

# RECORD OF PROCEEDINGS

Minutes of \_\_\_\_\_ Council

Meeting

GRAPHIC VILLAGE - CINCINNATI, OH

Form 6101

Held \_\_\_\_\_ August 21<sup>st</sup> 2023



## PUBLIC SERVICE AND SPECIAL EVENTS COMMITTEE VILLAGE OF WEST JEFFERSON COUNCIL Minutes

August 21, 2023

Members attending: Howard Wade, Linda Hall

Members absent: Jeff Patterson

Other Attendees: Mark Croston

The Meeting was called to order at 5:58 p.m. by Howard Wade.

Motion to adopt the agenda- motioned by Linda Hall – second by Howard Wade

Motion to adopt minutes of June 19<sup>th</sup> and April 3<sup>rd</sup> 2023- motioned by Howard and second by Linda Hall

No Old Business

New Business

Discussion regarding the Website for the Village

Mark informed the members that he has not chosen any new vendors. He is still considering one of the vendors that he has quotes from. Mark had initially emailed the names of those vendors to our committee but will resend that information in case it is buried in one of our emails.

Those Vendors are: Civic Plus, Revize, Municipal One, and Granicus. All of their quotes still came in under budget. Year one will be more costly because of the initial setup costs.

The chosen Vendor must have the ability to provide us an app, there must be a parks and recreation component, must have a component for our clerk of council among other features. Mark will contact other municipalities to see who they use and if they are satisfied with their performance. Our company of choice will replace our current app with one that makes it more user friendly and provide more information.

Mark will also narrow down the selection by checking references as well as determining if they are a good fit for our needs.

Making sure they offer good support is certainly a major consideration in our decision-making process. Mark will pay close attention to specific charges and how they are applied to certain levels of service.

Next Step: Mark will focus on which vendors are better aligned with our needs and then will narrow down the selection process to make the best choice.

**RECORD OF PROCEEDINGS**

Minutes of \_\_\_\_\_

Meeting \_\_\_\_\_

GRAPHIC VILLAGE - CINCINNATI, OH

Form 6101

Held \_\_\_\_\_

*August 21<sup>st</sup> 2023*

Mark is hoping to launch the new website in the next six months or so.

Recommendation to council – none

Additional Business if any – None

Motion to adjourn by Howard at 6:30 p.m. Second by Linda Hall

*Tisha K. Edwards 11-20-23*

Taken by President, Linda Hall  
Finalized by Tisha Edwards,  
Clerk of Council

*Howard Wade*

Howard Wade, Chairperson