

**West Jefferson Ohio Planning & Zoning Commission**

28 East Main Street

Regular Meeting 4:30 PM

Wednesday, January 4, 2023

*Meeting Minutes*

**Call to Order:** Mayor Ray Martin called the meeting to order 4:34 PM.

Mayor Martin swore in Mr. James Graham and Mr. Jimmy Little for the 2023-2026 term. Mayor Martin then said thank you to the entire board for what they do. He then gave Mr. Graham and Mr. Little the Comprehensive Plan. He then read a statement to the board and again said he appreciates all they do.

Mrs. Hay then added that the Zoning Board is where they are at today because of the help and guidance of zoning staff.

Nominations for the Chairperson:

Mrs. Hay – 4 votes

Mrs. Boucher – 1 vote

Mr. Little – 4 votes

Mr. Graham – 1 vote

**Mrs. Hay was voted the Chairperson for 2023.**

Nominations for the Vice-Chairperson:

Mr. Little was voted the Chairperson for 2023.

Approval to accept December 7, 2022 minutes:

Chairperson Hay asked for a motion to approve the minutes from the December meeting.

Motion by Mr. Graham to accept the minutes, seconded by Mr. Little to **approve** the minutes from the December 7, 2022 meeting.

**VOTE YES:** Mr. Graham, Mr. Little, Mrs. Hay, Mrs. Boucher and Mr. VonAlmen

**VOTE NO:** none

**Motion Carried**

**Meetings Dates: were set for 2023**

Motion by Mrs. Boucher to set the meeting dates as attached, seconded by Mr. Graham to **approve**

**VOTE YES:** Mrs. Boucher, Mr. Graham, Mr. VonAlmen, Mr. Little and Mrs. Hay

**VOTE NO:** none

**Staff Comments:**

Mr. Hale said we really appreciate the kind words but we truly grow with you. We have a goal to be more prepared for the 2023 year.

Mr. Hale explained the Special Meeting and what the confusion was with this case. He said that the applicant will start over the process with no charge.

**Next Meeting: January 18, 2023 – Special Meeting**

**Meeting Adjourned at 5:04 PM**

**Chairperson:**

Paula Hay  
Mrs. Hay

**Date:**

1-18-2023

**Respectfully submitted:  
Kristie West, Staff  
Department of Development**