

RECORD OF PROCEEDINGS

Minutes of Finance Committee

Meeting

GRAPHIC VILLAGE - CINCINNATI, OH

Form 6101

Held September 5th 2023



FINANCE COMMITTEE
Village of West Jefferson Council
MINUTES
September 5th, 2023

CALL TO ORDER

Chairperson Mike Conway called the Finance Committee Meeting to Order at 6:30 P.M.

ROLL CALL

Council Members: Mike Conway, Samantha Cahill, Linda Hall

Quorum Declare: 3 present, 0 absent.

Also attending were: Mayor, Ray Martin; Council Member, Richard King; Council Member, Howard Wade; Director of Public Service, John Mitchell; Director of Finance, Rebecca Arnott-Shiple; Director of Development, Tom Hale; Planning & Zoning Enforcement Officer, Kristie West; Clerk of Council, Tisha Edwards.

APPROVAL OF AGENDA AND MINUTES:

Motion to Adopt the Agenda moved by Linda Hall and seconded by Samantha Cahill.

·All in Favor

Motion to Approve the Minutes of the August 7th, 2023 moved by Samantha Cahill and seconded by Linda Hall.

·All in Favor

OLD BUSINESS: None

NEW BUSINESS:

A. Discuss RESOLUTION 23-069, TO RECOGNIZE A DONATION IN THE AMOUNT OF \$3,000.00 TO WEST JEFFERSON YOUTH ATHLETIC ASSOCIATION. *This Resolution was postponed/tabled at the last Regular meeting of Council. The concern was that the Motion had never been adopted before discussion. The Law Director advised us to mark this as a "carry over" from the last meeting due to never motioning to adopt it. We are able to change the wording from Authorize to Recognize since the funds have already been allocated in the budget and given to the organization. All new signatures were received from the President, Mayor, Clerk and Law Director.*

The true question is does Council want to increase the amount another \$2,000 to give a total of \$5,000 to the Association. The Council discussed that for now

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the Association has their 501C back and they have been doing fundraisers and are working to raise funds on their own. In the future if they would like to have that amount increased, they can present that to Council and they will vote. The Council wanted to note that the Association has now adopted asking attendees to donate when entering the events to assist with costs too. The new Association leaders have shown that they are working very hard to head in the right direction. One of the Council members also suggested that Council should look into providing Hardship Case scholarships for those kids that cannot pay. Another scenario suggested was providing \$3000 to the Association and then giving the other \$2000 to those that cannot afford to pay due to hardship. Once the budget is reviewed for 2024, Council will look at how to release or provide these funds. The Committee will not be suggesting to Council, approval of adding the additional \$2,000 funds at this time.

B. *ORDINANCE 23-074, AUTHORIZING A SUPPLEMENTAL APPROPRIATION IN THE POOL FUND. The Finance Director and Public Service Director explained that funds just needed to be moved from one account to the other in the amount of \$100 for personnel payroll. The Pool Operations budget has a surplus but you can only move funds from Personal Services not the Operations budget for payroll so that is what the Finance Director did.

Items that were not on the agenda but discussed:

Tom Hale, Director of Development stopped by to discuss the need to meet with Council in a separate meeting in regard to new software for his department which is very time sensitive. It was decided that the Finance Committee would meet Monday September 11th to discuss the plan and then a Special meeting of Council will meet at 5:45 in order to present the plan to Council. Director Hale will be out of town beginning September 14th so he will need to meet prior to that in order to bring the matter to Council to vote at the September 18th meeting. Kristie West and Director of Information Technology, Mark Crosten will be at the Council meeting in order to answer any questions in Director Hales absence.

Director of Public Service asked the Finance Committee if they could discuss the lift chair for the Village building at the next Finance Committee meeting as well. He will have the information for the September 11th Finance Committee meeting.

President Linda Hall brought to attention the matter of a new aerial lift for the Christmas in the Park event in order to hang the lights at Garrett Park. The company that provided the lift in the past is no longer in business. The quotes the Committee is getting for a new lift rental is quite substantial, between \$4-5K and they are looking for assistance. This matter will be brought to the September 11th Finance Committee meeting.

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ADJOURN

Motion to Adjourn by Chairperson Mike Conway at 6:58 and reconvene at the September 11th 2023 Finance Meeting that is scheduled. Motion moved by Samantha Cahill and seconded by Linda Hall.

All in favor.

 9.12.23

Tisha Edward Date
Clerk of Council

 9.12.23

Mike Conway Date
Chairperson