance led by Mr. Johnston

Motion to adopt the agenda by Ms. Hall and seconded by Mr. King

Roll Call: All Years

Motion carries 6-0

Motion to adopt the minutes of the March 18, 2019 Council Meeting by Ms. Warner and seconded by Ms. Hall

Roll Call: All Years

Motion carries 6-0

Motion to excuse Mr. Eakins due to illness by Mr. King and seconded by Ms. Hall
Passed by Acclamation of Council

Recognition of Guests: Mr. Brad Johnson: see Resolution 19-038

Old Business: None

New Business:

Resolution 19-038, authorizing the Mayor and Public Service Director to execute, on behalf of the Village of West Jefferson, a partial Assignment and Assumption of a TIF agreement and a partial Assignment and Assumption of a CRA agreement previously entered into between the Village of West Jefferson, MTB Corp., West Jeff Partners, LLC, and West Jeff Land Group, LLC on June 19, 2008

Discussion: Mr. Johnson stated that both agreements had been approved and wasn't sure what happened to prevent the documents being fully executed but he was here to support this resolution.

Motion to adopt Resolution 19-038 by Mr. Wade and seconded by Mr. Johnston

Roll Call: All Years

Motion carries 6-0

Resolution 19-039, approving the Site Plan, and granting a variance for the Landscape Plan ("The Plans") for the Hillwood, Park West Building 1, located on Commerce Parkway as recommended to Council by the Planning and Zoning Commission on March 22, 2019

Discussion: Mr. Johnston introduced Mr. T.J. O'Brien from Hillwood Group. He is seeking approval of the plans that were presented to the Planning and Zoning Commission. They are proposing approximately an 843,000 square foot warehouse on the Parsons property. Ms. Warner asked where the entrance would be. Mr. O'Brien stated there will be a new curb cut off of Commerce Parkway.

Motion to adopt Resolution 19-039 by Mr. King and seconded by Mr. Conway

Roll Call: All Years

Motion carries 6-0

RECORD OF PROCEEDINGS

Minutes of Council

BARRETT BROTHERS - DAYTON, OHIO

Meeting

Form 6101

Held April 1, 2019

Resolution 19-040, authorizing the disposition and donation of a 1990 GMC Bucket truck

Discussion: Mr. Mitchell stated that there is no real residual value and he will dispose of the vehicle by donating it to Jefferson Local Schools

Motion to adopt Resolution 19-040 by Mr. Conway and seconded by Ms. Hall

Roll Call: All Yeas

Motion carries 6-0

Mr. Johnson asked if anyone else would like to address Council. Mr. Victor Linkous, who resides at 107 Washington Street, wanted to register a complaint about the water office. He stated that his water was turned before the ten working day deadline, and he incurred a \$25 shut off fee. His water was shut off on the 28th and he feels that it shouldn't have been shut off until the 29th. The Mayor pointed out that he should have contacted him prior to bringing the matter Council. The Mayor also stated that this was not a new policy, and in the past Mr. Linkous has had his water turned off five times and has been charged 33 late fees Mr. Linkous stated that the water office instructed him to take his issue to Council. Mr. Mitchell will check on the shut off date and he will credit the fee if it was charged in error. He also noted that the water department does try to contact residents before water is shut off.

Committee Reports:

Finance: None

Police: None

Employee Benefits: Meeting tentatively scheduled for April 18th at 10:30 AM.
Ms. Hall will notify the clerk when to post the meeting.

Public Service: None

Development: None

Parks and Recreation: None

Special Events: None

Director of Finance Report: At this time the main thing they are working on is gearing up for the end of tax season.

Director of Public Service: The service department is completing carpet and painting at village hall. They are also working on remodeling in the police department. The new 11' mower should be ready soon and should cut down on mowing time. Additional equipment is being prepared for mowing season. Mr. Conway asked what the green markings were on Hathaway. Mr. Mitchell said they are marking manholes. Some preliminary work may be starting on the Walnut/Fellows project, but most of the work will be completed after school is out for the summer. The building permit application for Medline has been received.

Director of Parks and Recreation Report: Absent due to the Open House scheduled this evening. Mr. Mitchell reported that Ms. Darlington is preparing for several programs including the summer Lunch and Learn. They are also working on the Parks Master Plan.

Mayor's Report and Recognition: The Village is finishing up on the purchase of the Garrett Park property. Hanging baskets do not seem feasible for the downtown area, so they are looking into planters for the corners of Main Street.

RECORD OF PROCEEDINGS

Minutes of Council

Meeting

BARRETT BROTHERS - DAYTON, OHIO

Form 6101

Held April 1, 2019

Recognition of Clerk and Council: Mr. King reported that his water bill he received today, had a due date of April 1st instead of the 15th. Ms. Arnott informed Council that there was a glitch while printing water bills and a quarter of the bills mailed had the incorrect due date. They have not identified the problem yet.
Mr. Johnston noted that two previously distributed proposals from the Planning and Zoning Commission, in particular the Mobile Food Vending chapter, needs to be modified. He and the Mayor have both made suggestions for revisions.

Mr. Johnston also reminded council members to please use the microphones. We are recording the meetings to retain as a public record and he needs to recognize people, for the record, before they speak.

Additional Business: None

Motion to pay the bills by Ms. Hall and seconded by Ms. Mr. King
Passed by Acclamation of Council

Motion to approve "Then and Now" Certificates over \$3,000.00: None

Motion to adjourn at 7:29 p.m. by Mr. Johnston and seconded by Ms. Warner
Passed by Acclamation of Council.


Deborah J. DiLeo
Clerk of Council


Steve Johnston
President of Council