

RECORD OF PROCEEDINGS

Minutes of

Council

Meeting

BARRETT BROTHERS - DAYTON, OHIO

Form 6101

Held

February 17, 2021

MINUTES OF FEBRUARY 17, 2021 COUNCIL MEETING

Meeting Called to Order at 7:00 P.M. by President Warner.

Roll Call: Council Members Samantha Cahill, Mike Conway, Linda Hall, Richard King, Jeff Patterson, Howard Wade, and Jennifer Warner. Also attending were Lieutenant Randy Sibbald; Finance Director, Rebecca Shipley-Arnott; Clerk of Council in Training, Jimmy John Hall; Mayor, Ray Martin; John Mitchell, Public Service Director; and Taylor Patterson, Public Service, Water and Sewer Clerk.

Prayer: Ms. Hall.

Pledge of Allegiance: Mr. Conway.

Motion to Adopt the Agenda by Mr. Wade and seconded by Mr. Conway.

Roll Call: All yeas.

Motion Carries 7-0.

Motion to Adopt the Minutes of the February 1, 2021 Council Meeting by Ms. Cahill and seconded by Ms. Hall.

Roll Call: All yeas.

Motion Carries 7-0.

Recognition of Guests: Russ Miller, Bonnie Hamilton, Lisa Wooten, Erica Bogner, and Gene White. Discussion: President Warner invited guests to address Council.

- Lisa Wooten said the Village did a good job clearing the roads after the snow storm.
- Gene White asked about enforcing signage concerning snow removal and parking on Parkdale across from Norwood, and flashing lights for school zones. Who is responsible for the school zone signs and lights? The High School says the Village and the Village says the High School.
- Lieutenant Sibbald said these concerns will be passed along to the Police Department.
- Mr. Mitchell said the Village determines the School zones but not the speed limit and the State provides the funds to the County. Meanwhile, the Village will look into this and ask Police Officers to be more visible as a deterrent to speeders, stop sign violations, and road sign enforcement.

Old Business: None.

New Business:

Second Reading of Ordinance 21-011 authorizing the creation of a mobile food and street distribution vending permit ordinance.

Discussion: None.

Motion to Adopt Ordinance 21-011 by Mr. Patterson and seconded by Mr. King.

Roll Call: 6 yeas and 1 nay.

Motion Carries 6-1.

Resolution 21-014 authorizing the Mayor and Building, Planning and Zoning Director to enter into an agreement with the Village of Mount Sterling to provide residential and non-residential building inspection services.

Discussion:

- Ms. Cahill asked if the Village is already too busy with its own business.
- Mr. Mitchell said the Village has been providing this service already for the last year.

Motion to Adopt Resolution 21-014 by Mr. Conway and seconded by Ms. Cahill.

Roll Call: All yeas.

Motion Carries 7-0.

Resolution 21-015 adopting the 2020 Madison County Multi-Jurisdictional Hazard Mitigation 5 Year Plan Update.

Discussion:

- Ms. Cahill asked who is in charge of this from the Village? Was the person in charge possibly the Chief of Police or the Fire Chief?
- Ms. Arnott-Shipley said that we have passed this plan in the past. It is updated every 5 years.
- Every member of Council would like to see the plan.

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- Mr. Wade said this plan needs to be updated annually.

Motion to Adopt Resolution 21-015 by Mr. Wade and seconded by Mr. Conway.
Roll Call: All yeas.
Motion Carries 7-0.

Ordinance 21-016 an Ordinance to approve current replacement pages to the West Jefferson Codified Ordinances and declaring an emergency.
Discussion: President Warner asked for additional copies of the replacement pages.
Motion to Adopt Ordinance 21-016 by Mr. Patterson and seconded by Ms. Hall.
Roll Call: All yeas.
Motion Carries 7-0.

Resolution 21-017 acknowledging the rate of pay of the duties performed outside of and/or above the hired pay scale, based upon the Village Employee Handbook and established job description.
Discussion:

- Mr. Conway said the problem with this Resolution is that it came from the Mayor and should come from the Directors instead.
- Ms. Arnott-Shibley said this Resolution helps the Village in situations where or when people are missing work and the work needs to be done.
- Mr. Conway said the Council has passed such requests before and should be brought to the Council in the future. Council can pass this through an emergency if need be and should be the ones who determine fiscal issues.

