

RECORD OF PROCEEDINGS

Minutes of Council

Meeting

GRAPHIC VILLAGE - CINCINNATI, OH

Form 6101

Held August 15, 2022

MINUTES

REGULAR MEETING OF COUNCIL

AUGUST 15, 2022

Called to Order:

President Conway called the Village of West Jefferson Council Meeting to Order and asked for a Roll Call at 7:01 P.M.

Roll Call:

Council Members: Samantha Cahill, Mike Conway, Linda Hall, Richard King, Jeff Patterson, Howard Wade, and Jennifer Warner.

Quorum Declare: 7 present, 0 absent.

Also attending were: Mark Crosten, IT Manager; Chris Floyd, Chief of Police; Jimmy John Hall, Clerk of Council; Ray Martin, Mayor; and Shelton Stanley, Recreation and Special Events Manager.

Prayer: Ms. L. Hall.

Heavenly Father, we give you thanks for this beautify day and for everybody's' presence here tonight. We ask that we could do all things according to your will. Amen.

President Conway asked Council and guests to take a minute of silence or prayers for a former member of Council, Jack Herrel, who had an accident.

Pledge of Allegiance: Mr. Wade

I (we) pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation, under God, indivisible, with liberty and justice for all.

The Agenda:

Motion to Adopt the Amended Agenda moved by Mr. Wade and seconded by Mr. King.

VOICED VOTE AFFIRMED

Motion Carries 7-0.

The Minutes:

Motion to Approve the Minutes of the August 1, 2022, Regular Meeting of Council moved by Ms. L. Hall and seconded by Ms. Cahill.

VOICED VOTE AFFIRMED

Motion Carries 7-0.

Committee Reports:

Ms. L. Hall, Chair of the Finance Committee, reported on the August 9, 2022, meeting. We agreed to recommend a donation to the West Jefferson Youth Inc. in the amount of \$3,000.00.

Ms. Arnott-Shipley said we also agreed to use the ARPA money for the water tower rehabilitation. Second, we have several recommendations coming up under 'New Business.' Third, we adjusted some underfunded accounts due to inflation. Lastly, we are clarifying our COVID policy.

Mayor Martin said thank you Council for helping with the water tower.

Department Reports:

Report from Mayor:

Mayor Martin said the first thing is to present to the President of the Mural Committee, Mr. Wade, with a certificate of authenticity from the artist, Rain Clotfelter. His work is renown around the United States. Second, Garrattee Park is almost complete. The park sign was approved today.

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When it is finished, we will have a Saturday in the Park grand opening. Third, the Ox Roast is around the corner. It is coming up Labor Day Weekend. Fourth, thank you to all the Council members who help with the National Night Out. Fifth, a congratulations to Kyla McKay. She is our new Water Superintendent. We are in the process of looking at applicants to replace her position as the Assistant Water Superintendent. Sixth, the Water Tower is complete but we are waiting on lab work. Seventh, the basketball and tennis courts will be paved on Tuesday, August 16, 2022.

Report from Director of Public Service: None.

Report from Recreation and Special Events Manager:

Mr. Stanley said Summer appears to be officially over; the pool closed, Lunch and Learn finished on August 11th, and we are looking toward the Fall Festival. Other municipalities are asking question about our events and how to make their town more like ours. We are trying to vary the activities for Lunch and Learn. A lot of the kids we got came with their babysitters. Thank you to all of you for all the help over the summer. We do need help for the Fall Festival.

Ms. Cahill said first of all, the most recent Friday Night Out was great. Also, Mayor, the zip line is difficult to get into place ...

Mr. Stanley said it probably needs another coating application.

Ms. Warner said it appears the zip line is not lined up correctly.

Ms. Arnott-Shiplely said I talked to John at our Finance Committee Meeting and he is having the builders come back out to address the issue.

(Inaudible 15:30)

(Inaudible 16:00)

President Conway said I would like to reiterate what others have said, you are doing a good job. Recently while in Plain City, I overheard people talking about how good West Jefferson's activities are for everybody.

Mr. Stanley said I'll help them out but will not go so far as to give away trade secrets. Also, the doggie swim had about 40 dogs there and they were going off of the diving board.

Report from Director of Finance:

Ms. Arnott-Shiplely said the July Financials are in your packets. Second, Income Tax was up 22% over last year and up 9% for the year. Our collections for the year are \$4,491,576.52. Third, the Finance Committee Meeting on the 9th accomplished a number of things that are on the agenda tonight. Fourth, our revenue items totaled \$337,103.04 in 70 receipts. Lastly, we have one payment item for \$45,750.00. This was for a Leaf Master.

