

RECORD OF PROCEEDINGS

Minutes of the Finance Committee Meeting

Held on February 5th, 2024



FINANCE COMMITTEE

MINUTES

February 5th, 2024

CALL TO ORDER

Chairperson, Samantha Cahill called the Finance Committee Meeting to Order at ~~5:30~~ P.M.

ROLL CALL Chairperson, Samantha Cahill, Jen Warner, and Linda Hall

Quorum Declare: 3 present, 0 absent.

Other staff attending: Mayor Ray Martin; Assistant Director of Finance & HR Manager, Jackie Tiberio; and Clerk of Council, Tisha Edwards.

APPROVAL OF AGENDA AND MINUTES:

Motion to Adopt the Agenda moved by Jen Warner and seconded by Linda Hall.

·All in Favor

Motion to Approve the Minutes of the January 16th, 2023 meeting moved by Linda Hall and seconded by Jen Warner.

·All in Favor

OLD BUSINESS: None

NEW BUSINESS:

Public Service Department Equipment Operator discussion- Assistant Finance Director & HR Manager, Jackie Tiberio began by stating that she spoke with surrounding areas such as Marysville, and London to gather information on salary ranges and job descriptions to create this position. She worked closely with John to make sure that the job description and salary were what would be best for the Village. Marysville currently has their similar position listed as starting at \$25.24 and ending at \$30.21. Chairperson, Samantha Cahill asked how the overtime would be handled. The position is not exempt and does qualify for overtime. This position will be on call 24/7. They can also comp the time in this position. Another question asked was how much we used Buckeye Septic in the afterhours and how could we determine how much this position would be called in for urgent matters. This position will be as needed in the afterhours and we could look back at old invoices to see when Buckeye Septic would have been used but that would be something hard to figure out. The position will be posted both internally and externally. Jackie will use our website, Ohio Means, Ohio Municipal League and Indeed to post the position. If the person hired has past service time, the pay would be adjusted accordingly.

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Recommendation to Council: motioned by Jen Warner and seconded by Linda Hall.

·All in Favor

ADJOURN

Motion to Adjourn by Chairperson Samantha Cahill at 5:45 p.m. Motion moved by Linda Hall and seconded by Jen Warner.

All in favor.

Tisha Edwards
Tisha Edwards Date
Clerk of Council

Samantha Cahill
Samantha Cahill Date
Chairperson 3/18/2024