

RECORD OF PROCEEDINGS

Minutes of

Council

Meeting

GRAPHIC VILLAGE - CINCINNATI, OH

Form 6101

Held

August 1, 2022

MINUTES

REGULAR MEETING OF COUNCIL

AUGUST 1, 2022

Called to Order:

President Conway called the Village of West Jefferson Council Meeting to Order and asked for a Roll Call at 7:00 P.M.

Roll Call:

Council Members: Samantha Cahill, Mike Conway, Linda Hall, Richard King, Jeff Patterson, Howard Wade, and Jennifer Warner.

Quorum Declare: 7 present, 0 absent.

Also attending were: Mark Crosten, IT Manager; Chris Floyd, Chief of Police; Jimmy John Hall, Clerk of Council; Ray Martin, Mayor; and Shelton Stanley, Recreation and Special Events Manager.

Prayer: Mr. Wade.

Heavenly Father, thank you bringing us together. Please help the Council make decision that will impact the Village. May they be decision that are good. Be pleased to bless everybody here. In Jesus name we pray. Amen.

Pledge of Allegiance: Mr. Patterson

I (we) pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation, under God, indivisible, with liberty and justice for all.

The Agenda:

Motion to Adopt the Amended Agenda moved by Ms. Cahill and seconded by Ms. Warner.

VOICED VOTE AFFIRMED

Motion Carries 7-0.

The Minutes:

Motion to Approve the Minutes of the July 18, 2022, Regular Meeting of Council moved by Mr. Wade and seconded by Mr. King.

VOICED VOTE AFFIRMED

Motion Carries 7-0.

Motion to Approve the Minutes of the July 19, 2022, Special Meeting of Council moved by Mr. King and seconded by Mr. Patterson.

VOICED VOTE AFFIRMED

Motion Carries 7-0.

Committee Reports:

Mr. King, Chair of the Employee Benefits Committee, reported a meeting on July 27, 2022. The Committee discussed revisions to the weather policy, tuition reimbursement, Holidays Days, vacation accruals, life insurance, and gym memberships. This discussion was needed to keep the Village competitive. Recommendations will be coming from Department Heads later this year.

Department Reports:

Report from Mayor:

Mayor Martin said the feral cat program is all set. First, will start the program as soon as possible. But please don't track the cats. We have to track the cats according to the number of appointments we have. Second, when we get to some of the resolution, I have information for them as they look

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the same but are different. Third, in the Budget Council authorized \$3,000.00 donation for the West Jefferson Youth Athletic Association (WJYAA). They will be here next week to thank Council for the donation. Also, they will be using the donation next year to sponsor underprivileged kids. Fourth, the work has picked back up at Westwood Park. Fifth, tomorrow the final coat of paint will be applied to the water tower and on Wednesday the logo will be attached. Lastly, the patriotic wraps are going on the light box at Walnut and U.S. 40. Thank you, Sam Cahill, for her suggestions.

Ms. L. Hall asked what color is the water tower being painted?

Mayor Martin said a light tan with a logo on two sides.

Mr. King asked how long the wraps usually last?

Chief Floyd said the wraps on the police cruisers last for years.

President Conway said Council approved the donation to the WJYAA in the 2022 Budget. They are just collecting the check at this time. We haven't allocated more than the amount approved.

Report from Director of Public Service: None.

Report from Recreation and Special Events Manager:

Mr. Stanley said although Mr. Wade is going to help in the hot dog tent, we still need help for the National Night Out event. If you want to help, please let me know. Friday, August 5th, is our last Friday Night Uptown. For the event, we have one local band performing from 6 to 7:15-ish. (Inaudible 11:00 to 11:20). Also, at Friday Night Uptown there will be a mechanical bull. Lastly, the last day for the pool is Sunday, August 14th. Doggy Swim Day is Monday, August 15th, from 5-8 P.M.

Mr. Wade asked if security cameras were installed at the pool?

Mayor Martin said there was a situation at the pool and it's an ongoing investigation. Mr. Mark Crosten is looking into a system.

Ms. Bonnie Hamilton asked where will the camera feed go to?

Chief Floyd said to the police department.

