

RECORD OF PROCEEDINGS

Minutes of _____

Council

Meeting _____

GRAPHIC VILLAGE - CINCINNATI, OH

Form 6101

Held _____

July 17th 2023



VILLAGE OF WEST JEFFERSON COUNCIL MINUTES July 17th, 2023

Council Members: President Linda Hall, Vice President Jennifer Warner, Samantha Cahill, Mike Conway, Richard King, Jeff Patterson & Howard Wade
Mayor: Ray Martin

CALL TO ORDER

President Linda Hall called the Village of West Jefferson Council Meeting to Order at 7:02 P.M.

ROLL CALL

Council Members: Samantha Cahill, Mike Conway, Linda Hall, Richard King, Jeff Patterson, Howard Wade, and Jennifer Warner.

Quorum Declare: 7 present, 0 absent.

Also attending were: Mayor, Ray Martin; Director of Public Services, John Mitchell; Acting Chief of Police, Brandon Smith; Director of Development, Tom Hale; Director of Finance, Rebecca Arnott-Shipley; Recreation and Special Events Manager, Shelton Stanley; Zoning Clerk and Enforcement Official, Kristie West; Clerk of Council, Tisha Edwards.

Not in Attendance: Director of Information Technology, Mark Crosten and Assistant Director of Finance/HR Manager, Jackie Tiberio.

PRAYER

Mayor Ray Martin

PLEDGE

Mr. Howard Wade

APPROVAL OF AGENDA AND MINUTES:

Motion to Adopt the Agenda moved by Jeff Patterson and seconded by Samantha Cahill.

VOTE YEA: Samantha Cahill, Mike Conway, Linda Hall, Richard King, Jeff Patterson, Howard Wade, and Jennifer Warner.

VOTE NAY: None.

ABSTAIN: None.

Motion Carried 7/0/0

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Motion to Approve the Minutes of the July 5th 2023 Regular Meeting of Council moved by Jennifer Warner and seconded by Samantha Cahill.

VOTED YEA: Samantha Cahill, Mike Conway, Linda Hall, Richard King, Jeff Patterson, Howard Wade, and Jennifer Warner.

VOTED NAY: None.

ABSTAINED: None.

Motion Carried 7/0/0

RECOGNITION OF GUESTS:

Mr. Rich Conie introduced new tenants that will be joining our Village this fall in the West Jefferson Center. They will be in between Eat Greek and the Tobacco Outlet:

Jami and Rick Oyster/ Whit's Frozen Custard- They are excited to be a part of the Village and will be a part of the Westwood Park Grand Opening.

Jana Banhagel /Sudsational Laundromat-She too is excited to be a part of the Village. She was asked if there will be dry cleaning at the laundromat and she stated not at this present time. You will be able to use your debit card instead of quarters and there is an app. State of the art equipment and high efficiency.

Stacey Fry- Stacey came to speak about the dumping that is happening by her residence at 371 Darbyview. She has spoke with Director Hale, ODNR and EPA regarding her concerns. She would like to ask cancel to develop an Ordinance regarding dumping. Specifically, to address what is being dumped, the goal, a laid-out plan, safety and most important a timeline. Currently, she has had a project going on around her for the last 5 years. Her number one concern was what was being dumped and safety. Director Hale did assure her that it is clean fill. The sound and distractions are a concern to her and the fact that it is so close to the flood plain. Director Hale has measured and the gentleman dumping is not affecting the flood plain and is staying on his property. There is currently no Ordinance in place that covers these issues. Director Hale suggested Council speak to the Law Director for this process. There would need to be 2 separate Ordinances, 1 for the timeframe and 1 for the dumping. It was suggested to speak to the Township as well because some of the homes in questions are township and not Village properties. The Township falls under ORC rules. Council will discuss this further.

OLD BUSINESS:

A. Officially excusing Mike Conway from the July 5th, 2023 Regular meeting of Council. Motion to adopt by Howard Wade and seconded by Jeff Patterson. All in favor. 7 Yeas.

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NEW BUSINESS:

(* indicates an emergency requested)

A. RESOLUTION 23-056 AUTHORIZING THE MAYOR TO SUBMIT A PREPARED APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION (OPWC) STATE CAPITAL IMPROVEMENT AND/OR LOCAL TRANSPORTATION IMPROVEMENT PROGRAM(S), AND TO EXECUTE CONTRACTS AS REQUIRED.

