

RECORD OF PROCEEDINGS

Minutes of \_\_\_\_\_  
GRAPHIC VILLAGE - CINCINNATI/OH

*Council*

Meeting \_\_\_\_\_  
Form 6101

Held 19 December 2022

MINUTES

REGULAR MEETING OF COUNCIL

19 DECEMBER, 2022

Called to Order:

President Conway called the Village of West Jefferson Council Meeting to Order and asked for a Roll Call at 7:00 P.M.

Roll Call:

Council Members: Samantha Cahill, Mike Conway, Linda Hall, Richard King, Jeff Patterson, Howard Wade, and Jennifer Warner.

Quorum Declare: 7 present, 0 absent.

Also attending were: Rebecca Arnott-Shipley, Director of Finance; Josh Beasley, Attorney-at-Law; Chris Floyd, Chief of Police; Tom Hale, Director of Development; Jimmy John Hall, Clerk of Council; Ray Martin, Mayor; John Mitchell, Public Service Director; and Jackie Tiberio, Assistant Director of Finance and HR manager.

Prayer: Rev. J. Hall.

*Heavenly Father, you are eternal, immortal, and the only wise God. Father, Son, and Holy Spirit, we learn in your holy word that we are sanctified by your truth and your word is truth. This is not to be kept bound to one day exclusively but is to be a pursuit our entire lives. Therefore, enable us to speak the truth according to your word and for your sole glory. In Jesus Christ name we pray. Amen.*

Pledge of Allegiance: Ms.Cahill.

*I (we) pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation, under God, indivisible, with liberty and justice for all.*

The Agenda:

Motion to Adopt the Agenda moved by Ms. L. Hall and seconded by Mr. King.

VOICED VOTE AFFIRMED

Motion Carries 7/0/0.

The Minutes:

Motion to Approve the Minutes of the 5 December, 2022, Regular Meeting of Council moved by Ms. Cahill and seconded by Mr. Wade.

VOICED VOTE AFFIRMED

Motion Carries 7/0/0.

Committee Reports: None.

Department Reports:

Report from Mayor:

*Mayor Martin reported it's been an exciting and busy year with Garrette Park, Water Tower rebuild, getting Westchester ready for next year, preparing the Taylor Blair light, and crosswalk at Franklin and US 40. Also, 2023 is going to be a busy year too. Lastly, the Mayor wished everybody a merry Christmas and happy New Year.*

Report from Director of Public Service:

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Mr. Mitchell reported as the Mayor said, it was a good and busy year. Now we are preparing for 2023. The design work in being done for the crosswalk. There is a planning meeting for Westchester on January 12, 2023. Also, we are starting the bidding program.

(Inaudible 8:00)

President Conway asked about the arch.

Mr. Mitchell responded the arch had to be taken down as the name was spelled incorrectly.

Council expressed concern that construction material would be left out during the upcoming storm and suggested to take other action.

#### **Report from Recreation and Special Events Manager:**

Mr. Mitchell reported the Snowflake dances was a great success, with some 300 participants. Also, Lunch and Learn has been planned and given a generous donation from Battelle. Lastly, we are working on securing all the food trucks and vendors for next year.

#### **Report from Director of Finance:**

Ms. Arnott-Shipley reported, first, the November interest earned was \$26,306.44. Second, we are starting the end of the year procedures this week. Third, in the previous legislation, there was a clerical error, which is now corrected. Fourth, we had positive feedback from the Employees Safety Meeting. Fifth, we had no revenue items over \$10,000 and so none to report. Lastly, we had two payment items to report over \$10,000, namely, Darby Pike Farm Sludge Hauling, \$17,517.50; and LC United Painting Rehab Water Tower, \$459,000.00. The total was \$593,991.06.

#### **Report from Chief of Police:**

Chief Floyd reported one of our new officers was to start today but put on hold as his wife started as a student in a university program. Next, the second officer will be starting in the next couple of weeks. Third, Shop with a Cop was extremely successful. The kids were picked up, taken to Walmart, and purchased things for themselves and others. Lunch was provided by Main St. Deli and Flyer's Pizza. Fourth, we presented a check to the Humane Society for the monies raised by the officers for No Shave November. Lastly, since the last meeting we made 115 traffic stops, 77 were on Main St., and 82 resulted in citations.

#### **Report from Development Director:**

Mr. Hale reported we just completed the approval for Redwood. Also, we just processed a permit for a Core5 building on 70 and Enterprise Parkway for some significant building improvements. The tenant is Home Depot. Lastly, we have a lot of phone calls concerning development inquiries. We received complaints concerning a location in town. We are investigating the complaints. We had a lot of new dwelling permits come in this week.

