

RECORD OF PROCEEDINGS

Minutes of Council
BARRETT BROTHERS - DAYTON, OHIO

Meeting
Form 6101

Held April 4, 2022

MINUTES
REGULAR MEETING OF COUNCIL
APRIL 4, 2022

Called to Order:

President Conway called the Village of West Jefferson Council Meeting to Order and asked for a Roll Call at 7:00 P.M.

Roll Call:

Council Members: Samantha Cahill, Mike Conway, Linda Hall, Richard King, Jeff Patterson, Howard Wade, and Jennifer Warner.

Quorum Declare: 7 present, 0 absent.

Also attending were: Planning and Zoning Official, Sandy Boucher; Finance Director, Becky Arnott-Shiple; Chief of Police Chris Floyd; Planning and Zoning Official, James Graham; Clerk of Council, Jimmy John Hall; Development Director, Tom Hale; Planning and Zoning Official, Paula Hay; Mayor, Ray Martin; Public Service Director, John Mitchell; Recreation and Special Events Manager, Shelton Stanley; Building and Zoning Code Enforcement Official, Kristie West; Planning and Zoning Official, Roy VonAlmer.

Prayer: Council Member Howard Wade.

Dear Heavenly Father, thank you for bringing us all together. Please watch over us as we make decisions. Please watch over Council, our guests, and the Village of West Jefferson. In Jesus Name we pray. Amen.

Pledge of Allegiance: Auxiliary Officer, Garrett Jordon.

I (we) pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation, under God, indivisible, with liberty and justice for all.

President Conway reminded the body to keep the order. If you want to address Council, please raise your hand to be recognized by the chair.

The Agenda:

Motion to Adopt the Agenda moved by Ms. Hall and seconded by Mr. Patterson.

VOICED VOTE AFFIRMED

Motion Carries 7-0.

Swearing in Auxiliary Officer: Garrett Jordon.

Mayor Martin led Mr. Jordon in the oath.

Mayor Martin introduced Eagle Scout Brandon Darget from Troop 104. Mr. Darget has provided the Village a Flag Box for the worthy disposal of United States flag.

The Minutes:

Motion to Approve the Minutes of the March 21, 2022, Regular Meeting of Council moved by Mr. Wade and seconded by Mr. King.

VOICED VOTE AFFIRMED

Motion Carries 7-0.

Committee Reports:

Ms. Cahill said the Committee met to consider a new Position for a full-time (32 hour per week) dispatcher. This position will receive 4/5 of the Village Benefit package. This will be a fill in for vacations, sick leave, and or call offs. There is a current need so that our dispatchers aren't required

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to work overtime in the above events. This new position will save the Village money, alleviate overtime, and the frustration of our current dispatch employees having to cover for the shifts.

Department Reports:

Report from Mayor:

Mayor Martin said the park is receiving a 3 1/2 inch surface with a 1/2 inch finish coat. Also, we are planning a Town Hall Meeting in May and Council will be invited to participate. Lastly, at a county meeting, comments were directed to the way things are going. Things in the County are going really good at this time. West Jefferson is going well and we appreciate all the people.

Report from Director of Public Service:

John Mitchell said hopefully the resurfacing will be finished in the next couple of days.

Report from Recreation and Special Events Manager:

Shelton Stanley said the whole basketball is redone. The Sensory Sensitive Easter Egg Hunt last weekend served some 46 families. The families were from Franklin County and Madison County. The Community Easter Egg Hunt is April 16. There will be some food and blow-ups for kids.

Report from Director of Finance:

*Becky Arnott-Shiple*y said the March Financials will be out in your next packets. Income Tax doing well. March appears was down 22% over last year-which puts us up 7% for the year due to a large net profit deposit last year in March. As I said last time -- It's that time of year again -- processed another 29 tax refunds for a total of \$10,645.47. Tax Department will be open 9th & 16th from 9-12 and we will be open April 15th (Good Friday) 8-4:30. The 2021 Reconciliation is the Tax Department are almost done. So far, 1215 Accounts Reconciled and 29,891 W-2's entered. Only 26 Accounts to go. Had the best month ever for Attorney General Collections \$9024.71.

Report from Chief of Police:

Chief Floyd said we are getting ready for bicycle patrol. The two officers are going to police bicycle school next month. We got an email today from PAR and they are working on the new cruiser. In the last two weeks we made 169 traffic stops and 131 resulted in citations.

Report from Development Director:

Tom Hale was asked about the property on 155 Fry and said the building has been mostly finished, the owner has notified the office, and we anticipate the paper work is coming. This has been good progress.

Recognition of Clerk and Council:

Recognition of Guests:

Old Business:

New Business:

Ordinance 22-032, authorizing supplemental appropriations in the West Jefferson Plumbing and Heating, Inc., TIF Fund, and declaring an emergency.

Motion to Adopt Ordinance 22-032, moved by Mr. Patterson and seconded by Mr. Wade.

Deliberations: President Conway opened up Council deliberations.

*Ms. Arnott-Shiple*y said this is a required payment the Village has to make to West Jefferson Plumbing. This is the first time we have had a TIF for them and was not in the budget as we had no idea what this would look like from the County.

