

RECORD OF PROCEEDINGS

Minutes of the Regular Meeting of Council

Held on July 21st, 2025



VILLAGE OF WEST JEFFERSON COUNCIL

MINUTES

July 21st, 2025

CALL TO ORDER

President Warner called the Village of West Jefferson Council Meeting to Order at 7:00 p.m.

Roll Call.

Council Members in attendance: Erica Bogner, Samantha Cahill, Linda Hall, Jimmy Little, Jeff Patterson, Howard Wade and Jen Warner. **Quorum Declared: 7 present, 0 absent.**

PRAYER & PLEDGE

APPROVAL OF AGENDA AND MINUTES

Motion to Adopt the July 21st, 2025 Agenda Moved by Erica Bogner and seconded by Samantha Cahill. All in favor.

Motion to Approve the Minutes of the July 7th, 2025, Regular Meeting of Council. Moved by Jimmy Little and seconded by Howard Wade. All in favor.

RECOGNITION OF GUESTS

There were no guests that requested to speak at this meeting.

OLD BUSINESS

None.

NEW BUSINESS

None.

COMMITTEE REPORTS

Chairperson, Samantha Cahill reported that the Council Rules Committee met prior to the Council meeting. They reviewed and discussed some potential items for the rules and will reconvene at a later date to further discuss these items.

DEPARTMENT REPORTS

Report for the Mayor – Mayor Martin reported that he excused Director Mitchell and Manager Stanley and would be reporting for them. The asphalt repairs for the new water main on Darbyview Drive should be completed this week. They plan to extend the new main from London Street to Franklin Street this fall or early next year. They will then repave the entire section from Franklin Street down to the Cul de sac. The new concession stand/restroom and storage building at Converse Park is being advertised for bids on July 23-July 30th. Bids will be open on August 6th. Work continues to progress on the Rt 40 transmission main. The Depot Street storm sewer and paving project should begin construction in the next two to three weeks and the completion date is set for October 1st. They have been replacing

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sidewalks because we have staff in house that can do the work. The Circle K traffic impact study has been completed and reviewed with minimal comments. They should be able to proceed forward now. Racetrak fueling center, which will be located on Rt 29 off of I-70 paid their development fees and should be moving forward with that construction.

The July 13th Fishing Derby was successful, and we had over 100 people in attendance. Plenty of memories were made. Huge thanks to Toagosei America, Inc. / Krazy Glue for continuing to allow the Village to use their facilities over the years. The July 18th Friday Night Uptown was a huge hit. The band, Our Short Years, delivered a great opening act and Shucking Bubba Deluxe came on and kept the crowd going. Plenty of water games, slides and the dunk tank gained a ton of reaction, and we were able to collect \$374.00 towards Cram the Cruiser. The Mayor asked at this time how many Council members were in the dunk tank. At Large members, Jeff Patterson and Jimmy Little both participated in the event. The Police Department and the Parks and Recreation Department are still collecting supplies until the end of the month, and they can be dropped off at the Police Department. They will be packing backpacks on August 1st for the National Night Out event held on August 5th 6pm-8pm. The event will have many interactive events for the kids and family to enjoy. The last Friday Night Uptown event will be Friday August 8th from 5:30 pm-10:30pm. Farm Night is the theme and there will be a petting zoo, pony rides and a mechanical bull. New Boot Goofin, a newly created Country band will start the night out with the Allison Road band finishing the night off. Recreation and Special Events Manager Shelton Stanley will be out of the office July 30th-August 1st for his wedding and then will be out August 9th-17th for his honeymoon. The Mayor stated that his secret for the Fall Fest is doing well. It will be a big deal, but he has to make sure that it grows first. Which is a hint, by the way.

Report for the Director of Public Service- Director John Mitchell did not attend the meeting and was excused by the Mayor.

Report for Recreation and Special Events Manager – Manager, Shelton Stanley did not attend the meeting and was excused by the Mayor.

Report for Director of Finance –Finance Director, Rebecca Shipley-Arnott reported that the Clerk of Council emailed out the June Financials. Director Shipley-Arnott and the Clerk both have printed copies in their offices if anyone needs to review them.

