

RECORD OF PROCEEDINGS

Minutes of

Council

Meeting

GRAPHIC VILLAGE - CINCINNATI, OH

Form 6101

Held

6 February 2023

MINUTES

REGULAR MEETING OF COUNCIL

6 FEBRUARY 2023

Called to Order:

President Linda Hall called the Village of West Jefferson Council Meeting to Order at 7:00 P.M.

Roll Call:

Council Members: Sam Cahill, Mike Conway, Linda Hall, Richard King, Jeff Patterson, Howard Wade, and Jennifer Warner.

Quorum Declare: 7 present, 0 absent.

Also attending were: Rebecca Arnott-Shipley, Director of Finance; Mark Crosten, Director of Information Technology; Brandon Smith, Acting Chief of Police; Tom Hale, Director of Development; Jimmy John Hall, Clerk of Council; John Mitchell, Public Service Director; and Shelton Stanley, Recreation and Special Events Manager.

Prayer: Mayor Ray Martin.

Our dear, kind, and Heavenly Father, we do thank you for all of your blessings, such as living in this community of West Jefferson, and the comradery for the Village and love for each other. Please guide and direct us tonight as we do the business of the Village. Do according to thy will and for the people. In Jesus name we pray. Amen.

Pledge: Mr. Wade.

I (we) pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation, under God, indivisible, with liberty and justice for all.

Agenda:

Motion to Adopt the Agenda moved by Ms. Warner and seconded by Ms. Cahill.

VOTE YEA: Cahill, Conway, L. Hall, King, Patterson, Wade, and Warner.
VOTE NAY: None.
ABSTAIN: None.

Motion Carries 7/0/0

Minutes:

Motion to Approve the Minutes of the 17 January 2023 Regular Meeting of Council moved by Mr. Wade and seconded by Ms. Warner.

VOTE YEA: Cahill, Conway, L. Hall, King, Patterson, Wade, and Warner.
VOTE NAY: None.
ABSTAIN: None.

Motion Carries 7/0/0

Recognition of Guests: None.

Old Business: None.

New Business: (*indicates an emergency requested)

A. *ORDINANCE 23-016, CONFIRMING THE SALARY APPROPRIATIONS FOR THE ACTING CHIEF OF POLICE.

Reading of Ordinance 23-016 as above.

Motion to Wave the First Reading Rule for Ordinance 23-016, moved by Ms. Warner and seconded by Ms. Cahill.

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Deliberations: President L. Hall opened up Council deliberations.

Mr. Conway asked a question about if this and the next piece of legislation should have gone to the Finance Committee first.

President L. Hall responded the question is noted.

Mr. Conway added the procedure was to send to the Finance Committee, who would either recommend or not recommend to Council.

Deliberations: President L. Hall closed Council deliberations to vote on the main motion.

VOTE YEA: Cahill, L. Hall, King, Patterson, Wade, and Warner.
VOTE NAY: Conway.
ABSTAIN: None.

Motion Carries 6/1/0

Motion to Adopt Ordinance 23-016, moved by Ms. Warner and seconded by Mr. Patterson.

Deliberations: President L. Hall opened up Council deliberations.

Mr. Conway expressed the same concern as above.

Deliberations: President L. Hall closed Council deliberations to vote on the main motion.

VOTE YEA: Cahill, L. Hall, King, Patterson, Wade, and Warner.
VOTE NAY: Conway.
ABSTAIN: None.

Motion Carries 6/1/0

B. *ORDINANCE 23-017, CONFIRMING THE SALARY APPROPRIATIONS FOR THE ACTING LIEUTENANT.

Reading of Ordinance 23-017 as above.

Motion to Wave the First Reading Rule for Ordinance 23-017, moved by Ms. Warner and seconded by Ms. Wade.

Deliberations: President L. Hall opened up Council deliberations.

Mr. Conway expressed the same concern as above.

Deliberations: President L. Hall closed Council deliberations to vote on the main motion.

VOTE YEA: Cahill, L. Hall, King, Patterson, Wade, and Warner.
VOTE NAY: Conway.
ABSTAIN: None.

Motion Carries 6/1/0

Motion to Adopt Ordinance 23-017, moved by Ms. Cahill and seconded by Ms. Warner.

Deliberations: President L. Hall opened up Council deliberations.

Mr. Conway expressed the same concern as above and would like an answer.