Deliberations: President Conway closed Council deliberations to vote on the main motion.

VOTE YEA: Ms. Cahill, Mr. Conway, Ms. Hall, Mr. King, Mr. Patterson, Mr. Wade, and Ms. Warner.

VOTE NAY: None.

ABSTAIN: None.

Motion Carries 7-0.

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Resolution 22-033, setting the Pay Rate for IT Manager, Mark Crosten, to the Five-Year Level.

Motion to Adopt Resolution 22-033, moved by Ms. Hall and seconded by Ms. Cahill.

Deliberations: President Conway opened up Council deliberations.

Mayor Martin introduced Mark Crosten and invited him to comment. He is a good communicator.

Mark Crosten said I am honored to be part of the staff of West Jefferson. I plan on helping you all become more technologically fluent and efficient. This is a little bit of a coming home for me as my grandmother worked Toni's baking pies.

Deliberations: President Conway closed Council deliberations to vote on the main motion.

VOTE YEA: Ms. Cahill, Mr. Conway, Ms. Hall, Mr. King, Mr. Patterson, Mr. Wade, and Ms. Warner.

VOTE NAY: None.

ABSTAIN: None.

Motion Carries 7-0.

Ordinance 22-034, authorizing supplemental appropriations for the second phase of the I-70 and SR 29 interchange ODOT project, and declaring an emergency.

Motion to Adopt Ordinance 22-034, moved by Mr. Wade and seconded by Mr. King.

Deliberations: President Conway opened up Council deliberations.

Mr. Mitchell said if you can recall, we approved a piece of legislation in October of 2021. We agreed to share the project with ODOT. Now ODOT has sent us an invoice. This is by law. At the round-about, new lanes will be constructed, and some road closing. This improve will hopefully bear the traffic for the highway.

Ms. Warner asked if there are plans to build another bridge?

Mr. Mitchell said yes, they are building a second bridge on the south side.

Mr. Wade asked how long is this going to take?

Mr. Mitchell said the project is going to take about one year or up to one and a half years.

Mayor Martin said please keep in mind that this could have been millions of dollars but they used impact fees to help pay for the project. Also, we could have received grants but the design build we could not apply for the grant.

Ms. Arnott-Shipley said we divided the appropriations out of the funds by percentage.

Ms. Warner asked why the Village has to pay for this?

Mr. Mitchell said so many of the parcels impacted the area, ODOT deemed this the Village's burden.

Deliberations: President Conway closed Council deliberations to vote on the main motion.

VOTE YEA: Ms. Cahill, Mr. Conway, Ms. Hall, Mr. King, Mr. Patterson, Mr. Wade, and Ms. Warner.

VOTE NAY: None.

ABSTAIN: None.

Motion Carries 7-0.

Resolution 22-035, authorizing the creation of and hiring for a new position within the Police Department, a full-time dispatch position.

Motion to Adopt Resolution 22-035, moved by Ms. Hall and seconded by Mr. Wade.

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Deliberations: President Conway opened up Council deliberations.

President Conway said this is what summarized in the Police Committee report.

Deliberations: President Conway closed Council deliberations to vote on the main motion.

VOTE YEA: Ms. Cahill, Mr. Conway, Ms. Hall, Mr. King, Mr. Wade, and Ms. Warner.

VOTE NAY: None.

ABSTAIN: Mr. Patterson.

Motion Carries 6-0-1.

Additional Business: None.

Pay the Bills:

Motion to Pay the Bills moved by Ms. Hall and seconded by Ms. Cahill.

VOICED VOTE AFFIRMED

Motion Carries 7-0.

Motion to Approve "Then and Now" Certificates over \$3,000.00: None.

Motion to Move into Executive Session concerning Pending or Imminent Court Actions by Ms. Hall and seconded by Mr. Patterson.

VOTE YEA: Ms. Cahill, Mr. Conway, Ms. Hall, Mr. King, Mr. Patterson, Mr. Wade, and Ms. Warner.

VOTE NAY: None.

ABSTAIN: None.

Motion Carries 7-0.

Motion to Move out of Executive Session concerning Pending or Imminent Court Actions by Ms. Warner and seconded by Ms. Cahill.

VOTE YEA: Ms. Cahill, Mr. Conway, Ms. Hall, Mr. King, Mr. Patterson, Mr. Wade, and Ms. Warner.

VOTE NAY: None.

ABSTAIN: None.

Motion Carries 7-0.

Bricker & Eckler Presentation:

Law Associates Carly M. Sherman and Brodi J. Conover presented a road map for public meetings and hearings, namely, applying and enforcing meeting and hearing rules and procedures, using tools to increase meeting efficiency, maintaining good public records, and preparing material in advance.

Adjourn:

Motion to Adjourn at 9:47 P.M. moved by Mr. Wade and seconded by Ms. Cahill until 7:00 P.M. April 18, 2022, Regular Meeting of Council.

VOICED VOTE AFFIRMED

Motion Carries 7-0.

Jimmy John Hall
Clerk of Council

Mike Conway
President of Council