Interest for June \$33,152.09 so as long as it stays up that high we won't pursue investment help outside the Village.

Income Tax was down 7% for June but is still up 1% for year.

Revenue Items (over \$10,000 other than Water, Tax & Regularly Received Items)

6/09/2025	OPWC	Grant Funds Paid to J&J Schlaegel	\$142,386.75
6/25/2025	RaceTrac	Development Fees	\$189,438.50
Total Receipts since last reporting		418 Receipts for \$2,586,964.87	thru 7/18/2025

Payment Items (over \$10,000 other than reoccurring expenses - non Payroll)

6/03/2025	Core & Main	Supplies for Water/Capital	\$20,975.73
6/03/2025	MNJ Technologies	Dell Power Backup	\$20,690.00
6/03/2025	Xylem Water Solutions	Clarifier Return Pumps	\$38,553.03
6/04/2025	J & J Schlaegel	Pay App #2	\$13,303.76
6/06/2025	Choice One	Engineering Fees	\$18,605.00
6/06/2025	Coastal Pump	Sewage Pump	\$14,852.00
6/06/2025	Mike's Trucking	Bed Lift	\$10,752.50
6/13/2025	Intoximeters Inc	Power Cord Cable Printer	\$13,617.00
6/13/2025	Motorola Solutions	Software & Hosting	\$12,136.10
6/13/2025	PVS Technologies	Ferric Chloride for WWTP	\$10,930.68
6/20/2025	Appalachian Environ. LLC	Filter Repair at Water Plant	\$14,660.38
6/20/2025	Eubanks, Rodney	Electronical Work	\$11,380.00
7/01/2025	Honda Marysville Motor Sports	Gator	\$20,000.00
7/03/2025	Industrial Tech Solutions	Booster Station Fuse Replacement	\$12,321.80

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7/03/2025	Madison County Sheriff	Quarterly Dispatch Services	\$30,663.00
7/03/2025	Parr	New Cruiser	\$21,119.83
7/18/2025	Smartsights Technologies	Subscription Renewal	\$11,400.00
Total Payments since last reporting		449 Payments for \$1,664,900.00	thru 7/21/2025
		730 Invoices Paid	

Report for Chief of Police – Chief of Police, Brandon Smith reported that today was the Village Cadets first day of the Police Academy. He has been coming in regularly for ride a longs before today. He is still super excited which they love to see. The Chief met with the new School Superintendent this past week which went very well. They discussed different training opportunities and what her expectations are moving forward. There were several good topics that we would like to pursue together, such as table talk work sessions, and a training opportunity with all of the teachers in August. She will meet with her staff before scheduling another meeting and the Health Department will also be partnering on several events with the Village and the school this year. Cram the Cruiser was very successful, and it seems like each day we keep getting more donations in which is appreciated, and we will be taking those until the end of the month. In the last two weeks there have been 106 traffic stops, 58 on Main Street and 34 resulted in citations.

Report for Director of Development – Director Tom Hale reported that they have had 3 commercial development meetings since the middle of June, but they have all had Non-Disclosure Agreements, so they are not public or definite projects, but they have all inquired with development for West Jefferson. As of last Friday, the department has processed 1,507 permits year to date and have completed 4,838 inspections. By comparison, they completed 6,508 for the entire year of 2024. He asked the Council to not be misled, they could not have done all of this with their staff, they have had to contract help which is very expensive. He does not know when this volume of work will stop, but he does see the permits for July have lessened since June. It is very hard to predict. He knows that 4,800 inspections for 6 months and 3 weeks is a lot and sort of unbearable. There is no Planning Commission meeting for August.

Council member Samantha Cahill asked Director Hale if we have to contract do we lose money. Director Hale stated absolutely, we do. There is no way to charge to compensate for that based on contract cost. The one thing that has really been costing us is we have over 200 permits per month and we cannot get all of those processed so we are using contract plans examination. He stated, at what point does it slow down though, and it makes for a very difficult equation.

