

RECORD OF PROCEEDINGS

Minutes of

Council

Meeting

BARRETT BROTHERS - DAYTON, OHIO

Form 6101

Held

May 2, 2022

MINUTES

REGULAR MEETING OF COUNCIL

May 2, 2022

Called to Order:

President Conway called the Village of West Jefferson Council Meeting to Order and asked for a Roll Call at 7:00 P.M.

Roll Call:

Motion to Excuse Jennifer Warner moved by Ms. Hall and seconded by Mr. Patterson.

VOICED VOTE AFFIRMED

Motion Carries 6-0.

Council Members: Samantha Cahill, Mike Conway, Linda Hall, Richard King, Jeff Patterson, and Howard Wade.

Quorum Declare: 6 present, 1 absent.

Also attending were: Finance Director, Becky Arnott-Shipley; IT Manager, Mark Crosten; Planning and Zoning Official, James Graham; Clerk of Council, Jimmy John Hall; Development Director, Tom Hale; Mayor, Ray Martin; Public Service Director, John Mitchell; Water and Sewer Clerk, Taylor Patterson; Recreation and Special Events Manager, Shelton Stanley; Lt. Randy Sibbalds; and Building and Zoning Code Enforcement Official, Kristie West.

Prayer: Mayor Ray Martin.

Most gracious and eternal Heavenly Father, we thank you for your many blessings. Thank you for the opportunity we have to live in this community and to serve in this community. Be with us as we deliberate and do things on behalf of this community. We ask that we could all work together and be with those that are sick. In Jesus Christ name we pray. Amen.

Pledge of Allegiance: Taylor Patterson.

I (we) pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation, under God, indivisible, with liberty and justice for all.

President Conway reminded the body to keep the order. If you want to address Council, please raise your hand to be recognized by the chair.

The Agenda:

Motion to Adopt the Agenda moved by Ms. Cahill and seconded by Ms. Hall.

VOICED VOTE AFFIRMED

Motion Carries 6-0.

The Minutes:

Motion to Approve the Minutes of the April 18, 2022, Regular Meeting of Council moved by Mr. Patterson and seconded by Ms. Hall.

VOICED VOTE AFFIRMED

Motion Carries 6-0.

Committee Reports:

Mr. Patterson, Parks and Recreation Committee Chair, said at Garrett Park the Zip Line should be installed in a couple of weeks. On Wednesday May 4, 2022, the Juniors and Seniors, some from the football team, with the Mentorship Program, will be engaged in the upkeep of the landscaping at Garrett Park. Lastly, the fence will be the last piece to be put in.

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President Conway asked if there will be similar problems with receiving equipment for Garrett Park for Westwood Park?

John Mitchell said there will likely be future delays for various reasons such as the supply chain interruptions.

Mr. Wade asked once the equipment is received and onsite, how long will it take to finish the project

John Mitchell said a little over two weeks.

Department Reports:

Report from Mayor:

Mayor Martin said I am pleased to recognize April Milstead for her exemplar work during this tax season with a Certificate of Meritorious Achievement. April recently had a four-year anniversary of working for the Village. Prior to working in the Village, she worked in the Income Tax Department in the City of Marysville. Before that she was a payment processor at City Bank for twenty-eight years. Now, she loves relax with her dog buddy on the porch with a good book. Next, Finance Director Becky Arnott-Shiple reports that this year's tax season went smoothly. There were 1,712 reconciliations for withholding and 30,000 W-2's processed by the Income Tax Department. The Income Tax and Finance departments worked on Good Friday and the following Saturday to serve our community. Council has a 'Dear Residence' letter to go out to all the Village residents concerning Shred It Day. Shred It Day will be on Saturday, July 23, 2022 from 9:00 AM to noon. Also, if you have large amounts needing to be shredded, then call the Water Department and you can have this shredded with a proof receipt.

Report from Director of Public Service:

John Mitchell said the zip line Mr. Patterson discussed will be installed in about 2 weeks. We will probably put the fence in before the zip line is finished. Next, there is a bid opening for the south water tower starting on Tuesday, May 3, 2022, at 10:00 A.M. Also, we have already received six bids. Additionally, the Mayor handed out the final drawings for Westwood Park. But we are still working on the numbers and prices besides the piece of legislation tonight for the park improvements. We added a special piece of equipment that is wheelchair accessible. Admittedly, the work will likely not be finished by the end of the year. Lastly, on Wednesday, May 4, 2022, landscaping in Garrett Park will ensue.

Mr. King asked if there is any prep-work that can be done this year for the final work next year?

John Mitchell said there is prep-work that can be done. For example, we can put in the sewer lines.

President Conway asked if the reason why it can't be finished is due to the budget?

John Mitchell (inaudible)

Mr. Wade asked if lighting will be added to the project?

John Mitchell said lighting is not currently being added as it will cost a lot and the park is closed at dusk. The material will cost as much as the labor.

President Conway asked who is responsible for developing the mentorship program?

John Mitchell said Councilman Patterson developed the program and Madison Gardens is helping with the material and installation.

Ms. Cahill said there is a lot of positive comments about the park projects. A member of the public brought this concern to my attention, namely, there are no crosswalks west of the viaduct. Can we consider how this issue could be solved when we put the light in?

