

RECORD OF PROCEEDINGS

Minutes of

Council

Meeting

BARRETT BROTHERS - DAYTON, OHIO

Form 6101

Held

August 2, 2021

MINUTES OF AUGUST 2, 2021 COUNCIL MEETING

Meeting Called to Order at 7:00 P.M. by President Warner.

Roll Call: Council Members Samantha Cahill, Mike Conway, Linda Hall, Richard King, Jeff Patterson, Howard Wade, and Jennifer Warner. Also attending were Chief of Police, Chris Floyd; Planning and Zoning Commission, Paula Hay; and Public Service Director, John Mitchell.

Absent Member(s): None.

Quorum Declare: 7 present, 0 absent.

Prayer: Ms. Hall.

Pledge of Allegiance: Ms. Cahill.

Motion to Adopt the Agenda by Ms. Cahill and seconded by Ms. Hall.

Roll Call: All yeas.

Motion Carries 7-0.

Motion to Adopt the Minutes of the July 19, 2021 Council Meeting by Mr. Wade and seconded by Mr. Conway.

Roll Call: All yeas.

Motion Carries 7-0.

Recognition of Guests: Michael O'Reilly; Jon Forrest; Tom Falco; Jeff Pfeil; Bonnie Hamilton; Larry Woods; Dee Woods; Erica Bogner; Lisa Wooten; and Garrett Wolfe.

- Garrett Wolfe said this past weekend we had our first ever Alumni Softball Tournament. There were six teams and everything went great, including the clean-up. On behalf of the Tournament, thank you for letting us do this.

Old Business:

Second Reading of Ordinance 21-058, an ordinance to approve changing the authority to approve a sign permit to the West Jefferson Codified Ordinances Section 1141.09.

Discussion: None.

Motion to Adopt Ordinance 21-058, by Mr. King and seconded by Mr. Patterson.

Roll Call: All yeas

Motion Carries 7-0.

New Business:

First Reading of Ordinance 21-059, to approve changing the Village of West Jefferson Personnel Policy Manual, Section 14.04 Employee Benefits, Sick Leave Donation.

Discussion: President Warner invited comments.

- Mr. King said this change is concerning the wording under "Conditions For Donations of Sick Leave." That change is from "a full-time" employee to "an eligible" employee.

Resolution 21-060, setting the salary at Five Year on the 2021 Employee Pay Scale for the Mayor's appointment of Jackie L. Tiberio to the position of Assistant Director of Finance, \$4.05 and \$3.04, respectively.

Discussion: President Warner invited comments.

Motion to Adopt Resolution 21-060 by Mr. Conway and seconded by Mr. Wade.

Roll Call: All yeas.

Motion Carries 7-0.

Ordinance 21-061, authorizing adoption of modifications made to the Codified Ordinances of West Jefferson Ohio, Chapter 729.01, concerning solicitors and vendors, and declaring an emergency.

Discussion: President Warner invited comments.

- President Warner said the Village already has legislation concerning solicitations. However, with this Ordinance vendors have to register with a fee and the hours are restricted. Of course, residence retain the right to post a no soliciting sign on their door.
- Ms. Cahill asked if solicitors will have a card or some identification.

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- Mayor Martin replied if they do not produce identification or knock on a door with a no soliciting sign, then call the police. Also, they should have a recipe from the Village.
- Chief Floyd said they should have some sort of identification from their company.
- Mayor Martin read Section 729.06 regarding the proper identification required by a vendor or a charitable organization.

Motion to Adopt Ordinance 21-061 by Ms. Hall and seconded by Mr. Conway.

Roll Call: All yeas.

Motion Carries 7-0.

Committee Reports:

Finance: Committee Chair, Ms. Hall, said the next Finance Committee Meeting will be August 9, 2021 at 5:15 P.M. at the Council Chambers.

Police: Committee Chair, Ms. Cahill, said nothing at this time.