Ms. Warner responded that this is an emergency ordinance and, consequently, did not need to go through the Finance Committee first.

Deliberations: President L. Hall closed Council deliberations to vote on the main motion.

VOTE YEA: Cahill, L. Hall, King, Patterson, Wade, and Warner.
VOTE NAY: Conway.
ABSTAIN: None.

Motion Carries 6/1/0

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C. COMMISSIONERS' JOURNAL / CASTO.

President L. Hall asked the Clerk of Council what the 'Commissioners' Journal' is about?

Mr. J. Hall responded Council received a copy of the Commissioners' Journal from the County Commissioners' Clerk. This was the result of their meeting to approve the petition. This is all their information. The next action for Council is a resolution to accept the annexation and an ordinance to set the zoning district. Lastly, we will have a public hearing before the 3 April 2023 Regular Meeting of Council.

Ms. Cahill asked if this has already gone to zoning?

Mr. J. Hall responded Council had one resolution. The Director of Development can explain what the Building Zoning Commission has done or will do.

Mr. Hale responded this is from the County Commissioners not the Building and Zoning Commission.

Mr. Mitchell asked when can the property be zoned?

Mr. Beasley responded Council can zone the property at the time of annexation. Casto can apply for zoning any time during the process or a default district will be applied.

D. ANNUAL MEMORANDUM.

Ms. Arnott-Shipley explained every year the Auditor of State requires us to inform Council that we do not have awards on Village Credit Cards. The Compliance Officer is the Mayor. The Mayor reviews all Credit Card purchase each month. That memo is in your packet.

E. VILLAGE OF WEST JEFFERSON INCOME TAX MONTHLY CASH SUMMARY.

Committee Reports: None.

Department Reports:

Mayor –

Mayor Martin reported while traveling to Equator, I learned it's a cash society. They use small bills and change – all the Kennedy Half Dollars are in Equator. Being a cash society, they have thriving small businesses. On the first floor of apartment buildings there is usually a bakery or fruit stand. Although there is a big difference between the poor and rich but the poor economy is doing good contrary the government corruption. This reminded me of West Jefferson regarding our own small businesses – such as years ago – our local businesses were doing really good. Please shop in West Jefferson. This will help our local economy. Next, the parks are looking great. We are all excited about the parks. Also, the West Jefferson app has local business section and a church directory. Fourth, we are looking forward to another good year in the Village with all the updates coming.

Director of Public Service –

Mr. Mitchell explained at Westwood Park, the equipment has been installed, the fencing is being installed, and we are obtaining a pricing for the rubber surface. Tomorrow, we have bid openings for the 2023 Pavement Program and Walker Way Extension. Also, Westchester reconstruction project is to start in March. Next, ODOT I-70 and RT 29 starts on April 1.

Mayor Martin pointed out that all but one building 'out there' are occupied. Even the buildings under construction have tenants. There are not vacant buildings sitting 'out there.'

Mr. Mitchell added Westchester subdivision is getting all new sidewalks, gutters, curbs, and approaches.

Recreation and Special Events Manager –

Mr. Stanley reported Council received a draft schedule for 'Lunch and Learn.' We are going to try to hold 'Lunch and Learn' on Wednesday nights. We have a lot of good events planned for this summer. We are working the schedule around graduation.

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Director of Finance –

Ms. Arnott-Shiple reported, first, Income Tax for January is down by 16%. The total Income Tax collected thus far is \$525,846.52.

- Second, we are working on the Footnotes for the 2022 financials.
- Third, we are also gathering information for the TIRC meeting scheduled in March.
- Next, the Ohio Auditor of State, Local Government Service, has approved the two new funds we requested, namely, Municipal Building Capital Fund and Unclaimed Monies Agency Fund.
- Fifth, in January, the interest earned was \$31,020.98 through Huntington Bank. We have been working with the same to see if it's time to invest in a CDAR.
- Also, since the last meeting we had no revenue items over \$10,000.00 but a total collections figure of \$551,280.67.
- Lastly, we did have some payment items over \$10,000.00: Advizek Technologies \$35,645.000; Engine Energy & Automation \$13,754.29; ITC Technology \$11,091.17; Kaffenbarger \$38,559.00; Xylem Water Solutions \$30,818.00; The Individual & Group Health \$10,080.63; Ohio Treasurer \$50,030.14; Anthem Sports \$14,999.16; LifeLock \$13,320.00; MNJ Technologies \$28,282.00; T David Chisham \$28,815.000; and in January \$1,268,179.23 was spent and \$213,707.29 spent in February.