·Motion to Adopt Resolution **23-056** moved by Jennifer Warner and seconded by Samantha Cahill.

·Deliberations Began. "Any questions or comments?" Director Mitchell spoke regarding this Resolution. This grant would assist with funding for the project.

·Deliberations Ended.

·Roll Call.

VOTED YEA: Samantha Cahill, Mike Conway, Linda Hall, Richard King, Jeff Patterson, Howard Wade and Jennifer Warner.

VOTED NAY: None.

ABSTAINED: None.

Motion Carried 7/0/0

B. RESOLUTION 23-057 AUTHORIZING THE MAYOR TO SUBMIT A PREPARED APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION (OPWC) STATE CAPITAL IMPROVEMENT AND/OR LOCAL TRANSPORTATION IMPROVEMENT PROGRAM(S), AND TO EXECUTE CONTRACTS AS REQUIRED.

·Motion to Adopt Resolution **23-057** moved by Richard King and seconded by Howard Wade.

·Deliberations Began. "Any questions or comments?" Director Mitchell stated that this grant was also applied for last year. We did not get the funding so we are reapplying and must present a Resolution to Council in order to apply.

·Deliberations Ended.

·Roll Call.

VOTED YEA: Samantha Cahill, Mike Conway, Linda Hall, Richard King, Jeff Patterson, Howard Wade and Jennifer Warner.

VOTED NAY: None.

ABSTAINED: None.

Motion Carried 7/0/0

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C. RESOLUTION 23-058, PLANNING COMMISSION RECOMMENDS THE APPROVAL OF THE PRELIMINARY AND FINAL DEVELOPMENT PLAN CONCERNING WALKER WAY OH DEVELOPMENT LLC, IN ACCORDANCE WITH 1125.06 & 1125.10 OF THE CODIFIED ORDINANCES.

·Motion to Adopt Resolution **23-058** moved by Jeff Patterson and seconded by Richard King.

·Deliberations Began. "Any questions or comments?" Fed 1 Dublin LLC Issac Newman and Amy Biondi-Huffman came to speak regarding The Walker Way OH Development project. She provided documentation to each Council member and Directors for a proposed 530,000 sq ft building that would house up to maximum 6 tenants. They are currently showing the plan for 4 tenants. This would be for light manufacturing, distribution, or warehouse use. All the utilities are present and they have already met with Director Hale. The Fire Department has been involved.

·Deliberations Ended.

·Roll Call.

VOTED YEA: Samantha Cahill, Mike Conway, Linda Hall, Richard King, Howard Wade and Jennifer Warner.

VOTED NAY: Jeff Patterson.

ABSTAINED: None.

Motion Carried 6/1/0

D. RESOLUTION 23-059, PLANNING COMMISSION RECOMMENDS THE APPROVAL OF THE SITE PLAN FOR A BUILDING ADDITION IN ACCORDANCE WITH 1123.01 € (2) OF THE CODIFIED ORDINANCES AFTER THE LOTS ARE COMBINED.

·Motion to Adopt Resolution **23-059** moved by Jennifer Warner and seconded by Mike Conway.

·Deliberations Began. "Any questions or comments?" This is regarding the Public Service Garage and Director Hale and Director Mitchell are working on this.

·Deliberations Ended.

·Roll Call.

VOTED YEA: Mike Conway, Linda Hall, Richard King, Jeff Patterson, Howard Wade and Jennifer Warner.

VOTED NAY: None.

ABSTAINED: Samantha Cahill.

Motion Carried 6/0/1

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E. RESOLUTION 23-060, AUTHORIZING THE DIRECTOR OF FINANCE TO ESTABLISH A NEW FUND TO ACCOUNT FOR THE FUNDS RECEIVED FOR ODOT DEVELOPMENT FEES.

·Motion to Adopt Resolution **23-060** moved by Jennifer Warner and seconded by Samantha Cahill.

·Deliberations Began. "Any questions or comments?" Director Arnott-Shipleley stated that this is a fund to collect the ODOT fees from the Rt. 29 & Rt. 40 project for future projects. We will begin collecting them instead of having ODOT collect them. Director Mitchell stated that one of the future projects we will be looking at is placing a traffic light at Enterprise and Rt. 40 and these funds could be used for that project. Josh Beasley is currently working on a Memorandum of understanding with ODOT to finalize it all. Since we are receiving the funds, we just want to be sure we have a fund to place those in.

