

West Jefferson Ohio Planning & Zoning Commission

28 East Main Street

Meeting 5:30 PM

Wednesday, February 7, 2024

Meeting Minutes

Call to Order: Chairperson Hay called the meeting to order at 5:30 PM and asked for Roll Call.

Roll Call: Mrs. Paula Hay, Mr. Richard King, Mr. James Graham, and Mr. Vern Flowers

Absent: Mrs. Boucher

A motion was made by Mr. King and seconded by Mr. Graham to excuse Mrs. Boucher.

VOTE YES: Mr. King, Mr. Graham, Mr. Flowers, and Mrs. Hay

VOTE NO: none

Motion Carried

Approval to accept minutes:

Chairperson Hay asked for a motion to approve the minutes from the January 3 and January 10, 2024 meetings.

A motion was made by Mr. Flowers and seconded by Mr. Graham to approve the minutes.

VOTE YES: Mr. Flowers, Mr. Graham, Mr. King and Mrs. Hay

VOTE NO: none

Motion Carried

Work Session:

Mr. Hale, Staff, explained to the board that when it is a regular meeting time and date with no public hearing the Chairperson can adjourn the meeting with no motion.

Mr. Tom Hale, then stated that per the Charter, the Chairperson (and/or designate a member), is required to attend the Council Meeting if there is a recommendation from Planning Commission and/or designate a member.

1st Ordinance

KEEPING FARM ANIMALS

Discussion on how to determine how many dogs, by using the size of the dog or if the square footage of the dwelling should be considered.

It was decided to use language that was thought to have gone to Council already. Use 505.5.03 for the number.

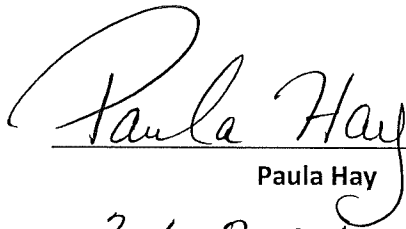
Mr. Hale reminded the members that their recommendation would be reviewed/approved by the Law Director.

2nd Ordinance

Signs- Mr. Hale said he went through the ordinance and made some suggestions. He then showed pictures of signs in the Village now. He said that if we go to just Monument signs then they would have to determine how tall they should be. He pointed out the difference between a pole sign and a monument sign. If the code changes a pole sign now, we would not have them change. Any signs that are already there would be a legal non-conforming. He feels you would work with the applicant not to exceed a certain height and not to be in the right away. Mr. Hale would like to have this to back to the committee next month to then recommend to Council. Staff would go and measure some of the signs in the Village to compare to.

Chairperson Hay adjourned at 6:27 PM

Chairperson:



Paula Hay

Date:

3-6-2024

**Respectfully submitted:
Kristie West, Staff
Department of Development**