John Mitchell said we can take a look at this but if we do anything across US 40, then we will have to have approval from ODOT. Please keep that in mind.

Mr. Wade asked how the traffic light project at Taylor Blair is going?

John Mitchell said the bid opening will May 24, 2022.

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Report from Recreation and Special Events Manager:

Shelton Stanley said on the back side of the 'Mayor's Message' (also on the Village Website) are the events coming up through the summer and into the autumn season. As the dates get closer, I will publish more information.

Ms. Hall asked what is the age group for the Daddy Daughter Dance?

Shelton Stanley said there is no age limit.

Ms. Hall asked if a fishing license was needed for the Fishing Derby?

Shelton Stanley said there is not license required for the Fishing Derby.

Ms. Hall asked what exactly is 'freecycle'?

Shelton Stanley said a freecycle is sort of like a garage sale but there is no cash exchanged, only an exchange of one item for another. For example, somebody could exchange a bike for a tool. Also, whatever is left will go to Goodwill. People do not have to take the remaining items back to their house.

Mr. Wade asked about the National Night Out event.

Shelton Stanley said National Night Out is scheduled on August 2, 2022. Chief of Police, Chris Floyd, will handle this event.

[Note: National Night Out is an annual community-building campaign that promotes police-community partnerships and neighborhood camaraderie to make our neighborhoods safer, more caring places to live. National Night Out enhances the relationship between neighbors and law enforcement while bringing back a true sense of community. Furthermore, it provides a great opportunity to bring police and neighbors together under positive circumstances. For more information go to: <https://natw.org/>]

Report from Director of Finance:

Becky Arnott-Shipley said in April we collected over \$1 million of the \$2.7 million we have collected for the year. Also, I processed 54 refunds for just over \$26,460.06. In addition, the federally required reporting on the ARPA Funds was filed. This was due by April 30, 2022. Next, concerning revenue and payment items, we received income from GDI Construction, the City of London and State Farm for a total of \$139,082.25, and we paid the Treasurer of State Department of Transportation, Deere & Company, Bob's Flatwork Kessler Sign, Penchura for a total of \$739,744.98.

Report from Chief of Police:

Mr. Sibbalds said patrol officers are very busy. The traffic is non-stop and citations seem to be of no effect.

President Conway asked if the training simulator is up and running?

Mr. Sibbalds said the simulator is still being installed.

Report from Development Director:

Tom Hale said there is nothing to report at this time.

Recognition of Clerk and Council:

Mr. Wade said the Mayor and I had a brief meeting with A.J. Schmitt from Madison Soil and Water Conservation District. Some information was shared about taking soil samples for a resident. Also, the junky house on Park Dale has finally gone through a rehab. Lastly, we received a check from the VFW in the amount of \$400.00, which is going to the Mural Committee. The Committee will use this for a plaque and recognize all the people that made this happen.

Ms. Cahill said Hillard is starting to put flowers and designs on their electrical boxes. It would be nice if we could do this too.

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Mayor Martin said the boxes in question belong to the Village. We could consider flowers and decorations.

Recognition of Guests: No Request to Address Council.

Old Business: None.

New Business:

Resolution 22-037, accepting the property dedication from NLP III Park West, LLC, concerning certain real property, thereby expanding an existing right-of-way for Park West Drive.

Motion to Adopt Resolution 22-037, moved by Mr. Patterson and seconded by Ms. Cahill.

Deliberations: President Conway opened up Council deliberations.

John Mitchell said NPL III Park West, LLC, owns the property. But when it was developed this section was not put in the Village name. Therefore, the property owner is dedicating it to the Village so we can put in utilities or develop the right-of-way.

Deliberations: President Conway closed Council deliberations to vote on the main motion.

VOTE YEA: Ms. Cahill, Mr. Conway, Ms. Hall, Mr. King, Mr. Patterson, and Mr. Wade.
VOTE NAY: None.
ABSTAIN: None.

Motion Carries 6-0.

Resolution 22-038, authorizing the Public Service Director to enter into an agreement and spend \$102,480.00 from the 2022 Budget for Park Improvements.

Motion to Adopt Resolution 22-038, moved by Ms. Hall and seconded by Mr. King.

Deliberations: President Conway opened up Council deliberations.

John Mitchell said this is for Westwood Park to resurface the various sports courts.

President Conway said people have asked for lower basketball backboards but we have a lower one at Norwood.

John Mitchell we could check into having at least one lower basketball backboard.

Deliberations: President Conway closed Council deliberations to vote on the main motion.

VOTE YEA: Ms. Cahill, Mr. Conway, Ms. Hall, Mr. King, Mr. Patterson, and Mr. Wade.
VOTE NAY: None.
ABSTAIN: None.

Motion Carries 6-0.

Additional Business: None.

Pay the Bills:

Motion to Pay the Bills moved by Mr. Wade and seconded by Mr. Patterson.

VOICED VOTE AFFIRMED

Motion Carries 6-0.

Then and Now Certificates over \$3,000.00: None.

Adjourn:

Motion to Adjourn at 7:48 P.M. moved by Mr. Patterson and seconded by Ms. Hall until 7:00 P.M. May 16, 2022, Regular Meeting of Council.

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VOICED VOTE AFFIRMED

Motion Carries 6-0.



Jimmy John Hall
Clerk of Council



Mike Conway
President of Council

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