

**RECORD OF PROCEEDINGS**

Minutes of \_\_\_\_\_  
BARRETT BROTHERS - DAYTON, OHIO

*Council*

Meeting  
Form 6101

Held April 18, 2022

**MINUTES**  
**REGULAR MEETING OF COUNCIL**  
**APRIL 18, 2022**

**Called to Order:**

President Conway called the Village of West Jefferson Council Meeting to Order and asked for a Roll Call at 7:01 P.M.

**Roll Call:**

Council Members: Samantha Cahill, Mike Conway, Linda Hall, Richard King, Jeff Patterson, Howard Wade, and Jennifer Warner.

*Quorum Declare: 7 present, 0 absent.*

*Also attending were: Finance Director, Becky Arnott-Shiple; IT Manager, Mark Crosten; Chief of Police Chris Floyd; Planning and Zoning Official, James Graham; Clerk of Council, Jimmy John Hall; Development Director, Tom Hale; Mayor, Ray Martin; Public Service Director, John Mitchell; Recreation and Special Events Manager, Shelton Stanley; and Building and Zoning Code Enforcement Official, Kristie West.*

**Prayer:** Becky Arnott-Shiple.

*Becky Arnott-Shiple asked everybody present to take a quite moment to think upon reasons to be thankful.*

**Pledge of Allegiance:** Howard Wade

*I (we) pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation, under God, indivisible, with liberty and justice for all.*

*President Conway reminded the body to keep the order. If you want to address Council, please raise your hand to be recognized by the chair.*

**The Agenda:**

**Motion to Adopt the Agenda** moved by Mr. Wade and seconded by Ms. Hall.

VOICED VOTE AFFIRMED

*Motion Carries 7-0.*

**The Minutes:**

**Motion to Approve the Minutes** of the April 4, 2022, Regular Meeting of Council moved by Mr. King and seconded by Mr. Patterson.

VOICED VOTE AFFIRMED

*Motion Carries 7-0.*

**Committee Reports:** None.

**Department Reports:**

**Report from Mayor:**

*Mayor Martin said last week I was appointed as a board member of the newly formed Madison County Post Authority and elected vice chair. This will help the entire County with fairness in the State for acquiring quality industry and jobs for Madison County. Second, we continue to address the problems with waste management. The problem is mostly blowing garbage. They are going to address these issues with the drivers again. Third, we are still working with Vets within the County with the stray cat problem while remaining kind through the Trap-Neuter-Return (TNR) program.*

*Ms. Warner asked how much longer is Waste Management's contract?*

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John Mitchell said it might be ending this upcoming July or next July.

**Report from Director of Public Service:**

John Mitchell said our IT Manager started last Monday. He has been introduced to everybody, been discussing tech updates, and talking to Department Heads. He also spent time with the Police Department watching how information is used. Next, the Taylor Blair signal bid will be opened May 24, 2022. The water tower bid opening will be May 3, 2022. Also, we are continuing to work on Garrett Park. We got some bids back for the park and we are adding some more equipment.

**Report from Recreation and Special Events Manager:**

Shelton Stanley said Saturday went really well. Each kid walked away with about 20 Easter Eggs. Looking ahead, some Fishing Derbies are coming up. Also, we are making a schedule of events for the year.

Mr. King asked how many eggs were used?

Shelton Stanley said twelve thousand. We bought them pre-filled.

**Report from Director of Finance:**

Becky Arnott-Shipley said today was the official end of Tax Season. We worked Friday and Saturday and it was very busy. The mail will likely continue to be busy this week. Also, we processed another 29 tax refunds for a total of \$18,039.58. Next, we did not receive any large revenue item. But did have a payment to the Treasurer of State Department of Transportation for a SIB Loan Payment in the amount of \$37,460.39.

John Mitchell said we did receive a large \$176,000.00 from the State Ohio for Grant Park.

**Report from Chief of Police:**

Chief Floyd said two weeks ago a local warehouse came to us concerning a certain employee. This employee sent about 140 emails of direct threats towards specific individuals. Our Detectives worked on this very well. The FBI was contacted, located the person of interest in Polaris and arrested him. In the last two weeks, we made 147 and 110 citations.

**Report from Development Director:**

Tom Hale said in February we processed 84 permits and in March we processed 136 permits. In March we were in excess of \$180,000.00 in revenue. There is still one jurisdiction that has not reported yet. I did an inspection today in Moen, on Enterprise Parkway. Things are moving smoothly at that location.

Mr. Wade asked if Tom is still inspecting the building going on in Plain City?

Tom Hale said indeed. There are about 50 active permits and 15 on my desk to go out. There is a lot of building going on.

**Recognition of Clerk and Council:** None.

**Recognition of Guests:**

A.J. Schmitt, from Madison Soil and Water Conservation District, said I am here to offer services to West Jefferson. This is primarily aimed at farmers; however, we can help other people make changes to their landscaping. If anybody would like to learn about how we can help, I will leave my business card. We are all paying for it. We might as well use it. Think about it.

London Office: (740) 852-4003.

**Old Business:** None.

**New Business:**

**Resolution 22-036**, authorizing the Public Service Director to spend an additional \$3,308.00 for the Water Treatment Plant's backwash pump and motor.

**Motion to Adopt Resolution 22-036**, moved by Ms. Hall and seconded by Mr. King.

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Deliberations: President Conway opened up Council deliberations.

*John Mitchell* said last year we organized the budget. However, the increases far extended that budget. That increase is \$3,308.00 more than the previous cost. We will need this additional spending to be approved to start this project.

Deliberations: President Conway closed Council deliberations to vote on the main motion.

VOTE YEA: Ms. Cahill, Mr. Conway, Ms. Hall, Mr. King, Mr. Patterson, Mr. Wade, and Ms. Warner.  
VOTE NAY: None.  
ABSTAIN: None.

Motion Carries 7-0.

Additional Business: None.

Pay the Bills:

Motion to Pay the Bills moved by Ms. Cahill and seconded by Ms. Hall.

VOICED VOTE AFFIRMED

Motion Carries 7-0.

"Then and Now" Certificates over \$3,000.00: None.

Adjourn:

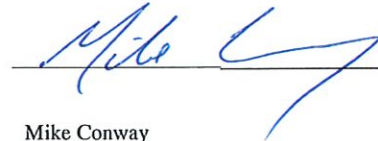
Motion to Adjourn at 7:29 P.M. moved by Mr. Patterson and seconded by Ms. Cahill until 7:00 P.M. May 2, 2022, Regular Meeting of Council.

VOICED VOTE AFFIRMED

Motion Carries 7-0.



Jimmy John Hall  
Clerk of Council



Mike Conway  
President of Council

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