

RECORD OF PROCEEDINGS

Minutes of

Council PSSE Committee

Meeting

GRAPHIC VILLAGE - CINCINNATI, OH

Form 6101

Held 3 April 2023

MINUTES

Village of West Jefferson Public Service & Special Events Committee

3 April 2023

Called to Order:

Chair Howard Wade called the Public Service & Special Events Committee Meeting to Order at 6:03 P.M.

Roll Call:

Public Service & Special Events Committee Members: Chairperson Howard Wade, Linda Hall, and Jeff Patterson.

Quorum Declare: 2 present, 1 absent.

Also Attending: Clerk of Council, Jimmy John Hall; Director of Information Technology, Mark Crosten.

The Agenda:

Motion to Adopt the Agenda of the 03 April 2023, Finance Committee Meeting moved by Ms. L. Hall and seconded by Mr. Wade.

VOICED VOTE AFFIRMED

Motion Carries 2-0.

Old Business: None.

New Business:

- 1. Director of Information Technology Discussion: Findings on a Website

Mr. Crosten explained he will be bringing information. A lot of research on potential vendors. There is a lot available and we are looking for a platform to build from.

Mr. Wade Can the vendor do this remotely?

Mr. Crosten No. They provide the platform and we provide the content. The vendors under consideration are out of state. So far, three vendors are under consideration. All vendors have done websites; they are competent. The differences are the features we would want. We would like to have a Parks and Rec model, payments, and Municipal One will provide on the app. It mirrors what is on the website.

Mr. Wade How are the customer comments/recommendations?

Mr. Crosten We are not there yest but narrowing down on choices.

Mr. Wade Are you considering having administration manage the site?

Mr. Crosten Yes. Administration would manage their portion of the site.

Ms. Hall How do we share credentials?

Mr. Crosten I would be able to do the work. But each department should have at least two credentials.

Motion to Adjourn at 6:25 P.M. by Ms. Warner and seconded by Mr. Ward.

VOICED VOTE AFFIRMED

Motion Carries 2-0.

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Tisha Edwards 10-19-23

Howard Wade

Taken by Jimmy John Hall
Past Clerk of Council
Submitted by Tisha Edwards
Present Clerk of Council

Howard Wade
Chairperson