Report from Chief of Police:

Chief Floyd said Friday Night Uptown was a success. Again, thank you to Shelton for setting up and getting the dunk tank. The unofficial wettest from the dunk tank was Officer Danni. Thank you to the Council for cooking the hotdogs. As for traffic stops, there were 112 stops, 87, on Main Street, and 86 resulted in citations.

Mr. Stanley said just to add to Chief's report, one law enforcement guest said that after 25 years of doing this, I have never been to a National Night Out like this one. FYI.

Report from Development Director: None.

Recognition of Clerk and Council:

Mr. Wade said do you all see the murals done in London?

Mayor Martin said the artist, Jonathan Mullins-Kimber, did a total of four murals. He did really good research to see what colors would work for each project according to the vibe of the municipality.

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Recognition of Guests: None.

Old Business: None.

New Business:

- A. **Resolution 22-063**, setting the Pay Rate for Police Officer Shaun Soward to the One-Year Level.

Motion to Adopt Resolution 22-063, moved by Mr. King and seconded by Mr. Wade.

Deliberations: President Conway opened up Council deliberations.

Deliberations: President Conway closed Council deliberations to vote on the main motion.

VOTE YEA: Ms. Cahill, Mr. Conway, Ms. L. Hall, Mr. King, Mr. Wade, and Ms. Warner.
VOTE NAY: None.

ABSTAIN: 1; Mr. Patterson.

Motion Carries 6-0-1.

- B. ***First Reading of Ordinance 22-064**, clarifying Pandemic Pay Policy, and making it effective retroactively to April 1, 2020.

Motion to Wave the Second Reading Rule for Ordinance 22-064 moved by Mr. King and seconded by Ms. Warner.

VOTE YEA: Ms. Cahill, Mr. Conway, Ms. L. Hall, Mr. King, Mr. Wade, and Ms. Warner.
VOTE NAY: None.

ABSTAIN: 1; Mr. Patterson.

Motion Carries 6-0-1.

Ordinance 22-064, clarifying Pandemic Pay Policy, and making it effective retroactively to April 1, 2020.

Motion to Adopt Ordinance 22-064, moved by Ms. Warner and seconded by Ms. L. Hall.

Deliberations: President Conway opened up Council deliberations.

*Ms. Arnott-Shiple*y said we had a part-time employee contract COVID. Afterwards, we looked at the employee policy to discern coverage. The original language was not clear. Consequently, this legislation puts in perspicuous language the sentiments of Council, namely, employees receiving monetary relief from our required quarantine.

Mayor Martin said we use the County's recommendation for the number of days to quarantine. That language of two weeks was not updated in the policy.

Deliberations: President Conway closed Council deliberations to vote on the main motion.

VOTE YEA: Ms. Cahill, Mr. Conway, Ms. L. Hall, Mr. King, Mr. Wade, and Ms. Warner.
VOTE NAY: None.

ABSTAIN: 1; Mr. Patterson.

Motion Carries 6-0-1.

- C. **Resolution 22-065**, authorizing an additional donation in the amount of \$3,000.00 to West Jefferson Youth, Inc.

Motion to Recognize Resolution 22-065, moved by Mr. Patterson and seconded by Ms. Warner.

Deliberations: President Conway opened up Council deliberations.

*Ms. Arnott-Shiple*y said this legislation, to be more accurate, is providing to the organization the donation that was not picked up in 2021.

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Deliberations: President Conway closed Council deliberations to vote on the main motion.

VOTE YEA: Ms. Cahill, Mr. Conway, Ms. L. Hall, Mr. King, Mr. Patterson, Mr. Wade, and Ms. Warner.
VOTE NAY: None.
ABSTAIN: 0

Motion Carries 7-0.

- D. Resolution 22-066, authorizing the Public Service Director to proceed with the rehabilitation of the Converse Water Tower and spend \$466,004.94 from the American Rescue Plan Act (ARPA) Fund.

Motion to Adopt Resolution 22-066, moved by Ms. L. Hall and seconded by Ms. Warner.

Deliberations: President Conway opened up Council deliberations.

Ms. Arnott-Shiplee said this was one of the items the Finance Committee discussed and recommended to move forward with the rehabilitation. This was one of the things the ARPA was allowing. It allowed for water, sewer, and infrastructure improvements. So, we were okayed by the Ohio Budget Management office.