Council member Howard Wade asked if would make sense to hire another Inspector. Director Hale stated it makes perfect sense, and he has inquired about this. The Mayor stated that they are working on this, and Council member Wade stated we cannot be losing money. Council member Samantha Cahill stated we cannot be losing sanity either for the staff.

Report for Director of Information Technology – Director of Information Technology, Mark Crosten reported he is extremely busy and two of the main projects he has been working on that he can talk about are the redesign of the Village website which is moving along well. Jill Sorenson and Tisha Edwards have been helpful with getting this going. Right now, we are making sure the content looks good on the site and getting everything entered in. The other project is the Utility Billing Software. Today was the first of 3 days of training and he knows that Taylor Patterson works extremely hard on that software, and she has been invaluable getting that going. The go live date is tentatively August 19th, but he is not willing to sacrifice having it roll out correctly, to meeting a deadline date that doesn't necessarily mean much. He is monitoring this closely. He wanted to let Council know that he had found some time last week to enter the hottest Chili contest at the Franklin County Fair and won. Everyone was very excited and applauded. He also mentioned that this is the 5th year in a row that he has won. He tries to make it not only hot, but good. He will go on to the State Fair next Wednesday and last year

he won 2nd place at the State Fair. Last year it was normal heat, not the hottest though. President Warner said the we are all rooting for him! He was letting everyone know he is not just one dimensional, it's IT and chili which gained a lot of laughs.

Recognition of Clerk and Council – The Clerk had nothing to report at this time.

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President Warner reminded Council that there were a few items in their packet to review for the August 4th meeting and if they have any questions, they can reach out to her, Mayor Martin or Clerk Edwards.

Motion to Adjourn by President Jen Warner at 7:17 p.m. and reconvene at the August 4th, 2025, Regular Meeting of Council. Motion by Jeff Patterson and seconded by Linda Hall. All in favor.

Tisha Edwards 8-6-25
Tisha Edwards Date
Clerk of Council

Jennifer Warner 8-5-25
Jennifer Warner Date
President of Council



Date: 07/21/25

Name (Please Print) _____

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Subject you wish to speak on

[illegible]

Report to Council

Tish emailed out the June Financials. Tish & I both have printed copies in our office if anyone needs. Thanks Tish.

Interest for June \$33,152.09

Income Tax was down 7% for June, but is still up 1% for year

Since the last meeting:

Revenue Items (over \$10,000 other than Water, Tax & Regularly Recd Items)

6/9/2025	OPWC	Grant Funds Paid to J&J Schlaegel	\$	142,386.75	
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6/6/2025	Coastal Pump	Sewage Pump	\$	14,852.00	
6/6/2025	Mike's Trucking	Bed Lift	\$	10,752.50	
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6/13/2025	PVS Technologies	Ferric Chloride for WWTP	\$	10,930.68	
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6/20/2025	Eubanks, Rodney	Electronical Work	\$	11,380.00	
7/1/2025	Honda Marysville Motor Sports	Gator	\$	20,000.00	
7/3/2025	Industrial Technology Solutions	Booster Station Fuse Replacement	\$	12,321.80	
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7/3/2025	Parr	New Cruiser	\$	21,119.83	
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				730 Invoices Paid	



REGULAR MEETING OF COUNCIL AGENDA

July 21st, 2025

Call to Order & Roll Call

Council Members: Jen Warner, Linda Hall, Samantha Cahill, Erica Bogner, Howard Wade, Jeff Patterson, and Jimmy Little.

Prayer and Pledge

Approval of the Agenda and Past Minutes

Past Minutes from the July 7th, 2025 Regular meeting of Council

Recognition of Guests

Old Business

New Business:

There is no legislation to vote on at this meeting.

