

## RECORD OF PROCEEDINGS

Minutes of

*Council*

Meeting

BARRETT BROTHERS - DAYTON, OHIO

Form 0101

Held

*August 16, 2021*

### MINUTES OF AUGUST 16, 2021 COUNCIL MEETING

**Meeting Called to Order at 7:09 P.M. by President Warner.**

**Roll Call:** Council Members Samantha Cahill, Mike Conway, Linda Hall, Richard King, Jeff Patterson, Howard Wade, and Jennifer Warner. Also attending were Director of Finance, Becky Arnott-Shiple; Chief of Police, Chris Floyd; and Public Service Director, John Mitchell.

**Absent Member(s):** None.

**Quorum Declare:** 7 present, 0 absent.

**Prayer:** Ms. Hall.

**Pledge of Allegiance:** Mr. Conway.

**Motion to Adopt the Agenda** by Mr. Conway and seconded by Ms. Patterson.

**Roll Call:** All yeas.

**Motion Carries** 7-0.

**Motion to Adopt the Minutes** of the August 2, 2021 Council Meeting by Ms. Cahill and seconded by Mr. Wade.

**Roll Call:** All yeas.

**Motion Carries** 7-0.

**Take Note of the Minutes** of the July 23, 2021, Employee Benefits Committee Meeting.

**Recognition of Guests:** Jeff Brown; Heather Brown; and Steve Hyett.

- *The Browns told Council they are concerned about the Township Fire Department site, plan and tree removal. On a trail going down to the Darby is a pile of debris.*
- *Mayor Martin said Section 1143.19 indicates that the Township Fire Department will need to bring a site plan to Council for approval.*

**Old Business:**

**Second Reading of Ordinance 21-053**, accepting the recommendation of the Planning & Zoning Commission to rezone 9450 West Broad Street Galloway, Parcel # 16-00051.000, from General Commercial (C-2) to Highway Business District (B-2).

**Discussion:**

**Motion to Table Ordinance 21-053**, by Ms. Cahill and seconded by Ms. Hall.

**Roll Call:** Two (2) yeas; and Five (5) nays.

**Motion Defeated:** 2-5.

**Motion to Adopt Ordinance 21-053**, by Mr. King and seconded by Mr. Wade.

**Roll Call:** Four (4) yeas; and Three (3) nays.

**Motion Carries:** 4-3.

**New Business:**

**Resolution 21-062**, accepting the petition for annexation of 2.66 +/- acres, parcel # 08-01106.000, to the Village of West Jefferson, Ohio, located in Jefferson Township, Madison County, Ohio.

**Discussion:** President Warner invited comments.

- *Mr. Wesley Gilliland, Attorney at Law, said the property owner wants to divide the track for residential. This cannot happen while in the County; annexation to the Village is necessary.*
- *Mr. Wade asked whose expense is this annexation and future development?*
- *Mr. Mitchell said the expense is the owner's not the Village.*
- *Ms. Hall asked what will be built.*
- *Ms. Creamer said most likely duplexes.*

**Motion to Adopt Resolution 21-062** by Mr. Conway and seconded by Mr. Patterson.

**Roll Call:** All yeas.

**Motion Carries** 7-0.

**Resolution 21-063**, authorizing supplemental appropriations for the Village of West Jefferson Ox Roast Budget increase from \$3,000.00 to \$6,000.00.

**Discussion:**

**Motion to Adopt Resolution 21-063** by Mr. King and seconded by Mr. Wade.

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Roll Call: Six (6) Yeas; Zero (0) Nays; and One (1) Abstain.  
Motion Carries 6-0-1.

**Ordinance 21-064**, authorizing supplemental appropriations to make the TIF distribution payment to Battelle, and declaring an emergency.

Discussion:

**Motion to Adopt Ordinance 21-064** by Mr. Conway and seconded by Mr. King.

Roll Call: All yeas.

Motion Carries 7-0.

**Resolution 21-065**, authorizing the creation of the position of IT Manager.

Discussion: President Warner asked for an explanation for this legislation.

- Mayor Martin said this prepares the Village for when the current tech contract comes to an end.