Report from Director of Finance:

Ms. Arnott-Shipley said the final figures for July Income Tax are not yet available. It appears that Income Tax will be up 2% for the month and 8% for the year. Second, the Employee Benefits Committee Meeting was very productive. Next, the revenue items we had were one commercial permit to Custom Air for \$11,960.75. Also, we had 182 other receipts for \$278,287.74. The payment items we had were a lot. We paid Duke Realty and Battelle the second half of the TIF distribution, \$20,394.39 and \$222,252.24, respectively. Hill & Hamilton liability insurance, \$50,875.00, Clarke Mosquito, \$12,750.00, Darby Pike Farm, \$17,346.00, Andy Myers, \$18,300.00, and Playground Equipment, \$64,133.50. This totaled \$535,074.98.

(Inaudible 15:44)

Mr. J. Hall said in 2019 COLA was 1.6 and in 2022 COLA is 10.5. Does that wipe out our 8% Income Tax.

Ms. Arnott-Shipley said we are not immune to inflation just like everybody else. They are expecting COLA to be 11.4 by the end of the year. That will eat up a lot of our increase.

Mayor Martin said while that is true, at the same time, our Finance Director is moving money around to help off-set this inflation.

Ms. Arnott-Shipley said we are transferring \$3,000,000.00 into Star Ohio. Over the last couple of months, our investment made a couple of hundred dollars. But last month we made about \$5,000.00. So, we need to move this money in Resolution 22-062.

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Ms. Cahill asked if the Village paid for the entire cost of Clarke Mosquito or was the cost shared with other municipalities?

Mayor Martin said we shared the \$12,000.00 with the other communities. The other communities reimbursed the Village.

Report from Chief of Police:

Chief Floyd said today I went to Clark County with three of our officers for the funeral of the officer killed last week. We were there from 9:00 A.M. to 5:30 P.M. Very long day. Since the last meeting, we made 106 traffic stops, 83 were on Main Street, and 66 resulted in citation. Also, our newest officer, sworn in last meeting, had his first day of work today. Lastly, we had an officer turn in a resignation last week. Surrounding Sherriff Departments are helping with National Night Out tonight, including Med Flight.

Report from Development Director: None.

Recognition of Clerk and Council: None.

Recognition of Guests:

Ms. Bonnie Hamilton said has Redwood been postponed until August 22, 2022? Is the meeting still going to be in the Council Chambers? I am sure you have seen on social media comments. Are you going to be able to accommodate?

President Conway said the meeting will be here. The Public Hearing is for re-zoning. We are not going to entertain questions about site plans as that would be ahead of the process. This meeting is for re-zoning. After the re-zoning, if approved by Council, it will go back to Planning and Zoning for Final Site Plan approval.

Ms. Linda O'Reilly said I wanted to thank you all for the improvements in the parks, the activities that have been planned, and bringing our community together. Why wasn't Redwood made part of the public notice? Just the parcel number is listed. Is there some way to clarify?

Mayor Martin said Redwood doesn't own the property yet.

President Conway said Redwood doesn't own the property, its Spegel.

Ms. Linda O'Reilly said usually in other communities a sign is posted concerning re-zoning. Do we do that?

President Conway said that is up to Mr. Spegel.

Ms. Linda O'Reilly said doesn't it belong to the Village?

President Conway said although the annexation is complete the Village doesn't own the property and will not. It's annexed into the Village and its up to the land owner to put up any signage.

Mr. J. Hall said everything the Charter instructs us to do has been done. However, we have done more by posting on line, the calendar, social media, front door, and the electric message sign. There is nothing in the Charter that instructs us to put a sign up, especially on private property.

Old Business: None.

New Business:

- A. **Resolution 22-057**, authorizing the Mayor to prepare and submit an application to participate in the Ohio Public Works Commission (OPWC) State Capital Improvement and/or local transportation improvement program(s), and to execute contracts as required.

Motion to Adopt Resolution 22-057, moved by Ms. L. Hall and seconded by Mr. King.

Deliberations: President Conway opened up Council deliberations.

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Mayor Martin said this is on Fellows Ave., west of Garfield Ave. This includes the streets, gutters, and sidewalks. We received the large OPWC for the Westchester subdivision. But this grant is the small city, small government grant.

Ms. Cahill asked is a grant we share with other municipalities?

Mayor Martin said this is the small grant. We will not share this grant. For the larger grant, it is based upon a point system.

Ms. Cahill said there was one grant that was not executed due to COVID and it was our turn to receive a grant.

