

RECORD OF PROCEEDINGS

Minutes of Council

Meeting

BARRETT BROTHERS - DAYTON, OHIO

Form 6101

Held March 1, 2021

MINUTES OF MARCH 1, 2021 COUNCIL MEETING

Meeting Called to Order at 7:00 P.M. by President Warner.

Roll Call: Council Members Samantha Cahill, Mike Conway, Linda Hall, Richard King, Jeff Patterson, Howard Wade, and Jennifer Warner. Also attending were Chief of Police, Chris Floyd; Clerk of Council, Jimmy John Hall; Mayor, Ray Martin; Public Service Director, John Mitchell; Public Service, Water and Sewer Clerk, Taylor Patterson; Recreation and Special Events Manager, Shelton Stanley; and Finance Director, Rebecca Shipley-Arnott

Prayer: Ms. Hall.

Pledge of Allegiance: Mr. Wade.

Motion to Adopt the Agenda by Ms. Hall and seconded by Mr. Wade.

Roll Call: All yeas.

Motion Carries 7-0.

Motion to Adopt the Minutes of the February 17, 2021 Council Meeting by Ms. Cahill and seconded by Ms. Hall.

Roll Call: All yeas.

Motion Carries 7-0.

Recognition of Guests: James Graham, Lisa Wooten, Erica Bogner, Paul Hanley, Mark Pelphrey, Bonnie Hamilton, Tyler Daniels, Al Morgan, and Gene White.

Discussion: President Warner invited guests to address Council.

- Paul Hanley said there is an issue with the Waste Management. The issue is backing in and out down his street. For the last four or five weeks, Waste Management has failed to back down his street to removal the trash. Waste Management alleged that the issue pertains to a certain item being disposed of in the trash. Paul Hanley assured them that these items are permissible and legal. The recycling truck, on the other hand, backs in and out every week down the same street. Another point of issue is that the Village has an ordinance on dogs. But there is no ordinance concerning stray cats. Stray cats are out of control. For example, the stray cats are spraying yard furniture and destroying whatever people build on their property. The Village needs to address these issues.
- Ms. Hall asked who he talked to a lady driver or a male driver.
- Paul Hanley said he talked to a lady on the phone and the driver is a man.
- Mayor Martin said they recently had a meeting with Waste Management and they are supposed to pick up that trash. Also, Mayor Martin requested his contact information to follow up and create a log of incidents. This is a concern and we want to solve this problem. The farrow cat problem is a problem. Part of the problem is people feeding them and contributing to the problem.
- Chief Floyd said the farrow cat problem cannot be solved by a cat or dog catcher or dropping them off at a humane society, they will not accept them. The village ordinance discourages feeding the farrow cats.
- Mark Pelphrey said the numerous farrow cats keep his security lights on all night.
- Mayor Martin said they will meet to try to address this problem.

Old Business:

"To Take from the Table" Resolution 21-017, acknowledging the rate of pay of the duties performed outside of and/or above the hired pay scale, based upon the Village Employee Handbook and established job description.

New Business:

Resolution 21-021 authorizing the Director of Finance to supplement the compensation of Taylor Patterson for the period of time that she assisted in the Finance Department.

Discussion: None.

Motion to Adopt Resolution 21-021 by Mr. King and seconded by Ms. Cahill.

Roll Call: 6 yeas, 0 nays, and 1 recusal (Patterson).

Motion Carries 6-0, and 1 recusal.

Resolution 21-022 authorizing supplemental appropriation for Water Plant Emergency repairs, with Boone Water Systems, Inc., not to exceed the amount of \$28,000.00.

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Discussion: President Warner invited the Public Service Director, John Mitchell, to explain this emergency expense.

- *Mr. Mitchell said due to the flood water, one of the wells has not been able to pass a bacteria test. Wells 6 and 7 need repairs too.*
- *Mr. Wade asked how long will the repair take and how long will the repair last.*
- *Mr. Mitchell said this repair should take about 1 week and last twenty or thirty years.*
- *Mr. Conway asked if this should be budgeted every year.*
- *Mr. Mitchell said indeed.*
- *Ms. Cahill asked if this has anything to do with the existing program.*
- *Mr. Mitchell said that program is the sewer side of the water department.*

Motion to Adopt Resolution 21-022 by Ms. Hall and seconded by Mr. Wade.

Roll Call: All yeas.