**Motion to Adopt Resolution 21-065** by Ms. Hall and seconded by Ms. Cahill.

Roll Call: All yeas.

Motion Carries 7-0.

**Resolution 21-066**, authorizing supplemental appropriations to provide payroll for the newly created position of IT Manager.

Discussion: President Warner invited comments and explanations.

- Mayor Martin said part of the process involved another IT expert, Dwain Powell, who gave advise for determination of a salary.

**Motion to Adopt Resolution 21-066** by Mr. Patterson and seconded by Mr. Wade.

Roll Call: All yeas.

Motion Carries 7-0.

**Ordinance 21-067**, setting the pay rates for Village employees, and repealing any ordinance or section of an ordinance that may be in conflict with this ordinance, and declaring an emergency.

Discussion:

**Motion to Adopt Ordinance 21-067** by Mr. King and seconded by Ms. Cahill.

Roll Call: All yeas.

Motion Carries 7-0.

**Resolution 21-068**, amending Resolution 21-017, acknowledging the rate of pay of the duties performed outside of and/or above the hired pay scale, based upon the Village Employee Handbook and established job description.

Discussion:

**Motion to Table Resolution 21-068** by Mr. Conway and seconded by Ms. Cahill.

Roll Call: Six (6) Yeas; Zero (0) Nays; and One (1) Abstain.

Motion Carries 6-0-1.

**Resolution 21-069**, authorizing the establishing of Fund 2152 American Rescue Plan Act (ARPA) in order to accept the \$232,075.97 for related expenditures.

Discussion: President Warner invited comments.

- Ms. Arnott-Shipleigh said this resolution will be submitted to the County, the fund created, money appropriated but not spent this year.

**Motion to Adopt Resolution 21-069** by Mr. King and seconded by Mr. Wade.

Roll Call: All yeas.

Motion Carries 7-0.

**Committee Reports:**

**Finance:** Committee Chair, Ms. Hall, said the Committee recently met and the Minutes are available tonight.

**Police:** Committee Chair, Ms. Cahill, said nothing at this time.

**Employee Benefits:** Committee Chair, Mr. King, said nothing at this time.

**Public Service:** Committee Chair, Mr. Wade, said nothing at this time.

**Development:** Committee Chair, President Warner, said nothing at this time.

**Parks and Recreation:** Committee Chair, Mr. Patterson, said nothing at this time.



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Special Events: Committee Chair, Mr. Conway, said September 4<sup>th</sup> is the Ox Roast parade.

Department Reports:

Mayor's Report and Recognition: Mayor Martin said the Lilly Chapel Road construction is complete. Also, the pool closed on August 15 but the Dog Swim is August 16. Lastly, during the Ox Roast, the Health Department workers are the grand marshals.

Discussion:

Director of Public Service Report: Mr. Mitchell said the TID, Transportation Improvement District, at Taylor Blair was not awarded to the Village. Also, the speed signs are ordered and should be her soon.

Discussion:

Recreation and Special Events Manager: Mr. Stanley said sand volleyball is being organized for the fall, Paint Up Town is coming in October, and Truck n Treat around Halloween.

Director of Finance Report: Ms. Arnott-Shiplely said the Village received the ARPA Grant Funds. Also, the Village paid Duke Reality, Ford Hall Company, and M&M Farms for TIF distribution, Clarifiers Baffles & Wiers, and Sludge Hauling, respectively. Next, the new Assistant Director of Finance is scheduled to start. Lastly, the July figures are final and income tax collections is down 11%. However, the Village is still up some 50% on the year.

Discussion:

Chief of Police Report: Chief Floyd said the Speed-wagon was ordered about a month ago. Next, over the last two weeks, there have been 167 traffic stops and 102 citations. A lot of these were in the construction area.

Recognition of Clerk and Council:

Discussion:

Additional Business: None.

Motion to Pay the Bills by Ms. Cahill and seconded by Ms. Hall. Passed by acclamation of Council.

Motion to Approve "Then and Now" Certificates over \$3,000.00: None.

Motion to Adjourn at 8:38 P.M. by Mr. Patterson and seconded by Mr. King. Passed by acclamation of Council.

Jimmy John Hall
Clerk of Council

Jennifer Warner
President of Council

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