Mayor Martin said we held off a couple of times so we could get a grant for the 70 interchange.

Deliberations: President Conway closed Council deliberations to vote on the main motion.

VOTE YEA: Ms. Cahill, Mr. Conway, Ms. L. Hall, Mr. King, Mr. Patterson, Mr. Wade, and Ms. Warner.

VOTE NAY: None.

ABSTAIN: 0

Motion Carries 7-0.

- B. Resolution 22-058, authorizing the Mayor to prepare and submit an application to participate in the Ohio Public Works Commission (OPWC) State Capital Improvement and/or local transportation improvement program(s), and to execute contracts as required.

Motion to Adopt Resolution 22-058, moved by Mr. Patterson and seconded by Mr. Wade.

Deliberations: President Conway opened up Council deliberations.

Mayor Martin said I want to point out that each grant is a 50/50 scenario, namely, the State's share is 50% of the responsibility and the Villages' share is 50% of the same. Also, it's 0% loan. This year the improvement is from Putnam Ave. to Bridge St.

Ms. Cahill said what was the cost on Resolution 22-057?

Mayor Martin said its was about \$1 million.

Ms. Arnott-Shiplely said one of the loans was for \$526,000.00 and the other one was \$563,000.00. They were 0% loans.

(Inaudible 31:47)

Mr. King asked how long do we have to pay back the loan?

Ms. Arnott-Shiplely said most of the OPWC loans are twenty-year loans. They are paid with bi-annual payments.

Deliberations: President Conway closed Council deliberations to vote on the main motion.

VOTE YEA: Ms. Cahill, Mr. Conway, Ms. L. Hall, Mr. King, Mr. Patterson, Mr. Wade, and Ms. Warner.

VOTE NAY: None.

ABSTAIN: 0

Motion Carries 7-0.

- C. Motion to Wave the Second Reading Rule for Ordinance 22-059, moved by Mr. Patterson and seconded by Ms. Hall.

Deliberations: President Conway opened up Council deliberations.

Deliberations: President Conway closed Council deliberations to vote on the main motion.

VOTE YEA: Ms. Cahill, Mr. Conway, Ms. L. Hall, Mr. King, Mr. Patterson, Mr. Wade, and Ms. Warner.

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VOTE NAY: None.
ABSTAIN: 0

Motion Carries 7-0.

Ordinance 22-059, authorizing supplemental appropriations in the Target TIF Fund.

Motion to Adopt Ordinance 22-059, moved by Ms. L. Hall and seconded by Mr. Wade.

Deliberations: President Conway opened up Council deliberations.

Ms. Arnott-ShIPLEY said the money that came from the County was about \$1,800.00 more than budgeted.

Deliberations: President Conway closed Council deliberations to vote on the main motion.

VOTE YEA: Ms. Cahill, Mr. Conway, Ms. L. Hall, Mr. King, Mr. Patterson, Mr. Wade, and Ms. Warner.

VOTE NAY: None.
ABSTAIN: 0

Motion Carries 7-0.

D. Motion to Wave the Second Reading Rule for Ordinance 22-060, moved by Ms. L. Hall and seconded by Mr. Wade.

Deliberations: President Conway opened up Council deliberations.

Deliberations: President Conway closed Council deliberations to vote on the main motion.

VOTE YEA: Ms. Cahill, Mr. Conway, Ms. L. Hall, Mr. King, Mr. Patterson, Mr. Wade, and Ms. Warner.

VOTE NAY: None.
ABSTAIN: 0

Motion Carries 7-0.

Ordinance 22-060, authorizing supplemental appropriations in the General Fund.

Motion to Adopt Ordinance 22-060, moved by Ms. L. Hall and seconded by Mr. Patterson.

Deliberations: President Conway opened up Council deliberations.

Ms. Arnott-ShIPLEY said Mr. Stanley collected \$7,950.00 from local business to sponsor Friday Night Uptown. We have to go back to the County to spend this donation.

Ms. Cahill asked is Friday Night Uptown costing more now that it's getting more popular?

Mr. Stanley said the differences are with the bands. Some bands are around \$2,000.00 per set, while other bands are \$3,500.00 per set.

Ms. Cahill said thank you for going out to raise support for these events.

President Conway said after this event we should put on the electric sign all the business that donated and thank them.