Employee Benefits: Committee Chair, Mr. King, said nothing at this time.

Public Service: Committee Chair, Mr. Wade, said nothing at this time.

Development: Committee Chair, President Warner, said nothing at this time.

Parks and Recreation: Committee Chair, Mr. Patterson, said nothing at this time.

Special Events: Committee Chair, Mr. Conway, said nothing at this time.

Department Reports:

Mayor's Report and Recognition: Mayor Martin said *National Night Out* is Tuesday, August 2, 2021, *Uptown Friday Night* is Friday, August 6, 2021, and the construction workers are trying to finish by the open of school.

Discussion:

Director of Public Service Report: Mr. Mitchell said the Lilly Chapel construction project is moving along really good. We just received a letter from the County Engineer regarding the Governor's launch of an infrastructure program. We will look at this grant program. We turned in the two applications for OPWC funding. We got the bonus points from the County for next year. The fences and equipment have been removed from Garrett Park but the equipment will not be in until after Labor Day.

Discussion:

- Mr. Wade asked about the Shelter House.
- Mr. Mitchell said the Shelter House will probably be done at the same time in September.
- President Warner asked if pictures of the Shelter House could be displayed during the Ox Roast.
- Mr. Mitchell said we will try to do this.
- Ms. Bonnie Hamilton asked about the fencing.
- Mr. Mitchell said the fencing will be a decorative fencing with some lighting and a drinking fountain.

Recreation and Special Events Manager: Mr. Stanley said Crazy Glue and Coughlin is sponsoring *Friday Night Uptown*. The Elvis impersonator, vending trucks, and "*Chalk the Parking Space*" again, without the rain. Harvest Chapel is having a community pool party, the Community Pool closes on August 15, and dog swim is August 16. A group of Amazon managers are doing some floral work at the Community Center. The Ox Roast is not having rides but is trying to find other activities. Lastly, the *Truck or Treat* is October 23.

Director of Finance Report: Ms. Arnett-Shibley said the American Rescue Plan application process is completed. The Village should receive its first half payment in the next week. Keep in mind that documentation and qualifications are much stricter than the CARES Act. Next, the new Assistant Director of Finance is scheduled to start August 16, 2021. Third, the figures for the July Income Tax are not filed yet but they are down a little. However, Income Tax is up 45% for the year. Fourth, we paid Hill & Hamilton \$44,899.00 for Liability Insurance. This was a lot better than last. So, discussion was made about Cyber Security. Other payments were to Buckeye Fence Builders for Garrett Park and Bob's Flatwork for rehab work.

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Discussion:

- Mr. Wade asked if the Village still receives COVID money.
- Ms. Shipley-Arnott said yes through the American Rescue Plan of American and with more difficulty. The money can be used for anything mitigated by COVID-19 and infrastructure projects. We definitely want to responsibly spend the \$230,000.00 this year and the same amount next year.

Chief of Police Report: Chief Floyd said *National Night Out* is merely an event during the first Tuesday in August, a nationwide event, for interaction between community first responders and the community. There were 155 traffic stops resulting in 89 citations.

Recognition of Clerk and Council:

Discussion: President Warner invited comments from Clerk and Council.

- Mr. Conway asked for an update concerning the speed signs.
- Chief Floyd said the speed signs are ordered. They might be in place by the start of the school year.

Additional Business: None.

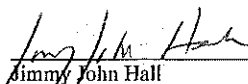
Motion to Pay the Bill.

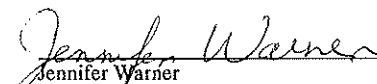
Passed by acclamation of Council.

Motion to Approve "Then and Now" Certificates over \$3,000.00: None.

Motion to Adjourn at 7:41 P.M. by Mr. Patterson and seconded by Mr. Conway.

Passed by acclamation of Council.


 Jimmy John Hall
 Clerk of Council


 Jennifer Warner
 President of Council

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