

RECORD OF PROCEEDINGS

Minutes of Council

Meeting

GRAPHIC VILLAGE - CINCINNATI, OH

Form 6101

Held June 19 2023

MINUTES

REGULAR MEETING OF COUNCIL

June 19 2023

Called to Order:

President Linda Hall called the Village of West Jefferson Council Meeting to Order at 7:00 P.M.

Roll Call:

Council Members: Sam Cahill, Mike Conway, Linda Hall, Richard King, Jeff Patterson, Howard Wade, and Jennifer Warner.

Quorum Declare: 7 present, 0 absent.

Also attending were: Director of Information Technology, Mark Crosten; Director of Development, Tom Hale; Mayor, Ray Martin; Recreation and Special Events Manager, Shelton Stanley; and Acting Chief of Police, Brandon Smith; Assistant Finance Director, Jackie Tiberio; Zoning Clerk and Enforcement Official, Kristie West; Clerk of Council, Jimmy John Hall; Clerk of Council, Tisha Edwards.

Prayer: Rev. Jimmy John Hall

Pledge: Ms. Warner

I (we) pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation, under God, indivisible, with liberty and justice for all.

Agenda:

Motion to Adopt the Agenda moved by Ms. Warner and seconded by Ms. Cahill.

VOTE YEA: Cahill, Conway, L. Hall, King, Patterson, Wade, and Warner.
VOTE NAY: None.
ABSTAIN: None.

Motion Carries 7/0/0

Minutes:

Motion to Approve the Minutes the May 15 2023 Regular Meeting of Council moved by Ms. Warner and seconded by Ms. Cahill.

VOTE YEA: Cahill, Conway, L. Hall, King, Patterson, Wade, and Warner.
VOTE NAY: None.
ABSTAIN: None.

Motion Carries 7/0/0

Recognition of Guests:

Carol Beachy presented to Council regarding the *Christmas in the Park* event. Thanked Council for the years of support. She also expressed her thanks to the street department for their help. This year's event will be held 8th - 9th December 2023. The lights will be turned on in the park the evening after

RECORD OF PROCEEDINGS

Minutes of _____

Council

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Steve Rohner presented to Council concerns over the street markings for the merge at SR 40 and SR 142 by the railroad viaduct. Mr. Rohner made multiple suggestions for this area. It was mentioned using markings on the viaduct as well as the road. Mr. Rohner was directed by Council that ODOT is responsible for the signage and road markings in this area. As for the viaduct markings, they would bring this request to Senator Vance's attention while meeting with him. Mr. Rohner also made requests for signs indicating I-70 at the intersection of SR 29 & SR 40, as well as, at SR 29 near the old boot shop. Mr. Mitchell stated that Mr. Rohner could contact him and he would discuss this further and give him the ODOT contact information.

Old Business: None.

New Business: (* indicates an emergency requested)

Mayor Martin stated that our Police Department in the Village is now fully staffed. Police Sergeant Nathan Martin is the most recent addition to our Village and was sworn in by Mayor Ray Martin during the meeting with his wife and son in attendance.

PUBLIC HEARING: Dolbow Properties, Mr. Eric Poling.

Madam President Declares the time entering the Public Hearing 7:19 P.M.

Are there any to speak for the subject?

Mr. Poling was not in attendance

President Hall stated that this is the property located on Pearl Street and asked if *T. Hale* could give a brief description.

T. Hale It was formerly a manufacturing facility that was purchased and he does have a business on the property. The owner is requesting that the parcel be rezoned so that he may add an apartment to the interior of the property. That is currently all that is known.

Are there any to speak against the subject?

Are there any concluding statements?

Madam President Declares the time closing the Public Hearing 7:21 P.M.

RESOLUTION 23-047, AUTHORIZING THE DIRECTOR OF FINANCE TO WAIVE THE MID-YEAR TAX BUDGET.

Motion to Adopt Resolution 23-047, moved by Ms. Warner and seconded by Mr. Patterson.