Deliberations: President Conway closed Council deliberations to vote on the main motion.

VOTE YEA: Ms. Cahill, Mr. Conway, Ms. L. Hall, Mr. King, Mr. Patterson, Mr. Wade, and Ms. Warner.
VOTE NAY: None.
ABSTAIN: 0

Motion Carries 7-0.

- E. *First Reading of Ordinance 22-067, authorizing various supplemental appropriations in the General, Street and Water Funds.

Motion to Wave the Second Reading Rule for Ordinance 22-067 moved by Ms. Warner and seconded by Ms. L. Hall.

VOTE YEA: Ms. Cahill, Mr. Conway, Ms. L. Hall, Mr. King, Mr. Patterson, Mr. Wade, and Ms. Warner.
VOTE NAY: None.
ABSTAIN: 0

Motion Carries 7-0.

Ordinance 22-067, authorizing various supplemental appropriations in the General, Street and Water Funds.

Motion to Adopt Ordinance 22-067, moved by Ms. L. Hall and seconded by Mr. King.

Deliberations: President Conway opened up Council deliberations.

Ms. Arnott-Shiplee said after I went through the July 2022 financials, these funds were coming short due inflation.

Deliberations: President Conway closed Council deliberations to vote on the main motion.

VOTE YEA: Ms. Cahill, Mr. Conway, Ms. L. Hall, Mr. King, Mr. Patterson, Mr. Wade, and Ms. Warner.
VOTE NAY: None.
ABSTAIN: 0

Motion Carries 7-0.

- F. *First Reading of Ordinance 22-068, authorizing a supplemental appropriation in the General Fund in the amount of \$175,000.00.

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Motion to Wave the Second Reading Rule for Ordinance 22-068 moved by Mr. Patterson and seconded by Ms. L. Hall.

VOTE YEA: Ms. Cahill, Mr. Conway, Ms. L. Hall, Mr. King, Mr. Patterson, Mr. Wade, and Ms. Warner.
VOTE NAY: None.
ABSTAIN: 0

Motion Carries 7-0.

Ordinance 22-068, authorizing a supplemental appropriation in the General Fund in the amount of \$175,000.00.

Motion to Adopt Ordinance 22-068, moved by Ms. Warner and seconded by Mr. King.

Deliberations: President Conway opened up Council deliberations.

Mayor Martin said I just want to thank Council on this legislation. Since we have been working with the Township, this makes some \$430,000.00 in fees to help them. These are being paid by the developers.

Deliberations: President Conway closed Council deliberations to vote on the main motion.

VOTE YEA: Ms. Cahill, Mr. Conway, Ms. L. Hall, Mr. King, Mr. Patterson, Mr. Wade, and Ms. Warner.
VOTE NAY: None.
ABSTAIN: 0

Motion Carries 7-0.

G. Resolution 22-069, recognize a donation to the West Jefferson Community Association.

Motion to Adopt Resolution 22-069, moved by Ms. Warner and seconded by Ms. Cahill.

Deliberations: President Conway opened up Council deliberations.

Ms. Arnott-Shipleigh said this is for Council to recognize.

Ms. Cahill said we talked about seeing the organizations' records and how the donation is being used in 2023.

Deliberations: President Conway closed Council deliberations to vote on the main motion.

VOTE YEA: Ms. Cahill, Mr. Conway, Mr. King, Mr. Patterson; Mr. Wade, and Ms. Warner.
VOTE NAY: None.
ABSTAIN: 1; Ms. L. Hall (a trustee).

Motion Carries 6-0-1.

Additional Business: None.

Pay the Bills:

Motion to Pay the Bills moved by Ms. L. Hall and seconded by Mr. Patterson.

VOICED VOTE AFFIRMED

Motion Carries 7-0.

Then and Now Certificates over \$3,000.00: None.

Adjourn:

Motion to Adjourn at 7:44 P.M. moved by Ms. Patterson and seconded by Mr. King until 7:00 P.M. September 6, 2022, Regular Meeting of Council.

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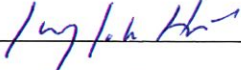
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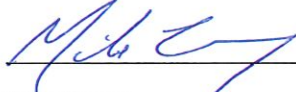
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VOICED VOTE AFFIRMED

Motion Carries 7-0.



Jimmy John Hall
Clerk of Council



Mike Conway
President of Council