Ms. Cahill asked for more information. What are the Kaffenbarger accessories?

Mr. Mitchell responded the accessories were a stainless-steel dumb bed, hydraulic cylinder, snow plow and a salt spreader.

Chief of Police –

Acting Chief Smith reported everything has been going good in light of Chief Floyd's absence. Thank you for your trust in me. The two new officers are doing really good. The DART simulator is fully functional. However, during training there were some error fed backs due to the hinges on the door. So, that is being remedied. After this is fixed, training will begin again. Lastly, since the last meeting we had 96 traffic stops, 69 occurred on Main St., and 66 resulted in citations.

Ms. Cahill asked will the new screen be covered under the 2023 Budget?

Acting Chief Smith responded it should be covered by the Budget.

Mr. Wade asked if the software was straightened out.

Acting Chief Smith responded yes. The live streams with the company were able to identify the problem and address the issues.

Mayor Martin added after reading some articles from Governor DeWine about modernization of police offices, I was pleased to see that we are reaching every mark mentioned by the Governor.

Director of Development –

Mr. Hale reported statistically there has very little change. Historically, January is a slow but steady month. But, we do have two Planning Commission cases scheduled for Wednesday, 8 February 2023.

Ms. Warner sought information concerning the condition of the building on US 40 and Inwood.

(Inaudible: multiple conversations 42:33)

Mayor Martin added we will send a letter to the property owner.

Mr. Hale reported when there was ongoing litigation the building was put on hold. The maintenance of the property was addressed, while the structure was not. What the Mayor is trying to say is it is time to proceed.

Director of Information Technology –

Mr. Crosten expressed we are proceeding as quickly as possible. Currently, the concentration is on mostly foundation items that pertain to security and safety of Village data. Once that happens other visible changes will happen. Lastly, my department has money for the DART program. So, we should be able to address the issues with the screen and possibly the handguns.

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Recognition of Clerk and Council:

Mr. Conway asked about the Chief of Police's Village vehicle and its location and whether or not Acting Chief Smith should be driving it.

Mayor Martin responded he will ask about the vehicle and take care of it.

Mr. Conway added we all knew Lt. Sibbalds was going to retire. Why didn't we start hiring a new Lt.?

Mayor Martin responded that is part of the process and it's an administrative issue not a legislative issue. There were four individuals that shadowed Lt. Sibbalds before he retired. We had the interviews set up before the Chief took a medical leave of absence. At present, the interviews are being scheduled again.

(Inaudible; multiple conversations 46:30)

Mr. Conway added this should have been done by the Chief before Lt. Sibbalds' retirement.

Mr. Mitchell was asked about the chair lift. He responded we have one bid from Ohio Elevator. We are waiting for another bid from 101 Mobility. Those are the only two companies that would provide a bid. Then we will check on the cost and how long the replacement will take.

Additional Business: None.

Pay the Bills:

Motion to Pay the Bills moved by Mr. Patterson and seconded by Ms. Cahill.

VOTE YEA: Cahill, Conway, L. Hall King, Patterson, Wade, and Warner.
VOTE NAY: None.
ABSTAIN: None.

Motion Carries 7/0/0

Motion to Approve "Then and Now" Certificates over \$3,000.00. None.

Motion to Enter into Executive Session at 7:50 P.M. by Ms. Warner and seconded by Mr. Wade.

VOTE YEA: Cahill, Conway, L. Hall King, Patterson, Wade, and Warner.
VOTE NAY: None.
ABSTAIN: None.

Motion Carries 7/0/0

Motion to Come out of Executive Session at 9:05 P.M. by Ms. Warner and seconded by Mr. Patterson.

VOTE YEA: Cahill, Conway, L. Hall, King, Patterson, Wade, and Warner.
VOTE NAY: None.
ABSTAIN: None.

Motion Carries 7/0/0

Adjourn:

Motion to Adjourn at 9:06 P.M. moved by Ms. Warner and seconded by Mr. Patterson.

VOTE YEA: Voiced Vote.
VOTE NAY: None.
ABSTAIN: None.

Motion Carries 7/0/0


Jimmy John Hall
Clerk of Council


Linda Hall
President of Council