Motion to Table Resolution 21-017 by Mr. Conway and seconded by Mr. Wade.
Roll Call: 6 yeas and 1 recusal.
Motion Carries 6-0; 1 recusal.

Ordinance 21-018 amending Ordinance 20-094, passed November 19, 2020, (2021 Employee Pay Scale) by amending the Pay Range for Clerk of Council, and Declaring an Emergency.
Discussion: None.
Motion to Adopt Ordinance 21-018 by Ms. Hall and seconded by Ms. Cahill.
Roll Call: All yeas.
Motion Carries 7-0

Resolution 21-019 confirming Council's appointment of Jimmy John Hall to the position of Clerk of Council.
Discussion: President Warner commended Mr. Hall for doing a good job.
Motion to Adopt Resolution 21-019 by Ms. Warner and seconded by Mr. King.
Roll Call: All yeas.
Motion Carries 7-0

Resolution 21-020, amending Resolution 21-005, passed January 4, 2021, setting employee cell phone reimbursement allowances.
Discussion: None.
Motion to Adopt Resolution 21-020 by Ms. Hall and seconded by Ms. Cahill.
Roll Call: All yeas.
Motion Carries 7-0

Committee Reports:

- Finance:** Committee Chair, Ms. Hall, said nothing at this time.
- Police:** Committee Chair, Ms. Cahill, said nothing at this time.
- Employee Benefits:** Committee Chair, Mr. King, said nothing at this time.
- Public Service:** Committee Chair, Mr. Wade, said nothing at this time.
- Development:** Committee Chair, President Warner, said nothing at this time.
- Parks and Recreation:** Committee Chair, Mr. Patterson, said nothing at this time.
- Special Events:** Committee Chair, Mr. Conway, said nothing at this time.

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Department Reports:

Mayor's Report and Recognition: Mayor Martin provided a written report:

I hope you had a chance to see the new West Jefferson canvas art that is hanging in the stairwell here in Village Hall. Additional copies will be hung in other areas, including the Community Center and Village offices. The original was converted to digital images that we own and can use as desired, including each building and other image elements. Thanks to Building and Zoning, we are able to print our own poster sized copies on their large format printer and the Public Service Department will be crafting any frames we need.

The Charter Review Committee is underway, and held a meeting on Tuesday evening, thanks to Council's timely approval of their membership. These meetings will be announced to the public for viewing, not participation.

[Dave Kell provided a report to the Mayor]

Respectfully, Ray A. Martin

Director of Public Service Report: Mr. Mitchell said the 2021 paving program has begun with open bidding. Bidding will begin March 9, 2021. Hopefully there will be bids for Lilly Chapel within a couple of weeks. As the project for Lilly Chapel begins, rerouting traffic around the project will be challenging. The detour will most likely be out as far as Glade Run, but people will be able to get through the area slowly. Lane mitigation will be better suited for summer vacation when school is out. In order to help residence, affect by this project, there will be a Town Hall meeting, maybe a couple, to listen to and resolve issues. Next, the Taylor Blair signal light is being designed right now. However, actual construction might be late this year or stretch into next year. Also, we are waiting on the County for regulations concerning the Community Egg Hunt. This will be planned at Converse Park. Groups will have their turn at different increments of time. Lastly, the new Village App will have a calendar for the public to view. However, adding a way to pay for utilities or use of the Community Center would require a third party and create additional fees for use.

Recreation and Special Events Manager: Nothing at this time.

Director of Finance Report: Ms. Shipley-Arnott said the January financials are found in the Council packets. Income Tax revenue was up 78% for January over last year. It is up approximately 48% for February so far. However, Income Tax refunds were begun to the tune of \$44,121.53. The 2020 financials were submitted to the Auditor of State (AOS) last week. Auditors have already made contact and expect to be conducting the audit by mid-March. The 2020 documents have been packed and stored.

Chief of Police Report: Lieutenant Sibbald said nothing at this time.

Recognition of Clerk and Council:

Discussion:

- Mr. Hall thanked everybody for their confidence and vote to appoint him as the Clerk of Council.

Additional Business: None.

Motion to Pay the Bill by Mr. Conway and seconded by Mr. Patterson. Passed by acclamation of Council.

Motion to Approve "Then and Now" Certificates over \$3,000.00: None.

Motion to Adjourn at 7:51 P.M. by Mr. Patterson and seconded by Mr. Wade. Passed by acclamation of Council.

Jimmy John Hall
Clerk of Council

Jennifer Warner
President of Council