

RECORD OF PROCEEDINGS

Minutes of

Council

Meeting

GRAPHIC VILLAGE - CINCINNATI, OH

Form 6101

Held

November 21, 2022

MINUTES

REGULAR MEETING OF COUNCIL

NOVEMBER 21, 2022

Called to Order:

President Conway called the Village of West Jefferson Council Meeting to Order and asked for a Roll Call at 7:00 P.M.

Roll Call:

Council Members: Samantha Cahill, Mike Conway, Linda Hall, Richard King, Jeff Patterson, Howard Wade, and Jennifer Warner.

Quorum Declare: 7 present, 0 absent.

Also attending were: Josh Beasley, Attorney-at-Law; Mark Crosten, IT Manager; Chris Floyd, Chief of Police; Jimmy John Hall, Clerk of Council; Ray Martin, Mayor; John Mitchell, Public Service Director; and Shelton Stanley, Recreation and Special Events Manager;

Prayer: Ms. L. Hall.

Heavenly Father, we give you thanks for this day, for its blessing from your hand, and your manifold blessings in our lives. Be pleased to continue to be with us as we meet. In Jesus Christ name we pray. Amen.

Pledge of Allegiance: Mr. Patterson.

I (we) pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation, under God, indivisible, with liberty and justice for all.

The Agenda:

Motion to Adopt the Agenda moved by Ms. L. Hall and seconded by Ms. Cahill.

VOICED VOTE AFFIRMED

Motion Carries 7/0/0.

Oath

Mayor Ray Martin performed the Oath and Baily Hickman was sworn in as full-time police officer.

The Minutes:

Motion to Approve the Minutes of the November 7, 2022, Regular Meeting of Council moved by Mr. Wade and seconded by Ms. Cahill.

VOICED VOTE AFFIRMED

Motion Carries 7/0/0.

Committee Reports:

Mr. King gave a brief report from the Employee Benefits Meeting. In sum, the employee birthday holiday is being placed in the 'personal day' category and Martin Luther King Day is being added. These recommendations are being sent to the Finance Committee for further consideration.

Department Reports:

Report from Mayor:

Mayor Martin reported the activity out near Taylor Blair happens to be the beginning of the construction project for the cross-walk. This project could be finished before Christmas.

Report from Director of Public Service:

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Mr. Mitchell reported the foundations are being poured, as the Mayor described. The foundation will take about thirty days to cure. Besides that, we have been flushing hydrants, collecting leaves, and we are waiting to hear the start date for Westwood Park.

Mr. Wade asked if the State contracted the conduit for the cross-walk and traffic signal?

Mr. Mitchell replied the conduit work is our labor. We were provided the permit but the money, labor, sweat and tears are ours.

(Inaudible 9:00)

Report from Recreation and Special Events Manager:

Mr. Stanley reported the Shop Hop is coming up on Saturday, 26 November 2022. Also, the Humane Society is doing a fund raiser animal picture day.

Report from Director of Finance:

Ms. Arnott-Shiple reported the Budget is basically finished. The final reading will be on 5 December 2022 with one change. Next, the Employee Benefits Committee met last week and moved a consideration to the Finance Committee. Also, there are revenue items to report: (1) Perfection Group Inc. \$28,428.00 for a building permit; and (2) Columbus Logistics \$40,380.12 for a building permit. Additionally, there are payment items to report: (1) Alycial Watrous \$11,413.21 for a refund per fire demolition at 58 Jackson St.; (2) Allied Technical \$11,485.00 for pump and equipment; (3) Ferguson US Holding \$21,305.01 for West Chester Water Improvement; and (4) MNJ Technologies \$13,360.00 HP Aruba Wireless Network (report is attached).

Report from Chief of Police:

Chief Floyd reported being present at Mr. Hickman's police academy graduation. The graduating class was impressive with a 100% graduation rate. Since the last meeting, 156 traffic stops made, 111 on Main St. and 112 citations.

Report from Development Director: None.

Recognition of Clerk and Council:

President Conway commented we need to have an Executive Session meeting with the Department of Finance, Public Service Director the Law Director, and the Mayor. This will be at 6:00 P.M. before the next Regular Meeting of Council.

Mr. J. Hall commented on some events. The Council has a lot coming up. A public hearing on 5 December 2022. A public hearing on 19 December 2022 and an appeal. Regarding the appeal, two Council members will have to recuse and cannot be present. That meeting will be chaired by the Vice President. Consequently, the Agenda will only have two items. If we start to get other pieces of legislation, we will have another meeting.

Mayor Martin asked the Law Director to explain why the two Council members cannot be present.

Mr. Beasley explained appeals sent to Council from the Planning and Zoning Commission are decided by a majority vote. Case Law shows that a majority vote is all those members of Council present. Thus, they cannot count toward making the quorum, which is how the majority vote is determined.

Recognition of Guests: None.

Old Business: None.

New Business:

- A. FIRST READING OF ORDINANCE 22-089, AN ORDINANCE AMENDING, MODIFYING, ALTERING, OR CORRECTING ZONING CODES IN THE CODIFIED ORDINANCES OF WEST JEFFERSON, OHIO.