Deliberations: President Conway closed Council deliberations to vote on the main motion.

VOTE YEA: Ms. Cahill, Mr. Conway, Ms. L. Hall, Mr. King, Mr. Patterson, Mr. Wade, and Ms. Warner.

VOTE NAY: None.
ABSTAIN: 0

Motion Carries 7-0.

E. Motion to Wave the Second Reading Rule for Ordinance 22-061, moved by Mr. Patterson and seconded by Ms. L. Hall.

Deliberations: President Conway opened up Council deliberations.

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Deliberations: President Conway closed Council deliberations to vote on the main motion.

VOTE YEA: Ms. Cahill, Mr. Conway, Ms. L. Hall, Mr. King, Mr. Patterson, Mr. Wade, and Ms. Warner.

VOTE NAY: None.

ABSTAIN: 0

Motion Carries 7-0.

Ordinance 22-061, authorizing supplemental appropriations in the American Rescue Plan Act Fund.

Motion to Adopt Ordinance 22-061, moved by Ms. L. Hall and seconded by Mr. King.

Deliberations: President Conway opened up Council deliberations.

*Ms. Arnott-Shiple*y said we were scheduled by the State to receive \$232,000.00 last year and this year. But there were communities that did not take their ARPA fund. So, they split the unused funds with other municipalities.

Mayor Martin said this money is being used for the water tower.

Deliberations: President Conway closed Council deliberations to vote on the main motion.

VOTE YEA: Ms. Cahill, Mr. Conway, Ms. L. Hall, Mr. King, Mr. Patterson, Mr. Wade, and Ms. Warner.

VOTE NAY: None.

ABSTAIN: 0

Motion Carries 7-0.

F. Resolution 22-062, authorizing the Director of Finance to transfer \$3,000,000.00 from Huntington National Bank to Star Ohio.

Motion to Adopt Resolution 22-062, moved by Mr. Patterson and seconded by Ms. Cahill.

Deliberations: President Conway opened up Council deliberations.

*Ms. Arnott-Shiple*y said Star Ohio is making us more on deposits than Huntington.

Ms. Hamilton asked does that amount of money have to be left in the account for a certain amount of time. What happens if the Village needs the money due to an emergency?

*Ms. Arnott-Shiple*y said with Star Ohio I can have it tomorrow if I order it today.

Deliberations: President Conway closed Council deliberations to vote on the main motion.

VOTE YEA: Ms. Cahill, Mr. Conway, Ms. L. Hall, Mr. King, Mr. Patterson, Mr. Wade, and Ms. Warner.

VOTE NAY: None.

ABSTAIN: 0

Motion Carries 7-0.

Additional Business:

Ms. Cahill said I would like to return to Ordinance 22-061. Who decided to put all the money toward the water tower?

(Inaudible 47:24)

Ms. Cahill said this action was not in the budget.

*Ms. Arnott-Shiple*y said John submitted the request. However, I submitted three requests to Ohio Department of Budget Management. The requests were for some sort of financial relief for either having a 'water utility holiday' for all residents, or relief to low-income residents, or local

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businesses. The Department was not sure if ARPA relief could be used in this way. Instead, they agreed to infrastructure relief such a water tower project. ARPA can be used in four ways: (1) we could give salaries increases (we are not); (2) offset revenue losses during the pandemic, (3) infrastructure improvements such as water, sewer, and broadband; and (4) supplies such as air filters.

Ms. Cahill said why wasn't this brought to the Finance Committee first?

Mayor Martin said I'll get with John.

Mr. J. Hall said do you want to make a motion to change the ordinance?

Ms. Warner said the problem is not with the motion, it's how the money was appropriated.

Mr. J. Hall said shouldn't the effect of the motion be prevented?

Ms. Warner said we need to appropriated the money.

Pay the Bills:

Motion to Pay the Bills moved by Mr. King and seconded by Mr. Wade.

VOICED VOTE AFFIRMED

Motion Carries 7-0.

"Then and Now" Certificates over \$3,000.00: None.

Adjourn:

Motion to Adjourn at 7:52 P.M. moved by Ms. Patterson and seconded by Ms. Warner until 7:00 P.M. August 15, 2022, Regular Meeting of Council.

VOICED VOTE AFFIRMED

Motion Carries 7-0.



Jimmy John Hall
Clerk of Council



Mike Conway
President of Council

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