Mr. Wade asked if the EPA put their say so on the Redwood development?

Mr. Hale responded we are beyond the EPA's side of the issue. We have all the paperwork that is necessary.

President Conway asked the Director of Finance when income tax collection begins.

Ms. Arnott-Shipley responded right now.

#### **Recognition of Clerk and Council:**

Mr. J. Hall asked the Council to consider the Regular Meeting dates for the upcoming planning for next year. For example, July 4<sup>th</sup> and Labor Day. Should we decide now to move those dates?

Council agreed to move the meeting dates to the next day. This will be updated on the Public Calendar.

#### **Recognition of Guests:** None.

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**Old Business:** None.

**New Business:**

**A. PUBLIC HEARING CONCERNING AMAZON TRUCK WASH.**

Deliberations: President Conway opened the Public Hearing for Public and Council Deliberations at 7:20 P.M.

*Mr. Ben Hargus explained the proposed truck wash. First, there will be no new traffic at the site. Second, the site has an oil and water separator, which will ensure safety for the sanitary sewer system.*

*Mayor Martin asked about any water runoff.*

*Mr. Hargus responded the water used will be going to the oil and water separator and clean water will be going into the sanitary sewer system. Storm water will be tied into the site's existing system.*

*Ms. Cahill asked about the number of trucks to be serviced.*

*Mr. Hargus responded there will be 3 to 4 trucks per hour, which is about 96 trucks per day.*

*Ms. Warner asked if there is a pond on the site.*

*Mr. Hargus responded there is a pond on the site.*

Deliberations: President Conway closed deliberations at 7:26 P.M.

**B. RESOLUTION 22-105, APPROVING THE SITE PLAN MODIFICATION AND LANDSCAPING 6400 STATE RT 29, AMAZON FULFILLMENT CENTER, AS RECOMMENDED BY THE PLANNING AND ZONING COMMISSION ON 5 OCTOBER 2022.**

**Motion to Approve Resolution 22-105**, moved by Mr. Patterson and seconded by Ms. Warner.

Reading of Resolution 22-105, as above.

Deliberations: President Conway opened up Council deliberations.

Deliberations: President Conway closed Council deliberations to vote on the main motion.

VOTE YEA: Cahill, Conway, L. Hall, King, Patterson, Wade, and Warner.

VOTE NAY: None.

ABSTAIN: None.

**Motion Carries 7/0/0**

**C. \*FIRST READING OF ORDINANCE 22-106, AN ORDINANCE AMENDING ORDINANCE 19-050, PASSED 20 MAY 2019, AND ORDINANCE 22-104, PASSED 5 DECEMBER 2022 (THE EMPLOYEE HANDBOOK), BY AMENDING AND/OR ENACTING CERTAIN POLICIES.**

**Motion to Wave the First Reading**, moved by Ms. L. Hall and seconded by Mr. Wade.

VOTE YEA: Cahill, Conway, L. Hall, King, Patterson, Wade, and Warner.

VOTE NAY: None.

ABSTAIN: None.

**Motion Carries 7/0/0**

**Motion to Adopt Ordinance 22-106**, moved by Ms. L. Hall and seconded by Mr. Patterson.

Reading of Ordinance 22-106, as above.

Deliberations: President Conway opened up Council deliberations.

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*Ms. Arnott-Shibley explained this policy is meant to clarify what level 1, 2, or 3 emergencies are and who are essential and non-essential workers, namely, who is required to report to work and who is not.*

Deliberations: President Conway closed Council deliberations to vote on the main motion.

VOTE YEA: Cahill, Conway, L. Hall, King, Wade, and Warner.

VOTE NAY: None.

ABSTAIN: Patterson; possible conflict of interest concerning filial employment.

Motion Carries 6/1/0

**Additional Business:** None.

**Pay the Bills:**

Motion to Pay the Bills moved by Ms. Cahill and seconded by Mr. King.

VOICED VOTE AFFIRMED

Motion Carries 7/0/0.

**"Then and Now" Certificates over \$3,000.00:** None.

**Adjourn:**

Motion to Adjourn at 7:31 P.M. moved by Mr. Patterson and seconded by Mr. Wade until 7:00 P.M. 3 January 2023, Regular Meeting of Council.

VOICED VOTE AFFIRMED

Motion Carries 7/0/0.

Jimmy John Hall  
Clerk of Council

Linda S. Hall  
President of Council