·Deliberations Ended.

·Roll Call.

VOTED YEA: Samantha Cahill, Mike Conway, Linda Hall, Richard King, Jeff Patterson, Howard Wade and Jennifer Warner.

VOTED NAY: None.

ABSTAINED: None.

Motion Carried 7/0/0

F. *ORDINANCE 23-061, AUTHORIZING SUPPLEMENTAL APPROPRIATIONS IN THE PIZZUTI TIF FUND.

·Motion to Adopt Ordinance **23-061** moved by Jennifer Warner and seconded by Samantha Cahill.

Richard King motioned to waive the second reading due to the emergency request and Jennifer Warner seconded.

·Deliberations Began. "Any questions or comments?" Director Arnott-Shipleley stated that we began getting money from Pizzuti Development and then we will refund part of the money back to Pizzuti so she is requesting appropriations for those funds.

·Deliberations Ended.

·Roll Call.

VOTED YEA: Samantha Cahill, Linda Hall, Richard King, Jeff Patterson, Howard Wade and Jennifer Warner.

VOTED NAY: None.

ABSTAINED: None.

Motion Carried 7/0/0

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G. RESOLUTION 23-062, A RESOLUTION TO ADOPT THE SOLID WASTE MANAGEMENT PLAN FOR THE ALLEN-CHAMPAIGN-HARDIN-MADISON-SHELBY-UNION JOINT SOLID WASTE MANAGEMENT DISTRICT.

·Motion to Adopt Resolution **23-062** moved by Howard Wade and seconded by Richard King.

·Deliberations Began. "Any questions or comments?" About every 5 years the Solid Waste District updates their plan and we must sign and submit. Director Mitchell has read the contract and invited the Council to review if they would like.

·Deliberations Ended.

·Roll Call.

VOTED YEA: Samantha Cahill, Mike Conway, Linda Hall, Richard King, Jeff Patterson, Howard Wade and Jennifer Warner.

VOTED NAY: None.

ABSTAINED: None.

Motion Carried 7/0/0

COMMITTEE REPORTS

Public Service and Special Events (Chair, Councilman Howard Wade) – None.

Finance (Chair, Councilman Mike Conway) None.

Employee Benefits (Chair, Councilman Richard King) None.

Parks and Recreation (Chair, Councilman Jeff Patterson) – None.

Development (Chair, Councilwoman Jennifer Warner) None.

Police (Chair, Councilwoman Samantha Cahill) – None.

DEPARTMENT REPORTS

Report for Mayor – Mayor Martin reported that the West Chester project is completed. It looks great! The fence at the park is fixed. Getting ready for the July 29th Grand Opening of the Westwood Park. Patiently waiting on the AEP light at Taylor Blair and Rt. 40. Mr. Stanley will be talking about the Uptown Friday Night for this Friday. With all the post on Facebook about suspicious people in our neighborhoods please encourage people to call the Village Police Department. No one has yet to call the Police Department with an actual report. Regarding solicitors there is an Ordinance in the Village. If any solicitor comes to your door ask them for their permit. If they state their company has it, they do not. There is a process and they must register with the Police Department before going around door to door.

Report for the Director of Public Service– Director John Mitchell reported they are working on getting the Westwood Park trail paved. There have been multiple water main breaks in the Industrial Park and that has taken up a lot of time over the past week. The Public Service crews have done an amazing job and Brian Farley has done an outstanding job managing the issues even over the weekend. They have been replacing valves and bolts that should have been stainless steel but were not when done initially in 2007 by the contractor.

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Report for Recreation and Special Events Manager – Mr. Shelton presented a preliminary quote from Patterson Pools for the pool slide. The quote is \$237,000.00. A new pump was placed in the large pool and a new acid pump in the baby pool. Movie night was held last Friday and Mario Brothers was shown. There was a good turnout and everyone enjoyed. They did use the inside of the Community Center so that they did not have to wait until it was dark outside. The Fishing Derby was held Saturday and they had 55 children in attendance. A large catfish was caught by one of the young ladies that attended and pictures were placed on the Facebook website. The Park and Recreation Department would like to give special thanks to Office Patrick Milstead for his assistance with the July Fishing Derby. He went above and beyond by getting there early, cooking on the grill, and setting poles for the children. This Friday is the Friday Night Uptown event. There will be an opening singer, Blake Lang. The main act is Yours for the Taking and they are from Nashville area. Cram the Cruiser will be held at the event. There are two drop off locations for donations. The first is at the Police Department, which is 24 hours drop off and the second is at the Water Department M-F 8am-4pm. In two weeks, we have the National Night out and Lt. Smith will be talking about that more this evening.