Committee Reports

Development- Chairperson, Linda Hall

Employee Benefits-Chairperson, Jimmy Little

Finance- Chairperson, Samantha Cahill

Parks & Recreation- Chairperson, Jeff Patterson

Police- Chairperson, Howard Wade

Public Service & Special Events- Chairperson, Erica Bogner

Department Reports

Mayor (Ray Martin)

Director of Public Service (John Mitchell)

Recreation and Special Events Manager (Shelton Stanley)

Director of Finance (Rebecca Shipley-Arnott)

Chief of Police (Brandon Smith)

Director of Development (Tom Hale)

Director of Information Technology (Mark Crosten)

Communications from Clerk & Council

Motion to Adjourn

Adjourn & Reconvene at the August 4th, 2025, Regular meeting of Council at 7:00 P.M.

Village of West Jefferson, OH



REGULAR MEETING OF COUNCIL

July 21st, 2025

NOTES AGENDA

****Remember to review the Guest List before starting the meeting and turn on the recorders.**

I Call this Meeting to Order at ____ P.M.

Roll Call?

COUNCIL MEMBER	Present	Absent
Bogner, Erica		
Cahill, Samantha		
Hall, Linda		
Little, Jimmy		
Patterson, Jeff		
Wade, Howard		
Warner, Jen		

Madame President, I have ____ members present and ____ absent

***If anyone on Council is absent, officially note by the President at this time**

Quorum Declared

-Prayer & Pledge

-Agenda

·Do I have a Motion to Adopt the July 21st, 2025 Agenda? Moved by ____ and seconded by ____.

·Deliberations Begin "Are there any questions or comments?" ·Deliberations End. All in Favor? Any Opposed?

-Minutes

·Do I have a Motion to Adopt the Minutes of the July 7th, 2025 Regular meeting of Council? Moved by ____ and seconded by ____.

·Deliberations Begin "Are there any questions or comments?" . ·Deliberations End. All in favor? Any Opposed?

-Recognition of Guests ****Remember to review the Guest List**

-Old Business, if any

-New Business, if any

There is no legislation for this meeting

-Committee Reports

Development- Chairperson, Linda Hall

Employee Benefits-Chairperson, Jimmy Little

Finance- Chairperson, Samantha Cahill

Parks & Recreation- Chairperson, Jeff Patterson

Police- Chairperson, Howard Wade

Public Service & Special Events- Chairperson, Erica Bogner

-Department Reports

Mayor (Mr. Ray Martin)

Director of Public Service (Mr. John Mitchell)

Recreation and Special Events Manager (Mr. Shelton Stanley)

Director of Finance (Mrs. Rebecca Shipley-Arnott)

Chief of Police (Mr. Brandon Smith)

Director of Development (Mr. Tom Hale)

Director of Information Technology (Mr. Mark Crosten)

-Communications from Clerk and Council-

There are 2 items in your packet that I would like for you to review for the next meeting. Please contact me with any questions you may have before discussing and taking these to a vote at the next meeting. If you need more information on the PAA packet, there will be a Development Committee meeting prior to the August 4th Council meeting at 5:30 pm

Motion to Adjourn the meeting at _____ p.m. and reconvene at the August 4th, 2025 Regular Meeting of Council at 7:00 P.M. Moved by _____ and seconded by _____. All in Favor? Any Opposed? Meeting Adjourned.

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Minutes of the Regular Meeting of Council

Held on July 7th, 2025



VILLAGE OF WEST JEFFERSON COUNCIL

MINUTES

July 7th, 2025

CALL TO ORDER

President Warner called the Village of West Jefferson Council Meeting to Order at 7:00 p.m.

Roll Call.

Council Members in attendance: Erica Bogner, Samantha Cahill, Linda Hall, Jimmy Little, Jeff Patterson, Howard Wade and Jen Warner. **Quorum Declared: 7 present, 0 absent.**

PRAYER & PLEDGE

APPROVAL OF AGENDA AND MINUTES

Motion to Adopt the July 7th, 2025 Agenda Moved by Jimmy Little and seconded by Howard Wade. All in favor.

Motion to Approve the Minutes of the June 16th, 2025, Regular Meeting of Council. Moved by Erica Bogner and seconded by Linda Hall. All in favor.

Motion to approve the Minutes of the June 24th, 2025 Strategic Planning Committee Meeting. Moved by Jimmy Little and seconded by Howard Wade. All in favor.

