

RECORD OF PROCEEDINGS

Minutes of Public Service & Special Events and Parks & Recreation Meeting

GRAPHIC VILLAGE - CINCINNATI, OH

Form 6101

Held June 19th 2023



PUBLIC SERVICE & SPECIAL EVENTS COMMITTEE
PARKS & RECREATION COMMITTEE
WEST JEFFERSON VILLAGE COUNCIL
MINUTES
June 19th, 2023

Called to Order: Howard Wade called the Committee Meeting to Order at 6:18 P.M.

Roll Call:

Public Service & Special Events Committee Members: Howard Wade, Linda Hall & Jeff Patterson.

Quorum Declare: 3 present, 0 absent.

Parks and Recreation Committee Members: Jeff Patterson, Sam Cahill & Jennifer Warner.

Quorum Declare: 3 present, 0 absent.

Also Attending were: Clerk of Council, Jimmy John Hall; Mayor, Ray Martin; Recreation & Special Events Manager, Shelton Stanley; Director of Public Service, John Mitchell; Acting Police Chief, Brandon Smith.

Old Business: None.

New Business:

1. Westwood Park Grand Opening

The Public Service & Special Events Committee shared a meeting with the Parks and Recreation Committee to discuss mutual events at the upcoming Westwood Park Grand Opening on Saturday, July 29th, 2023 11 a.m. – 2 p.m. The event is rain or shine, unless lightening. A possible Rain date could be August 5th.

There will be tickets given for lunch. It will be first come, first serve. Hamburgers, hot dogs, and ice cream will be some of the items given for lunch. There will be a designated area for tickets. Activities will be held for all ages, basketball free throw contest, kickball and possibly Pickleball. There are donated prizes for the events. The 6 ft. asphalt path will be open for the public to enjoy during the event. The pool will also be open that day so there will be street parking and parking at the school. There will be no political guest this year. Shelton asked for council volunteers and many responded that they will help.

RECORD OF PROCEEDINGS

Minutes of _____

Meeting _____

GRAPHIC VILLAGE - CINCINNATI, OH

Form 6101

Held _____


Motion to Adjourn at 6:30 P.M. by Linda Hall and seconded by Jeff Patterson.

VOICED VOTE AFFIRMED

Motion Carries 6-0.

 Date: 8-28-23

Jimmy John Hall,
Past Clerk of Council
Tisha Edwards,
Clerk of Council

 Date: 8-21-23

Howard Wade,
Chairperson

 Date: 8-21-23
Jeff Patterson,
Chairperson



Westwood Park Grand Opening

July
29

Come join the fun at
WEST JEFFERSON'S NEW WESTWOOD PARK

It Takes a Village

Try out the new Pickleball courts. Demonstrations and clinics every 1/2 hour, 11:00am-1:30pm

OR

Get some basketball tips and try your free-throw skills. Age group times will be posted.

OR

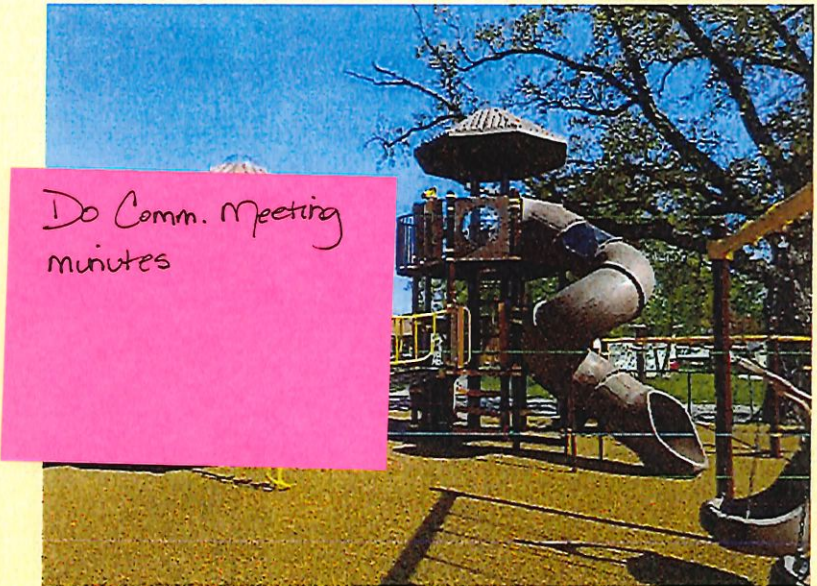
Play some kickball! New games start every 1/2 hour, 11:00 am-1:30pm