Deliberations: President L. Hall opened Council deliberations.

Deliberations: President L. Hall closed Council deliberations to vote on the main motion.

VOTE YEA: Cahill, Conway, L. Hall, King, Patterson, Wade, and Warner.

VOTE NAY: None.

ABSTAIN: None.

Motion Carries 7/0/0

RECORD OF PROCEEDINGS

Minutes of Council

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RESOLUTION 23-048, SETTING THE PAY RATE FOR CLERK OF COUNCIL, TISHA EDWARDS, AT THE FIVE-YEAR LEVEL.

Motion to Approve Resolution 23-048, moved by Mr. Patterson and seconded by Ms. Cahill.

Deliberations: President L. Hall opened Council deliberations.

Mr. Wade requested how the rate was determined. President L. Hall stated that experience and years of service were considered. Mr. J. Hall also indicated that the HR Manager and Finance Director combined the years of public service and experience to determine the rate.

Deliberations: President L. Hall closed Council deliberations to vote on the main motion.

VOTE YEA: Cahill, Conway, L. Hall, King, Patterson, Wade, and Warner.

VOTE NAY: None.

ABSTAIN: None.

Motion Carries 7/0/0

RESOLUTION 23-049, SETTING THE PAY RATE FOR FULL-TIME POLICE SERGEANT, NATHAN MARTIN, AT THE FIVE-YEAR LEVEL.

Motion to Approve Resolution 23-049, moved by Ms. Warner and seconded by Ms. Cahill.

Deliberations: President L. Hall opened Council deliberations.

Deliberations: President L. Hall closed Council deliberations to vote on the main motion.

VOTE YEA: Cahill, Conway, L. Hall, King, Patterson, Wade, and Warner.

VOTE NAY: None.

ABSTAIN: None.

Motion Carries 7/0/0

Committee Reports:

Public Service and Special Events (Chair, Councilman Mr. Wade) - *Mr. Wade* stated that the committee would be posting information on the Village website regarding the upcoming Westwood Park Grand Opening. The date & time of the event is 29 July 2023, 11a.m.- 2p.m.

Finance (Chair, Councilman Mr. Conway) None.

Employee Benefits (Chair, Councilman Mr. King) None.

Parks and Recreation (Chair, Councilman Mr. Patterson) - *Mr. Patterson* reiterated that the members would be seeing the flyer that was created on social media and around the community. A copy of the flyer, a breakdown of the cost and an agenda for the event were given to the council members. Council will be volunteering at the event. There will be various contests at the event for kids of all ages.

Development (Chair, Councilwoman Ms. Warner) None.

Police (Chair, Councilwoman Ms. Cahill) - *Ms. Cahill* stated that they are looking at setting a meeting next week regarding the Village acquiring a K-9 for the Department.

Department Reports:

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Minutes of _____

Council

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Report for the Director of Public Service- Mr. Mitchell reported that the paving program is complete. They are finishing the restoration of topsoil and grass. The Westchester construction project is moving along and is (75%-80%) complete. The Walker Way extension is almost complete. The curb, gutter, asphalt, and striping are done and finishing the topsoil and grass. At Taylor Blair and SR 40 they are waiting on AEP to energize the system and program the controller which will take about a day to complete. Redwood utilities are mostly complete and building should start soon. The Ambrose Building III is moving forward. They are in the process of reviewing civil site plans for utilities for the Love's project. Ms. Cahill brought questions from a citizen questioning, 1.) Who controls the speed on SR 40? 2.) If citizens want to alter this speed, how do they go about doing this? 3.) What is the plan to integrate safe traffic patterns once the lights are active? The first two (2) questions were answered that ODOT is who controls those roads and speeds and they would need to contact ODOT. The last question is being addressed by a sign that was put up a few weeks ago indicating a light will be activated there and that police will be posted in the area to address issues. A baby swing was addressed at Garrette Park that was thought to be vandalized but was due to a 13-year-old getting stuck in the swing and having to be cut out. The swing has been replaced.