RECOGNITION OF GUESTS

There were no guests that requested to speak at this meeting.

OLD BUSINESS

None.

RECORD OF PROCEEDINGS

Minutes of the Regular Meeting of Council

Held on July 7th, 2025

NEW BUSINESS

A. **RESOLUTION 25-031**, AUTHORIZING THE EXECUTION AND DELIVERY OF A SERVICE AGREEMENT WITH THE CENTRAL TOWNSHIPS JOINT FIRE DISTRICT.

Motion to adopt Resolution 25-031, Moved by Linda Hall and seconded by Samantha Cahill.

Deliberations began. "Any questions or comments?" None.

VOTED YEA: Erica Bogner, Samantha Cahill, Linda Hall, Jimmy Little, Jeff Patterson, Howard Wade, and Jen Warner.

VOTED NAY: None. ABSTAINED: None. Motion passed: 7-0-0.

B. **RESOLUTION 25-032**, AUTHORIZING THE EXECUTION AND DELIVERY OF A FIRE AND EMS SERVICES AGREEMENT WITH JEFFERSON TOWNSHIP.

Motion to adopt Resolution 25-032, Moved by Jimmy Little and seconded by Samantha Cahill.

Deliberations began. "Any questions or comments?" None.

VOTED YEA: Samantha Cahill, Linda Hall, Jimmy Little, Jeff Patterson, Howard Wade, Jen Warner, and Erica Bogner.

VOTED NAY: None. ABSTAINED: None. Motion passed: 7-0-0.

C. **RESOLUTION 25-033**, AUTHORIZING THE EXECUTION AND DELIVERY OF A SERVICE AGREEMENT WITH THE MADISON COUNTY EMERGENCY MEDICAL DISTRICT.

Motion to adopt Resolution 25-033, Moved by Howard Wade and seconded by Erica Bogner.

Deliberations began. "Any questions or comments?" None.

VOTED YEA: Linda Hall, Jimmy Little, Jeff Patterson, Howard Wade, Jen Warner, Erica Bogner, and Samantha Cahill.

VOTED NAY: None. ABSTAINED: None. Motion passed: 7-0-0.

Mayor Martin took the time to thank Council for the passage of all three pieces of legislation in regard to the fire districts/EMS and Township Fire. We in West Jefferson have set the standard in Madison County. Our lead we have taken on the CRA's and TIF's and assisting with approving housing, which will assist with the property taxes that they receive. This legislation will help tremendously to fill the void.

RECORD OF PROCEEDINGS

Minutes of the Regular Meeting of Council

Held on July 7th, 2025

Year to date since 2017 since the first impact fees of three, the Village has given \$569,000.00 to compensate for what is lost.

D. **RESOLUTION 25-034**, AUTHORIZING THE DIRECTOR OF FINANCE TO WAIVE THE MID-YEAR TAX BUDGET.

Motion to adopt Resolution 25-034, Moved by Howard Wade and seconded by Jeff Patterson.

Deliberations began. "Any questions or comments?" None.

VOTED YEA: Jimmy Little, Jeff Patterson, Howard Wade, Jen Warner, Erica Bogner, Samantha Cahill, and Linda Hall.

VOTED NAY: None. ABSTAINED: None. Motion passed: 7-0-0.

COMMITTEE REPORTS

Chairperson, Jimmy Little of the Strategic Planning Committee stated that the group met to discuss focus points and set the groundwork on what needed to be focused on first. They will meet again at the end of this month and then every month after until a Strategic Plan is created. As the group continues to meet they will add focus groups that include residents, business owners, Village employees and others from the community. The next meeting will be July 30th, 2025 and will be posted accordingly.

Chairperson, Samantha Cahill of the Council Rules Committee stated that she would like for the other members to bring 5 suggestions with them to the first meeting which will be held prior to the next Council meeting at 5:30.

