

RECORD OF PROCEEDINGS

Minutes of the:

Regular Meeting of Council

Held on:

March 4th 2024



VILLAGE OF WEST JEFFERSON COUNCIL

MINUTES

March 4th, 2024

Council Members: President Jennifer Warner, Vice President, Linda Hall, Erica Bogner, Samantha Cahill, Jimmy Little, Jeff Patterson & Howard Wade
Mayor: Ray Martin

CALL TO ORDER

President Jennifer Warner called the Village of West Jefferson Council Meeting to Order at 7:00 p.m.

·Roll Call.

Council Members: Erica Bogner, Samantha Cahill, Linda Hall, Jimmy Little, Jeff Patterson, Howard Wade, and Jennifer Warner.

Quorum Declare: 7 present, 0 absent.

Village Employees in attendance: Director of Information Technology, Mark Crosten; Director of Finance, Rebecca Shipley-Arnott; Chief of Police, Brandon Smith; Director of Public Service, John Mitchell; Director of Development, Tom Hale; and Clerk of Council, Tisha Edwards.

Not in attendance: Mayor Ray Martin, Recreation and Special Events Manager, Shelton Stanley; Building and Zoning Code Enforcement Official, Kristie West.

PRAYER & PLEDGE

APPROVAL OF AGENDA AND MINUTES:

Motion to Adopt the Agenda Moved by Howard Wade and seconded by Jimmy Little.

·All in Favor

Motion to Approve the Minutes of the February 20th, 2023, Regular Meeting of Council. Moved by Linda Hall and seconded by Samantha Cahill.

·All in Favor

RECOGNITION OF GUESTS:

Candidate for County Commissioner, Brendan Shea arrived at the podium and introduced himself. He and his wife Lisa are raising 7 children in Jefferson Township. Professionally he is a Financial Advisor in London, OH. In 2020 he was elected to serve on the State Board of Education and has been serving since. His focus is to work closely and communicate with municipalities and elected officials to continue to work on keeping the area a small-town type of community. Mr. Shea provided his

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cell phone number to Council and to constituents who may have any questions or concerns. That number is 740-248-9155. He would also like to have the minutes of the Commissioners meetings available on the website so that they can be listened to by the public. He opened up to any questions that Council or the Public may have. Council member Jeff Patterson asked who he was running against. He stated that he would be running against the current County Commissioner, Mark Forrest. There were no other questions at this time.

OLD BUSINESS:

None.

NEW BUSINESS:

A. RESOLUTION 24-023, AUTHORIZING THE PUBLIC SERVICE DIRECTOR TO ENTER INTO AGREEMENT AND SPEND \$225,000.00 FOR EMERGENCY FORCE MAIN REPAIRS.

Motion to adopt Resolution 24-023 Moved by Jeff Patterson and seconded by Linda Hall.

Deliberations began. "Any questions or comments?" Public Service Director John Mitchell spoke regarding the need for the repairs. At the water plant there are waste tanks and those come off of our sand filters which is the first form of treatment. The secondary treatment is through the membranes called the Concentrate. It is concentrated calcified TDS (total dissolved solids). He is not quite sure what year it was constructed, but the Village put a force main underneath the creek. The Village has cleaned it twice. There is always a fear of breaking it or of it becoming totally plugged. The line currently has calcified salt build up. It cannot be completely cleared out. They have placed a temporary line under the bridge and on the sidewalk and it runs out to a maintenance hole that ties into route 40. They have talked with the EPA and Choice One and they will be placing two 6-inch force mains under the bridge and suspend those to the side. The County Engineer is aware of this and OK with the design. Placing it under the bridge will allow access to it and there will be two for redundancy so when one is down when they are cleaning it, the other will be in operation. Inspections will be done on the pipe to make sure it is clean and working. They knew this was coming and now it is sooner than later that it needs to be completed. There is money in the current budget to complete this project that was earmarked to do the sand filter rebuild project, but with changing the process of the plant some that job is taking longer than expected and so we can use those funds now. Later, if we have to, we will come back and ask for a supplemental appropriation. Council member Howard Wade asked if it effects the quality of the water. Director Mitchell stated not at all, these lines are just for waste. Council member Jimmy Little asked what the feelings are about the pipes freezing. Director Mitchell stated that they will keep a continuous flow through them. Mr. Little also asked if there would be any insulation on them or will it just be the pipe. Director Mitchell stated that it will just be the pipe. Council member Cahill asked if he knew how long the initial pipe lasted. Director Mitchell stated that they have tried to find records of when it was installed and also what material it was made out of, but they have been unable to find that information. There is a submersible pump that was running continuously inside but it was burning itself out, so they placed another temporary pump above ground and that is what you hear running. She asked if the sooner they approve it would it help reduce the electric bill and Director Mitchell stated that the above ground pump is a 6-inch gas driven pump so it would not affect that. Council member Linda Hall asked how long it would take to complete the project and Director Mitchell stated that they are hoping for two weeks at the most. They are still trying to determine if they will bid it out or get price quotes

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because it isn't a large project it's a different and a particular type of project due to suspending it from a bridge.

Deliberations ended.

Roll call.

VOTED YEA: Erica Bogner, Samantha Cahill, Linda Hall, Jimmy Little, Jeff Patterson, Howard Wade, and Jennifer Warner.

VOTED NAY: None

ABSTAINED: None **Motion Carried 7/0/0**

COMMITTEE REPORTS

Public Service and Special Events (Chair, Erica Bogner) None.

Finance (Chair, Samantha Cahill) None.

Employee Benefits (Chair, Jimmy Little) None.

Parks and Recreation (Chair, Jeff Patterson) None.

Development (Chair, Linda Hall) None.

Police (Chair, Howard Wade) None.

DEPARTMENT REPORTS

Report for Mayor – Mayor Martin was not in attendance and no report was given.

Report for the Director of Public Service– Director, John Mitchell reported that the team has been working hard at the water plant and this issue has been ongoing for the last couple of weeks to keep the waste going where it's supposed to go. He wants to clarify that he isn't speaking about waste coming from the waste plant, this is clear liquid that you wouldn't even know was bad water it is just highly concentrated with the total dissolved solids, and it cannot go into the creek. Coming out of a raw water production well the TDS is 300-500 concentrate and ours is 2,500. The limits in the creek are 1,250 so it would be well above the limit. Other areas without a warm water natural creek dispose of it into the creeks or rivers as long as there is sufficient water flow for their mixing zone.

With the warm weather the team have been working in the parks and throughout the Village. The position is posted for the Equipment Operator. They have received multiple inquiries and resumes on the position.

Report for Recreation and Special Events Manager – Mr. Stanley was not in attendance and Director Mitchell reported for his Department. The Spring Shop Hop will be on March 16th. The Easter Egg hunt will be March 30th from 10 a.m. to 1 p.m. The egg hunt will start at 11 a.m.

Report for Director of Finance – Director Rebecca Shipley-Arnott reported their Department submitted the 2023 annual financials to the Auditor last week. The department is working on getting the income tax 1099G's submitted to the IRS. There have been many changes, and they are dealing with those. They are gearing up in the tax department for the tax season.

Since the last meeting:

Revenue items (over \$10,000 other than water, tax & regularly received items)

2/9/24	Christopher Reeve Foundation	Grant for lift	\$24,999.00
2/21/24	The Columbus Foundation	Lunch & Learn Grant	\$16,000.00

Total receipts since last reporting 587 receipts for \$1,290,091,354 thru 3/1/24

