

RECORD OF PROCEEDINGS

Minutes of Council

Meeting

BARRETT BROTHERS - DAYTON, OHIO

Form 6101

Held July 6, 2020

MINUTES OF JULY 6, 2020 COUNCIL MEETING

Meeting called to order at 7:01 p.m. by President Steven Johnston

Council Members Present: Steve Johnston, Howard Wade, Jennifer Warner, Richard King, Linda Hall, Jeff Patterson, and Mike Conway. Also attending were Mayor, Ray Mariin, Clerk of Council, Debbie DiLeo, Public Service Director, John Mitchell, Chief of Police, Chris Floyd, Finance Director, Rebecca Arnott, Parks and Recreation Director, Marci Darlington, and Building, Planning and Zoning Director, Tom Hale.

Council Members absent: None

Prayer: Ms. Hall

Motion to adopt the agenda by Mr. Wade and seconded by Mr. Johnston

Roll Call: All Yeas

Motion carries 7-0

Motion to adopt the Minutes of the June 15, 2020 Council Meeting by Mr. Patterson and seconded by Mr. Wade

Roll Call: All Yeas

Motion carries 7-0

Recognition of Guests: Public participants-Arnie Booth, James Graham, and Josephine Birdsell, No participation.

Old Business: None

New Business:

Resolution 20-046, setting the pay rate for part-time Dispatcher, John Sifrit, at the seven-year level, and making the rate effective retroactively to June 21, 2020

Discussion: Mr. Sifrit retired from the State of Ohio Department of Corrections. Mr. Conway wondered why he was being placed at the seven-year level if he was not a dispatcher for the State. Our current policy gives prior service credit for any public employment. The current policy is being reviewed by Employee Benefits.

Motion to adopt Resolution 20-046, by Mr. Johnston and seconded by Mr. Wade

Roll Call:

Yeas: Johnston, Warner, Hall, Wade, Patterson

Nays: Conway, King

Motion carries 5-2

Ordinance 20-047, amending Ordinance 20-040, passed June 1, 2020, which set the Pool Use Rates for 2020, by repealing Section III, and declaring an emergency

Discussion: The original ordinance restricted admittance to West Jefferson residents. The occupancy rate can now be increased from 50 to 75. Although pool operations are going well, attendance has been low. Admitting non-residents will open the pool to more people. Ms. Warner asked if we should restrict attendance to the school district. The Mayor feels we should allow anyone to make use of the pool.

Motion to adopt Ordinance 20-047, by Mr. Conway and seconded by Mr. Patterson

Roll Call: All Yeas

Motion carries 7-0

Resolution 20-048, authorizing the Mayor to execute an Agreement of Occupancy between the Village of West Jefferson and the Jeffersonian Senior Center, Inc. for five years

Discussion: The Mayor stated this agreement is in preparation for the move to the new location. Mr. Johnston noted this agreement stipulates the building is only for senior citizen use and they will not be allowed to rent out the facility. Ms. Arnott also stated if the building is rented out, it will not qualify for property tax exemption. Mr. Mitchell has keys to access the building for maintenance, but the seniors will have control of the keys they are issued. Mr. Conway asked why it is a five-year agreement and not year to year. Mr. Mitchell stated it is a typical agreement. Ms. Hall noted there is no termination clause for the seniors, but the Mayor responded this is not an issue.

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Motion to adopt Resolution 20-048, by Mr. Conway and seconded by Mr. Wade
Roll Call: All Yeas
Motion carries 7-0

Committee Reports:

Finance: None

Police: None

Employee Benefits: Minutes from the last meeting were distributed in the Council packet. The Committee also held a meeting to explain to employees the proposed changes to the Employee Handbook. Mr. King will schedule another committee meeting prior to the next council meeting.

Public Service: None

Development: None

Parks and Recreation: None

Special Events: None

Director of Finance Report: Ms. Arnott will present the June Financial reports at the next meeting. As of today, Income tax collections are up 23% for June and up 12% for the year. She also reported the "County Coronavirus Relief Distribution Fund" now allows all Safety Service Wages as eligible expenses. She requested a Finance Committee meeting for a mid-year review of the budget.

Director of Public Service Report: The Norwood-Parkdale Sanitary Sewer project began today. There was a delay in starting the project due to unavailable materials. Area residents have been notified. The project is estimated to take two to three weeks for completion. The Paving Project went well and things look good. There is some concrete work that needs to be completed. Ms. Darlington has requested a move to a part-time status. She needs more time to devote to her new position as Mayor of Mt. Sterling. A new permanent part-time Public Service Labor and Maintenance person will be hired. This person will take over some of Marci's responsibilities including park schedules, park maintenance and possibly pool duties. Mr. Wade asked about a car that was damaged by a construction vehicle. Mr. Mitchell said our paving company was not responsible for the damage since the paving was complete and they were no longer working in West Jefferson. The available video has been reviewed, but the logo on the truck was unidentifiable. Chief Floyd wanted to thank his officers and staff for a successful fireworks event. Things worked out much better than expected.

Director of Parks and Recreation Report: Ms. Darlington thanked Mr. Mitchell and the Mayor for their help the past few years. The knowledge she has gained has already helped her tremendously. She is also devoting more time to caring for her parents who reside with her. Softball is going fairly well and the pool attendance has been fairly low. There was one day where there were 50 people in attendance. As the capacity is raised to 75, she hopes for better attendance. Lunch and Learn is averaging about 120 children a week for the last five weeks. The volunteers that are assisting with the program have been amazing!

Mayor's Report and Recognition: The Mayor thanked the Police and Street Department for their work on the fireworks. The event was very successful and he appreciates their service to the community.

Recognition of Clerk and Council: Ms. Warner recognized Howard Wade for assisting someone who was in cardiac arrest. He performed CPR, and may have saved this person's life. As far as anyone knows, he is still alive. Council commended him as well. Mr. Wade also acknowledged that other people assisted in his efforts to help the victim. Mr. Conway requested Ms. DiLeo set up interviews for the four candidates for Clerk of Council in Training. Suggested dates are July 13th and 15th at 6:30 and 7:15 pm at the Community Center. She will try to schedule the applicants.

Additional Business: Mr. Johnston announced that he will resign after the next Council Meeting on July 20th due to health reasons. He feels we should check with the Law Director for the proper procedures to elect a new president. The Mayor thanked Mr. Johnston and recognized how much has been accomplished while he has been Council President. He wishes him well in everything he does and he will be missed.

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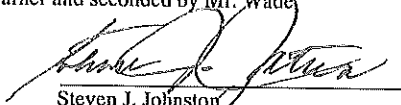
Motion to pay the bills by Ms. Hall and seconded by Mr. Patterson
Passed by Acclamation of Council

Motion to approve "Then and Now" Certificates over \$3,000.00: None

Motion to adjourn at 7:37 p.m. by Ms. Warner and seconded by Mr. Wade
Passed by Acclamation of Council

Deborah J. DiLeo

Deborah J. DiLeo
Clerk of Council



Steven J. Johnston
President of Council