DEPARTMENT REPORTS

Report for the Mayor – Mayor Martin reported that it was a great 4th of July and wanted to thank everyone that obeyed the Village Ordinances. He did hear that everything died down around 11 p.m. at least around his residence. He wanted to thank the 4th of July Streetfest Committee for their work and for cleaning up the streets after the event. He has heard that they are looking for some exciting changes next year and looking to rearrange some things. Next year we will be looking into doing something special for Ohio's celebration of the 250th Anniversary of the United States in 2026.

Report for the Director of Public Service- Director John Mitchell reported that construction projects continue on. The Route 40 transmission water main is about 50% complete. They continue running 16 inch water main from the west back to the east, Rt 29 to Taylor Blair Rd, where they will do the connections. They have already completed a lot of the connections to the south side of Route 40 which was early havoc sometimes but most of that is completed. This project will continue probably until September of this year. They met with the contractor on the Fellows Avenue reconstruction project. Their plan for this year is to do the storm sewer lines and then next year do the entire roadway,

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Minutes of the Regular Meeting of Council

Held on July 7th, 2025

which includes curb & gutter, sidewalks/driveways. That will give them better weather and more time to complete those tasks, especially with the asphalt. They recently did open bids and are awarding a contract for the Depot Street storm sewer project and repaving in that area. That completion date is the end of October. He does not have a schedule from the contractor to date, but as soon as he does, he will let Council know. It should be a pretty straight forward project and their subcontractor for paving is Cox Paving who we have used for the last five years. Beyond that, the guys have been working hard. They are finishing up paving down on Darbyview. They have also completed two of the six lead lines that were found and the should complete that in the next week or week and a half. It is the middle of summer already and the year is half over. Where does time go.

Council member Howard Wade asked Director Mitchell about the new fire hydrants that he noticed on Route 40 and will they be along 40. Director Mitchell stated they will be placed about every 1,000 ft on Route 40.

Report for Recreation and Special Events Manager – Manager, Shelton Stanley introduced their summer intern Grace, that has been a great asset to them since she has been here. She is helping with Lunch & Learn and has also helped with many of the events over the summer. June 20th was the recent Uptown Friday night that was held, and they had 52 cars in the car show. The winners were mentioned in the last minutes. They may look at potentially changing the June date next year so that they do not coincide with the Strawberry Festival and other events. July 13th is the next and last Fishing Derby for the year. It will be held at Krazy Glue from 10am-12pm. July 18th is the next Uptown Friday event. The theme is Water and there will be a slip and slide, water slide and Grace will be helping with water balloon games. The Ox Roast Queen's Court will be running a game at the event and there will be great food trucks. The bands will be Our Short Year's for the opening act and then Shucking Bubba Deluxe will end out the night. Lunch and Learn has been going great and they are working to meet their numbers. They just received their email today for the end of the year Grant information in order to continue receiving funding from Battelle for that event. The pool has been going great. A lot of people are still getting used to the Civic Rec system for pool parties and reserving the Community Center. That is where that all happens now. The numbers are a little down this year compared to past years but that may be due to the price increase for non-residents. The August Uptown Friday is August the 8th. The theme is Farm Night. New Boot Goofin' is the opening act and then Allison Road will close the evening out. There will be mechanical bulls, petting zoo and pony rides as well as great food trucks. The pool closes August the 17th and then the Doggy Swim will be on the 18th. Shelton is off next week July 10th-13th, July 29th-August 3rd and then August 9th-17th due to his wedding. The Pool mural opening went well too.

President Warner congratulated Manager Stanley on his upcoming wedding and stated that she just celebrated her 45th Wedding Anniversary so she wishes him well.

Report for Director of Finance –Finance Director, Rebecca Shipley-Arnott was excused from attending and no report was given.