Report for Director of Finance –Ms. Arnott-Shipleigh reported for that June tax collections for income tax was \$600,075.00 for a total of \$3,883,577.47 for the year. June was up 9% for the month which brings us even for the year.

For June we earned \$35,499.18 in interest.

Total receipts from last reporting session were 129 receipts for \$ 2,041,132.14 thru 07/17/2023

Revenue items (over \$10,000 other than water, tax and regularly recd items)

We paid: Madison County Auditor \$ 54,366.57
Madison County Auditor \$ 88,299.39
Redwood Development Fees \$ 723,000.00
Columbus Log Park West Development Fees \$ 842,396.20

Payment items (over \$10,000 other than water, tax and regularly recd items)

Ford Hall Company Repairs to clarifier-WWTP \$ 22,360.00
Hach Company I/O Module & AWRS - WWTP \$ 14,067.80
Motorola Solutions Equipment for PD \$ 12,136.10

Total payments since last reporting 93 payments for \$ 171,935.58
160 Invoices Paid thru 7/17/2023

Report for Chief of Police – Acting Chief Lt. Brandon Smith Three of the female Officers attended Lunch and Learn today and went over Safety with the children/families in attendance. Cram the Cruiser will be this Friday at The Uptown Friday Night event. They are thankful for the donations they have already received. Plans are underway for the National Night Out. Calls were placed to find out about a helicopter coming in for the event but the cost of fuel is keeping the companies from doing this. The department is looking into police horses as part of the event and AEP will be providing bucket rides for the kids. Madison County Sheriff's Office and the State Highway Patrol will be there. Diego's training is going well and we have 6 candidates who have applied for the Canine Handler position. Once they go through the selection process and someone is chosen, they will begin a 5-week basic training with the dog and will become Certified with the State. In the last two weeks there have been 163 stops with 62 on Main Street and 81 citations.

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Report for Director of Development – *Director Tom Hale* reported that they are working at 100% on the portal now. Over the last 3 years they have averaged close to 1,100 permits a year. This year in the first 6 months they have completed 972 permits already. They are still meeting with the software company about once a week trying to deal with issues. They are averaging about 37 inspections a day with 2 inspectors. They did bring in help last week to assist with all the work.

Report for Director of Information Technology – *Director Mark Crosten* None.

ADDITIONAL BUSINESS

Howard Wade asked Mayor Martin if there is any news on the grant for the chair lift at the Village building. Mayor Martin said we are still waiting to hear in August about the Christopher Reeves Grant.

Mike Conway asked Mayor Martin if anyone had reached out to the Kroger Development lot at the corner of Rt. 142 and Rt. 40 and across the street at the proposed Circle K lot regarding cutting the grass. Mayor Martin said it has been addressed by Kristie West. They also informed Target in the industrial area that they needed to mow more often. They ran over an electrical box because it was so high.

PAY THE BILLS

Motion to Pay the Bills moved by Samantha Cahill and seconded by Jeff Patterson.

VOTE YEA: Samantha Cahill, Mike Conway, Linda Hall, Richard King, Jeff Patterson, Howard Wade, and Jennifer Warner.

VOTE NAY: None.

ABSTAIN: None.

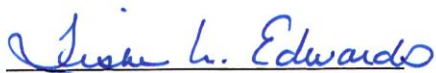
Motion Carried 7/0/0

“Then and Now” Certificates over \$3,000.00. None.

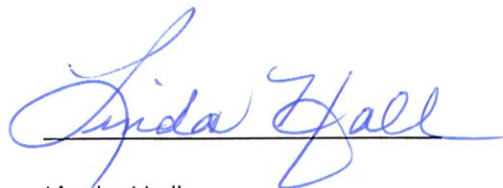
ADJOURN

Motion to Adjourn by President Linda Hall at 8:25 P.M. and reconvene at the August 7th 2023 regular meeting of Council. Motion moved by Jeff Patterson and seconded by Samantha Cahill. All in favor.

Motion Carried 7/0/0



Tisha Edwards
Clerk of Council



Linda Hall
President of Council