



28 East Main Street
West Jefferson, OH 43162

Full-Time Police Sergeant

The Village of West Jefferson is accepting applications for the position of Full-time Sergeant. Applicants will be required to maintain public peace, protect lives and property, prevent crime and arrest violators of the law, as well as enforcing state and federal statutes. All Sergeants are under the direct supervision of the Lieutenant and Police Chief.

Supervises Patrol Officers in performance of duties and responsibilities. Provides direction and ensures Patrol Officers comply with departmental policy and standard police procedures. Serves as Officer in Charge in absence of Lieutenant or Chief.

Patrols village in a police cruiser, to serve citizens, enforce governing laws and to prevent crimes. Responds to complaints and disturbances, handles calls, and protects lives and property. Responds to emergencies and provides backup to fellow officers.

Qualified candidates need to have knowledge of: basic supervisory principles; law enforcement procedures and methods; Federal, State and Local laws; criminology; Ohio traffic laws; arrest procedures; law enforcement safety procedures; use of weapons; public relations; basic investigative procedures; standard court procedures; crime prevention methods; limitations, errors and principles of radar; set-up and maintenance of radar and other law enforcement tools; vehicle configurations and their weight limitations; basic mathematical principles. Must have the ability to work with a diverse population and the public and be willing to work any shift, weekend, and holidays, and perform on-call and respond to after-hour emergencies. Successful candidates will have the ability to work for prolonged periods of time in a variety of situations, including those that are unpleasant, dangerous, or life-threatening.

Qualified candidates can have no pending discipline or written reprimand(s) within the past 12 months. This position has a pay range of \$32.93/hr.-\$41.04/hr. depending on experience.

A detailed job description may be obtained from the Police Department or the Human Resource Department. Please email all applications to the Human Resource Department HR@westjeffersonohio.gov no later than 4:30 pm, Monday, October 14, 2024.