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Report for Chief of Police – Chief of Police, Brandon Smith reported that today they hosted a shooting simulator training with Battelle and our staff. Building continuing relations with them is important for our tactics and calls that they receive. Officer Bryson, one of our two new Officers was released from FTO and is on individual patrol now. Officer Ward is in his final days of FTO so he will be following in his steps shortly. Cadet Smith enters the Police Academy this month on the 21st. which is great for our department to have our first cadet in history begin their journey. Overall, 4th of July weekend was safe. Thank you to Director Mitchell and his staff for helping keep the parade safe and organized. It becomes bigger every year the more we grow. We appreciate their support. The Village did have a motorcycle crash this weekend at Rt 40 and Pond Street. Please watch out for motorcycles. With just the turn of your head you can miss a motorcycle in the frame of your glasses so please be aware. Thankfully it wasn't life threatening and it was low speed. He continues to work with Director Crosten and the website developers to create the new Police website. The Officers who were involved in the water rescue will be recognized on July 15th by the Ohio State Highway Patrol Colonel for their distinguished service medallion at the West Jefferson post. We will recognize them at a future Council meeting once we receive the rest of our rewards. Two Officers are set to attend Bike Patrol School in August to receive their certifications. Over the past few weeks there have been 138 stops, 85 were on Main St and 48 resulted in citations.

Council member Howard Wade asked Chief if the Patrol Officers attending Bike Patrol School would be conducting bike classes for the youth. Chief Smith stated yes, they will be. We also have a Sergeant that will be assisting with the training once he completes the rest of his ongoing Bike Patrol schooling. He was injured and had to stop the course and will be returning. Chief stated that there is another course called Safety Town that Hilliard has and other municipalities that is a good opportunity to work this program into. Manager Stanley stated that he will be working with Detective Conley on this to possibly make a summer program next year, but they will give more information at a later date. President Warner asked if this could be a Lunch and Learn topic and Manager Stanley stated it can, but he was told they really want the program to be age specific and they have too many age groups in the Lunch and Learn program to make this happen currently.

Report for Director of Development – Kristie West, Zoning & Code Enforcement Official reported that they will be cancelling Wednesdays Planning & Zoning Commission meeting due to no cases.

Report for Director of Information Technology – Director of Information Technology, Mark Crosten stated that there was nothing to report.

Recognition of Clerk and Council – Clerk Tisha Edwards reminded Council that the first Council Rules Committee will be prior to the July 21st Council meeting and will be at 5:30. The next Strategic Planning Committee tentatively will be held on July 30th at 3:30 p.m. All will be posted prior on the website and Village door.

President Warner stated that she wanted to share a few things with Council. There may be a possible Pre-Annexation that will be brought forward to Council in the next few meetings. The property in question is located between Rt 40 and Rt 142 by the Core 5 building closer to 142. The owners would like to annex into the Village, but they do not currently have a Developer for the property.

RECORD OF PROCEEDINGS

Minutes of the Regular Meeting of Council

Held on July 7th, 2025

The other item is that they are looking to redo the PMU zoning rule. Currently our PMU zoning does not have a dead-end date. If someone zones the property PMU currently they are not required in any certain time to begin digging dirt or developing. She would like Council to look at changing that. She has spoken with Director Hale about this and would like to see a two year time limit for the PMU. Council member Erica Bogner asked if she felt that one or two years would work best. President Warner feels that 1 year is not enough time to allow for Engineering and other processes to be completed but feels two years would be sufficient. President Warner asked Council what their thoughts are. She stated that currently there are a few properties that are already grandfathered into existing CRA's that we cannot do anything about, but for those that aren't, she would like to change that. President Warner stated that if Council would like to think about that, and let her know, they have a few scenarios or wording from other municipalities that they are looking at to see how they have done it in their zoning rules. Council member Samantha Cahill stated that she agrees that we should have a time limit. She stated that we rush to get everything done for them to get annexed and set up and then they sit. They get approval and then nothing. President Warner asked Director Mitchell if once the owner annexes in does that increase their property value.

Director Mitchell stated typically, yes. Director Mitchell stated the value is even greater if the utilities are adjacent.

Motion to Adjourn by President Jen Warner at 7:24 p.m. and reconvene at the July 21st, 2025, Regular Meeting of Council. Motion by Jeff Patterson and seconded by Samantha Cahill. All in favor.

Tisha Edwards Date
Clerk of Council

Jennifer Warner Date
President of Council