Report for Recreation and Special Events Manager – Mr. Stanley reported great attendance at the Uptown Friday night event. All food vendors were happy with public response and many sold out of various items. The Car Show was a huge success and 68 cars were in attendance. The thought is to relocate the cars next year to another area for more room. Ms. Cahill reported that if the Corvettes of Distinction Club have advanced notice, they will bring 30 cars to the event. This event brought 10 Corvettes. Shelton wanted to thank the Street Department for assisting with traffic control. The bands were great and everyone seemed to enjoy the music. The next Uptown Friday night will be themed *Water Fun*. The band scheduled is *Yours for the Taking* which is primarily a country band but does play other genres. The opening band backed out so they are looking for a new opening act. Any suggestions, please contact Shelton. The Fishing Derby had 85 kids and 20 adults at the event. Thanks to The Daily Buzz who supplied donuts and coffee. The next Fishing Derby will be 25 July 2023. More fishing poles and tackle boxes are needed. They have given out 250 poles and 130 tackle boxes to date. They will be asking those that come to bring their own equipment. Lunch and Learn is a success. They will be doing this week's event in the evening as *Family Game Night* from 6-8pm. Shredded chicken, asparagus and grilled potatoes will be served. The pool is a success. The handicap stairs are being finished this week and the handicap chair that was purchased was used this week by a patron. The first movie night of the year will be this Saturday night, 24 June at 7pm at the Community Center. Pop, candy, and water will be provided at a first come basis. The movie will be Top Gun Maverick. With the 4th of July fireworks event near, just a reminder that no one is allowed on the grounds of the Community Center during the firework event due to debris. This is requested by the Fire Department and the company setting off the fireworks for safety purposes.

Report for Director of Finance – None.

Report for Chief of Police – Acting Chief Smith reported that they are thankful for the officers in the Village and they have been doing great things. Due to the help of the Certified police instructors on the force, all officers are all compliant with weapons training. They have been conducting traffic studies on Fellows. With the sign placed that indicated speed, it tracked 6,821 vehicles in that area; 12 were above the speed limit, with 23 mph being the average speed. They did use a decoy vehicle which deterred speeding as well. They will be moving the car to various places throughout the community. There were 193 traffic stops over the past few weeks with 99 on Main Street, 92 were given citations.

Report for Director of Development – Mr. Hale reported that they are still busy with applications and working with FEMA. Late summer they will bring any changes that they are made aware of to council, they just do not know the degree of any changes to date. They are working with Mr. Crosten on the Public portal for the website that will allow residents to apply for inspections and request documents regarding Planning & Zoning.

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Additional Business:

Mr. Wade asked that we keep the Huffman family in prayer. Matt Huffman was a teacher and football coach in our community and he will be greatly missed.

Pay the Bills:

Motion to Pay the Bills moved by Ms. Cahill and seconded by Ms. Warner.

VOTE YEA: Cahill, Conway, L. Hall, King, Patterson, Wade, and Warner.
VOTE NAY: None.
ABSTAIN: None.

Motion Carries 7/0/0

Motion to Approve "Then and Now" Certificates over \$3,000.00. None.

Adjourn:

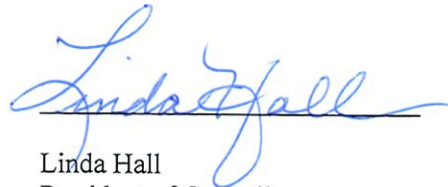
Motion to Adjourn at 7:58 P.M. moved by Mr. Patterson and seconded by Ms. Cahill.

VOTE YEA: Cahill, Conway, L. Hall, King, Patterson, Wade, and Warner.
VOTE NAY: None.
ABSTAIN: None.

Motion Carries 7/0/0



Tisha Edwards
Clerk of Council



Linda Hall
President of Council

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Minutes of _____ *Meeting*

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