OR

Compete in an Obstacle Course contest! Age group times will be posted.

OR

Cool off with on the Slip-n-Slide!



Pickleball Demonstrations and Clinics! *
Free-throw Contests! * Obstacle Course
Contests! * Kickball! * Slip-n-Slide! *
Free Gifts!

11:00 AM-2:00 PM

Free lunch starts at noon, until we run out!
Contest winners announced at 1:30pm.

Westwood Park Grand Opening Park Play Items

Giveaways

Item	Minimum purchase	Cost per item	Cost for bulk	Cost for 500	Store
Frisbee w/logo	200	\$1.15-.99	(200) \$230 + shipping	\$495 + shipping	4-Imprint
Bubble wands	160	.14	(160) \$23.98		Amazon
Jump ropes	72	.69	(72) \$49.99 (216) \$149.97		Oriental Trading Co.
Rubber bouncy balls	24	\$1.25	(192) \$239.92		Amazon

Needed for activities

Item	Number needed	Cost per item	Store	Total cost
Basketballs		\$20	Amazon	
Kickballs		\$3.49 (6 / \$20.98) \$3.55 (1)	Amazon Menards	
Pickle ball sets		\$33.99 (4 paddles, 8 balls) \$19.99 (2 paddles, 4 balls)	Amazon Walmart	
Kids pickleball set (2 players)		\$9.64	Amazon	

New Activities

1. Hoppity Hop race for kids
2. Hula Hoop contest

Item	Number needed	Cost per item	Store	Total cost
Hoppity Hop	8	\$6.22	Menards	\$49.76
Hula Hoop	10	\$4.99	Menards	\$49.90

Items for drawing prizes *Can also give away equipment used in demonstrations and contests. These items on this chart are not part of the contests.*

Item	Number needed	Cost per item	Store
Bubble Gun w/ bubbles		\$12.99	Amazon
Soccer ball		Starts @ \$10	Amazon
Bat		Variable	Amazon/Walmart
Baseballs		\$2.97 each, \$17.97/8	Walmart
Softballs		\$11.43/4	Walmart

Westwood Park Grand Re-opening

Agenda

Theme: "It Takes a Village"

Date and time: Saturday, July 29, from 11am-2pm

Potential Activities:

Free Throw contests, by age

Pickleball clinics and demonstrations

Kickball games

Hula Hoop contest/clinic

Jump rope; give-away, contest,

Slip-n-slide

Build a Rock Snake along the walking path (new idea from Facebook post)



Food:

We will be serving: hamburgers Borrow/purchase grills?
Hot dogs
Chips
Water
Watermelon
Other?

Potential food items:

Popcorn (rent a cart)

Cotton candy

Nacho cheese and chips (rent a machine)

Mini donuts (rent a machine)

Ice cream (prepaid food truck to serve)

Budget

Food

Equipment

Give aways

Employee cost (or more volunteers)

Workers (need about 15 plus Shelton, Amanda and Cole)

Village employees, including pool employees (factor wages into cost of event for some employees)

Council

Other volunteers

Other ideas

Accept suggestions during the prior month to name the obstacle course and the playground and announce it with a plaque

Music, DJ

Ninja-warrior experts for a demo (maybe athletes from the HS)

Honor someone in the community: Veterans? First Responders? Longest-time resident? Biggest family in the neighborhood? Past Mayors?