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Mr. Beasley explained this piece of legislation accomplishes three things. First, in the Codified Ordinances 1126 and 1131 are eliminated. As a result, all the planned districts fall under the chapter 1125. This unifies the process and procedures. Second, this eliminates the PUD as a classification. The PMU and PUD do the same things. We don't need this tautology. Third, this will eliminate office park districts; of which, we have none any way. The same thing can be accomplished under a PCD. But a park district is being added to the code.

- B. RESOLUTION 22-090, SETTING THE PAY RATE FOR THE PART-TIME RECREATION AND SPECIAL EVENTS COORDINATOR, AMANDA D. ADKINS, AT THREE-YEAR LEVEL.

Motion to Adopt Resolution 22-090, moved by Mr. Patterson and seconded by Ms. Cahill.

Reading of Resolution 22-090, as above.

Deliberations: President Conway opened up Council deliberations.

Deliberations: President Conway closed Council deliberations to vote on the main motion.

VOTE YEA: Cahill, Conway, L. Hall, King, Patterson, Wade, and Warner.

VOTE NAY: None.

ABSTAIN: None.

Motion Carries 7/0/0

- C. RESOLUTION 22-091, CONFIRMING THE JOB TITLE CHANGE OF ASSISTANT DIRECTOR OF FINANCE TO ASSISTANT DIRECTOR OF FINANCE / HUMAN RESOURCES MANAGER AND SETTING THE SALARY, CONCERNING JACKIE L. TIBERIO.

Motion to Adopt Resolution 22-091, moved by Ms. L. Hall and seconded by Ms. Warner.

Reading of Resolution 22-091, as above.

Deliberations: President Conway opened up Council deliberations.

Deliberations: President Conway closed Council deliberations to vote on the main motion.

VOTE YEA: Cahill, Conway, L. Hall, King, Patterson, Wade, and Warner.

VOTE NAY: None.

ABSTAIN: None.

Motion Carries 7/0/0

- D. RESOLUTION 22-092, CONFIRMING THE JOB TITLE CHANGE OF PUBLIC SERVICE LABOR AND MAINTENANCE SUPERVISOR TO PUBLIC SERVICE OPERATIONS MANAGER, AND SETTING THE SALARY, CONCERNING BRIAN D. FARLEY.

Motion to Adopt Resolution 22-092, moved by Mr. King and seconded by Mr. Wade.

Reading of Resolution 22-092, as above.

Deliberations: President Conway opened up Council deliberations.

Deliberations: President Conway closed Council deliberations to vote on the main motion.

VOTE YEA: Cahill, Conway, L. Hall, King, Patterson, Wade, and Warner.

VOTE NAY: None.

ABSTAIN: None.

Motion Carries 7/0/0

- E. RESOLUTION 22-093, CONFIRMING THE JOB TITLE CHANGE OF IT MANAGER TO DIRECTOR OF INFORMATION TECHNOLOGY, AND SETTING THE SALARY, CONCERNING MARK J. CROSTEN.

Motion to Adopt Resolution 22-093, moved by Ms. L. Hall and seconded by Ms. Warner.

Reading of Resolution 22-093, as above.

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Deliberations: President Conway opened up Council deliberations.

Deliberations: President Conway closed Council deliberations to vote on the main motion.

VOTE YEA: Cahill, Conway, L. Hall, King, Patterson, Wade, and Warner.

VOTE NAY: None.

ABSTAIN: None.

Motion Carries 7/0/0

F. **READING OF ORDINANCE 22-094, SETTING RESIDENTIAL RATES FOR THE COLLECTION OF REFUSE AND RECYCLING, AMENDING RESOLUTION 19-105.**

G. **RESOLUTION 22-095, ADOPTING THE FINANCE COMMITTEE'S RECOMMENDATION CONCERNING COVERING THE ENTIRE COST FOR BASIC LIFE INSURANCE FOR VILLAGE EMPLOYEES, EFFECTIVE THE FIRST PAY DATE IN 2023.**

Motion to Adopt Resolution 22-095, moved by Ms. L. Hall and seconded by Ms. Cahill.

Reading of Resolution 22-095, as above.

Deliberations: President Conway opened up Council deliberations.

Deliberations: President Conway closed Council deliberations to vote on the main motion.

VOTE YEA: Cahill, Conway, L. Hall, King, Wade, and Warner.

VOTE NAY: None.

ABSTAIN: Patterson.

Motion Carries 6/0/1

H. **FIRST READING OF ORDINANCE 22-096, AN ORDINANCE TO MAKE APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE VILLAGE OF WEST JEFFERSON DURING THE FISCAL YEAR ENDING DECEMBER 31, 2023.**

Ms. Arnott-Shiple reported 'other agency funds' has been paid out and will not be on the 2023 Budget.

Additional Business: None.

Pay the Bills:

Motion to Pay the Bills moved by Ms. Warner and seconded by Mr. King.

VOICED VOTE AFFIRMED

Motion Carries 7/0/0.

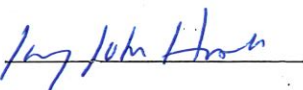
"Then and Now" Certificates over \$3,000.00: None.

Adjourn:

Motion to Adjourn at 7:46 P.M. moved by Mr. Patterson and seconded by Ms. Cahill until 7:00 P.M. December 5, 2022, Regular Meeting of Council.

VOICED VOTE AFFIRMED

Motion Carries 7/0/0.



Jimmy John Hall
Clerk of Council



Mike Conway
President of Council