Motion Carries 7-0.

Committee Reports:

Finance: Committee Chair, Ms. Hall, said the Committee is meeting on March 2, 2021, in the Council Chambers.

Police: Committee Chair, Ms. Cahill, said nothing at this time.

- *Ms. Cahill asked about the Drug Take Back Day.*
- *Mayor Martin said Drug Take Back Day is May 15, 2021.*
- *Ms. Hall asked for the date for Shed it Day.*
- *Mayor Martin said Shed it Day is May 8, 2021, from 10 A.M. to 1 P.M.*

Employee Benefits: Committee Chair, Mr. King, said nothing at this time.

Public Service: Committee Chair, Mr. Wade, said nothing at this time.

Development: Committee Chair, President Warner, said nothing at this time.

Parks and Recreation: Committee Chair, Mr. Patterson, said nothing at this time.

Special Events: Committee Chair, Mr. Conway, said nothing at this time.

Department Reports:

Mayor's Report and Recognition: Mayor Martin said the March Newsletter is available. The March Newsletter highlights events that are coming up and the Waste Water Treatment plant. Also, the Village App is to be made available on March 15th.

Director of Public Service Report: Mr. Mitchell said bids for Lilly Chapel Reconstruction project will be received by the Village of West Jefferson. Bids will be received until Tuesday, March 23, 2021. The residences affected by the project will be notified through the mail. The project includes approximately 1,200 ft. of reconstruction. This will include a parking lane, barrier curb, existing sidewalks, storm sewer structures, curb ramps, and drive aprons. Next, there will be a water service change from 6 in. pipes to 12 in. They existing pipes are not good and need this update. Lastly, the Village is receiving 100 tons of road salt for any additional snow this year and preparation for the future.

- *Mayor Martin asked if the water service line change will decrease water pressure.*
- *Mr. Mitchell answered in the negative, no. The water service lines are just in bad shape.*

Recreation and Special Events Manager: Mr. Stanley said the fence work is beginning at Converse and Westwood, the Lunch and Learn schedule is being developed as well as the Pen Pal Mentorship program with the High School, and the Easter event is in full swing. We are still waiting for the Google Calendar update.

- *Mr. Hall said the service request to IT support for the Google calendar has been placed several times with no response.*

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Director of Finance Report: Ms. Shipley-Arnott said Income Tax was up approximately 39% for February over the last year, but the figures are not complete yet. We received \$18,237.00 from Madison County Auditor for local government distribution. Also, processing income tax refunds started. Some \$8,000.00 has been refunded.

Chief of Police Report: Chief Floyd said the National Drug Take Back is at Jefferson Township Fire Department. Next, there is also a drug drop box in the lobby of the Police Department available year-round. Lastly, the Traffic Radar Sign has arrived and will be put into service upon better weather.

Recognition of Clerk and Council:

Discussion: President Warner invited comments from Clerk and Council.

- Mr. Conway asked the Clerk of Council if it is possible to have the Agenda on the website the Friday before.
- Mr. Hall said the Agenda is posted on the Friday before the regular meeting under the Resources drop down, Public Notices & Agendas and Calendar of Events. Also, on the main page under News & Views the Meeting Notice is announced. Lastly, the Clerk of Council has been receiving a lot of requests for this information. It is publicly posted on time. If you know somebody who needs some help finding this, then either call the Clerk of Council or please familiarize yourself with the site to help others.
- Mr. Conway said this information was not posted before the current Clerk. Are the other meetings posted?
- Mr. Hall said if the various committees provide the information, then it will be posted; but, the Clerk of Council is usually the last person to find out. However, the Finance Committee gave the information over the week and was posted today.
- Mr. Wade asked who takes care of the sign in front of the bank? Is it under warranty?
- Mayor Martin said his assistant, Jill, takes care of the sign. The sign is still under warranty.

Additional Business: None.

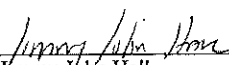
Motion to Pay the Bill:

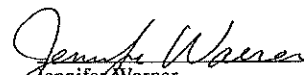
Passed by acclamation of Council.

Motion to Approve "Then and Now" Certificates over \$3,000.00: None.

Motion to Adjourn at 7:35 P.M. by Ms. Hall and seconded by Mr. Wade.

Passed by acclamation of Council.


Jimmy John Hall
Clerk of Council


Jennifer Warner
President of Council