

RECORD OF PROCEEDINGS

Minutes of

Council

Meeting

BARRETT BROTHERS - DAYTON, OHIO

Form 6101

Held

December 7, 2020

MINUTES OF DECEMBER 7, 2020 COUNCIL MEETING

Meeting called to order at 7:00 P.M. by President Jen Warner.

Roll Call: Council Members Samantha Cahill, Mike Conway, Linda Hall, Richard King, Howard Wade, and Jennifer Warner. Also attending were Chief of Police, Chris Floyd, Building and Zoning Director, Tom Hale, Clerk of Council in Training, Jimmy John Hall, and Mayor, Ray Martin.

Council Member(s) absent: Jeff Patterson.

Prayer: Mr. Wade.

Pledge of Allegiance: Mr. Wade.

Motion to adopt the agenda by Ms. Hall and seconded by Ms. Cahill.

Roll Call: All yeas.

Motion Carries 6-0.

Motion to adopt the minutes of the November 16, 2020 Council Meeting by Mr. Wade and seconded by Mr. Conway.

Roll Call: All yeas.

Motion Carries 6-0.

Motion to adopt the minutes of the November 19, 2020 Special Council Meeting by Ms. Hall and seconded by Mr. Wade.

Roll Call: All yeas.

Motion Carries 6-0.

Motion to excuse Finance Director, Ms. Arnott, by Ms. Hall and seconded by Mr. King.

Passed by acclamation of Council.

Recognition of Guests: Mr. James Graham, Mr. Richard Whittenberger, Ms. Bonnie Hamilton, Ms. Erica Bogner, Mr. Gene White, and Mr. Scott Tanner.

Old Business: None.

New Business:

First Reading of Ordinance 20-095, authorizing a supplemental appropriation in the Coronavirus Relief Fund in the amount of \$35,255.81 and accrued interest in the amount of \$14.31.

Discussion: None.

Motion to Suspend the Rules by Mr. Conway and seconded by Ms. Hall (Cf. § 4.11).

Roll Call: All yeas.

Motion Carries 6-0.

First Reading of Ordinance 20-096, amending sections 505.11, 549.08, and 957.21, Hunting Prohibited, Discharging of Firearms, and Hunting, Trapping, Collecting or Molesting Wildlife, respectively, of the Codified Ordinances of the Village of West Jefferson, Ohio to permit hunting within the Village of West Jefferson under certain conditions.

Discussion: Mayor Martin said to the guests present this Ordinance is not opening all vacant land within the Village for hunting. There are certain conditions necessary as outlined in the Ordinance.

Motion to adopt Ordinance 20-096 by Mr. Conway and seconded by Mr. Wade.

Roll Call: All yeas.

Motion Carries 6-0.

Committee Reports:

Finance: None.

Police: None.

Employee Benefits: None.

Public Service: None.

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**Development:** None.

**Parks and Recreation:** None.

**Special Events:** Ms. Cahill said the Police Department is currently involved in the 'Share the Warmth' program.

- Chief Floyd said the program is for the school aged children.
- Mayor Martin pointed out these are new items for the children.
- Mr. Conway asked if people can donate money to the program. Chief Floyd answered in the affirmative and said donations can made to the Police Department or checks made out to the Village, and they will be put in the 'Shop with a Cop' Fund.

**Director of Finance Report:** None.

**Director of Public Service Report:** Mayor Martin provided the Director of Public Service, Director of Parks and Recreation, and Mayor's reports. Choice One Engineering has provided a traffic study for the light at Taylor Blair Road and US 40. The study demonstrates a need for a four hour per day traffic light. Now the Village has to go to Ohio Department of Transportation (ODOT) for the permit and approval. Choice One Engineering is also going to help the Village apply for various grants for this future project. Mayor Martin said leaf pick-up is finished and the Lilly Chapel Road construction is in it's planning stages. The 2021 paving projects, Commerce Parkway and Converse Avenue, is being finalized by Choice One Engineering. The Village will find out in March about the Ohio Public Works Commission (OPWC) additional grant funding for the Commerce Parkway Westchester addition. Also, there are new COVID guidelines from the Health Department. Instead of the 14-day quarantine requirement, it is a 10-day quarantine requirement and no negative testing required.

- Ms. Warner asked if the Mayor's office is going to change the negative testing policy for Village employees to return to work. Mayor Martin said the Village will keep to the 14-day requirement. No negative testing will be required. For example, one Village employ took a COVID test before Thanksgiving and the test just came back. Also, the administrative offices are still closed to the public.
- A public comment was raised about street repair on Smith Street. Mayor Martin said that street repairs are not planned for that location this upcoming year. Also, Mayor Martin said Mr. John Mitchell would know the specific plan.
- Ms. Cahill asked why the Village is having issues with bulk mail. Mayor Martin said at this time we do not know the answer.
- Ms. Warner asked if it would be possible to do the Village mail a week earlier. Mayor Martin said he will personally look into the issues and is developing the ability to providing paperless bill pay on the upcoming Village APP.

**Director of Parks and Recreation Report:** Above.

**Mayor's Report and Recognition:** Above.

**Chief of Police Report:** Chief Floyd said since the previous report there have been 63 traffic stops and 53 resulted in citations. Also, all of the equipment has been ordered but is delayed due to the pandemic. In addition, the Police Department is 'COVID Clean.'

- Mayor Martin said Prosecutor Fred Ballam reported that the Police Department is all doing a good job at deterring people from speeding through the Village.

**Recognition of Clerk and Council:** Mr. J. Hall pointed out that the CVS pharmacy is returning COVID test on time and sometimes earlier than promised.

**Additional Business:** None.

**Motion to pay the bills** by Ms. Hall and seconded by Mr. Wade.  
*Passed by acclamation of Council.*

**Motion to approve "Then and Now" Certificates over \$3,000.00:** None.

**Motion to adjourn at 7:24 P.M.** by Mr. Patterson and seconded by Mr. King.  
*Passed by acclamation of Council.*

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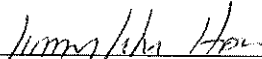
Meeting

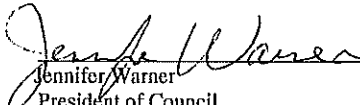
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Jimmy John Hall  
Clerk of Council in Training

  
Jennifer Warner  
President of Council